

Clinton Township Sewerage Authority
Meeting Minutes—May 7, 2015

Chairman Geiger called the meeting to order at 6:33 p.m. Members present were Michael McCue, Edward Schneider, Katrin Glode-Sethna, John Lazarus and Steven Krommenhoek. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Brian Mullan, Clinton Township Council Liaison, and Melissa Paulus, Administrator. Chairman Geiger stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

April 2, 2015 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by John Lazarus to approve the open and closed session minutes of the April 2, 2015 meeting. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Did not vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Old Business/Current Business

The Mews

There was nothing new to report or discuss. The water valve was leaking and was replaced at a cost of \$270.00.

Capacity Requests

Ken Fioretti, of PMG Retail, was present. His company submitted a request for 14,000 gallons per day of sewer capacity for a proposed 140,000 square foot retail development on Block 70, Lots 4 & 5 in February. Mr. Rolak indicated the hydraulics would need to be analyzed at this property. Mr. Watts explained the “will-serve” letter given to the Township and the updated request of 38,925 gal/day for the COAH project. Mr. Watts stated there isn’t enough available capacity to satisfy both requests and the fair share housing takes precedence. It is anticipated action will be taken in about 60 days. A base user fee needs to be calculated by CTSA auditor, William Colantano. Mr. Watts explained the Authority’s current reservation agreement terms and the current connection fee of \$2,560.83 per edu.

Capital Budget Plan

Mr. Rolak reported DeMaio has started construction. DeMaio has requested a 132 day extension due to the delay in starting construction. There were delays in the issuance of the permits. This was negotiated to an 86 day extension based on the contractor's completion date of September 10, 2015. Katrin Glode-Sethna moved and John Lazarus seconded a motion to approve Contract Modification #2 which extends the contract period for an additional 86 days to September 10, 2015 for the rehabilitation of the Stem Pump Station. There being no further discussion, the roll was called.

Resolution #32-2015

Peter Geiger	Yes
Michael McCue	Did not vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Payment Application #1 was submitted, reviewed and recommended for payment by Mr. Rolak. Chairman Geiger moved and Edward Schneider seconded a motion to approve Payment Application #1 to DeMaio Electrical Company, Inc. in the amount of \$15,573.18 for the rehabilitation of the Stem Pump Station. There being no further discussion, the roll was called.

Resolution #33-2015

Peter Geiger	Yes
Michael McCue	Did not vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Mr. Watts sent easement documents to the property owners for the new electric service provided by JCP&L.

NHHS

There was nothing new to report or discuss.

Town of Clinton Treatment Cost Litigation

This will be discussed in Executive session.

Preventative Maintenance Program – BB

Mr. Rolak will contact Mr. Carver, Oswald Enterprises, to schedule a start date.

New Business

Operator's Report

Mr. Huntington was not able to attend tonight's meeting. He did provide a report. Mr. Paul Klitsch, Superintendent Clinton Wastewater Treatment Plant, sent a letter regarding the status of the meter at Beaver Brook III. Mr. Rolak and Mr. Huntington have been researching meters that would operate properly at this area. Mr. Rolak reported that the low flow in this section as well as the design of the piping is a factor. The flow comes in, goes down 3 feet then across 4 feet and up 3 feet. He is looking at a partial flow meter and does not have a cost yet. The "U-shape" pipe would be taken out. This is an 8 inch meter which is the smallest. Currently, there is a 4 inch meter at this site. A discussion ensued regarding billing based on water consumption. The Town of Clinton currently bills a customer, with similar "clogging" of the meter, based on water consumption. It was requested Ms. Paulus submit a request to Mr. Klitsch requesting the Town of Clinton to bill Beaver Brook III for wastewater treatment costs based on water consumption. Roger met with the owner of Cryan's and reviewed the schedule for cleaning the grease trap. He advised them to have it cleaned more frequently than once per month. The wet wells were cleaned by Accurate Waste. R & R replaced the pump at Weewer and Beaver Brook I. Annual pump station comprehensive inspections have begun. R & J Controls started to service the generators. They did not schedule this with anyone and the contract is expired. They were asked to cease work. Requests for proposals will be sent for the servicing of the generators. It was discussed if it is necessary to have the generators serviced once or twice per year.

Mr. McCue, Mr. Schneider and Ms. Paulus have meet with several banks recently. Hopewell Valley Community Bank has offered the best interest rates and no maintenance fees for accounts at their bank. Edward Schneider moved and John Lazarus seconded a motion to authorize moving its Operating Account and Capital Fund, currently at PNC Bank and Unity Bank, respectively, to Hopewell Valley Community Bank. There being no further discussion, the roll was called.

Resolution #34-2015

Peter Geiger	Yes
Michael McCue	Did not vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Vouchers

John Lazarus moved and Chairman Geiger seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Did not vote
Edward Schneider	Yes

Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Executive Session

Chairman Geiger requested to enter into executive session for the purposes of discussing litigation involving the Town of Clinton and contractual matters regarding available capacity. Action is not anticipated to be taken at the conclusion of the closed session. Edward Schneider moved and John Lazarus seconded a motion to enter into closed session at 7:49 p.m. to discuss litigation and contractual matters. The motion passed unanimously.

Open Session

Upon motion duly made, seconded and unanimously passed, the closed session was adjourned at 8:27 p.m.

There being no further business to discuss, John Lazarus moved and Katrin Glode-Sethna econded a motion to adjourn the meeting at 8:28 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Peter Geiger, Chairman