

TOWNSHIP OF CLINTON
REGULAR COUNCIL MEETING
May 25, 2016

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CALL TO ORDER:

Mayor Higgins called the meeting to order at 7:00 PM.

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Higgins gave the statement of adequate notice. The annual meeting notice is on file in the Office of the Municipal Clerk for public inspection.

ROLL CALL:

Councilwoman Switlyk	Present
Councilman McTiernan	Present
Councilman D'Alleinne	Present
Council President Mullay	Present
Mayor Higgins	Present
Kristina Hadinger, Esq.	Present
Marvin Joss, Administrator	Present
Carla Conner, Township Clerk	Present

APPROVAL OF MINUTES:

Regular Session February 24, 2016

Mayor Higgins introduced the matter.

MOTION was made by Council President Mullay to approve the above referenced minutes. Seconded by Councilwoman Switlyk. There being no further discussion a voice vote was called. Motion carried.

ROLL CALL:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Council President Mullay	Yes
Mayor Higgins	Yes

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Executive Session

February 24, 2016

Mayor Higgins introduced the matter.

MOTION was made by Mayor Higgins to approve the above referenced minutes. Seconded by Councilman McTiernan. There being no further discussion the roll was called. Motion carried.

ROLL CALL:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Council President Mullay	Yes
Mayor Higgins	Yes

Regular Sessions

March 9, 2016

Mayor Higgins introduced the matter.

MOTION was made by Councilwoman Switlyk to approve the above referenced minutes. Seconded by Council President Mullay. There being no further discussion the roll was called. Motion carried.

ROLL CALL:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Abstain
Council President Mullay	Yes
Mayor Higgins	Yes

BOARD OF HEALTH:

Mayor Higgins suspended the Council meeting and reconvened as the Board of Health to approve the following application.

- Block 3.01 Lot 20 – 51 Deer Hill Road – Kurt Hoffman of Kurt Hoffman Engineering explained the waiver request: 1) the proposed disposal bed will be

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located outside of the building envelope. Councilman D'Alleinne stated the County Engineer has reviewed the waiver and agrees with the findings.

MOTION was offered by Council President Mullay to approve the waiver. Seconded by Councilman D'Alleinne. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Council President Mullay	Yes
Mayor Higgins	Yes

Mayor Higgins adjourned the Board of Health meeting and reconvened as the Mayor & Council.

CONSENT:

Mayor Higgins introduced the matter and read the items on the consent agenda.

MOTION was made by Mayor Higgins to approve the consent agenda. Seconded by Councilman D'Alleinne. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

Consent #1

Resolution #50-16 – Approving overpayment of real estate taxes – Block 54 Lot 6

WHEREAS, on properties located within the Township of Clinton, an overpayment of real estate taxes has been made; and

WHEREAS, applications have been made to the Tax Collector for refunds of said overpayments, totaling \$1470.91; and

WHEREAS, the attached listing is a detail of the requested refunds.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton that the Tax Collector is hereby authorized to refund such taxes to the parties in the amounts specified on the listing below.

VENDOR	BLOCK	LOT	LOCATION	Quarter	AMOUNT
JOSEPH DOLINSKI	54	6	19 BEAVER AVE	2015/4	1470.91
75 BULL RUN LANE					
GLEN GARDNER, NJ 08826					
TOTAL REFUND					\$1470.91

Consent #2

Resolution #51-16 – Release of escrow - Block 59 Lot 4

BE IT RESOLVED that certain performance guarantees and escrows have been recommended by the Planning Board and Township Engineer to be reduced,

NOW, THEREFORE BE IT RESOLVED that the following refunds be issued:

Amount Permit	Block / Lot	Street Address	Applicant	Type of
\$435.91	59/4	77 Beaver Ave	James Gooch	Escrow

Consent #3

Resolution #52-16 – Accepting the 2015 Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: General Comments, Recommendations; and

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WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: General Comments, Recommendations as evidenced by the group affidavit form of the Governing Body; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body, who after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Clinton hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Consent #4

Resolution #53-16 – Accepting the 2015 Corrective Action Plan

WHEREAS, the 2015 audit of the municipal operations of the Township of Clinton performed by Suplee, Clooney & Company has been received, and

WHEREAS, pursuant to the Local Finance Board a corrective action plan must be prepared to remedy Findings and Recommendations for the year ending December 31, 2015 as listed in the 2015 report of Audit,

NOW, THEREFORE, BE IT RESOLVED, that the governing body hereby approves the Corrective Action Plan for the 2015 Report of Audit, which is listed below.

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- Item #1 That the Finance office consistently perform all appropriate non-cash journal entries.
- Item #2 That the practice of issuing confirming orders will be discontinued.
- Item #3 That the sub-accounts in the payroll agency account be accurately maintained.
- Item #4 That fees for Police outside overtime services be collected prior to services being performed and that fees be regularly turned over to cover payrolls and recognize the admin fee as revenue.

After this corrective action plan is approved a copy of the resolution will be submitted to the Division of Local Government Services.

PUBLIC COMMENTS:

Nick Ricco and Heather Goldan from Lebanon questioned why the speed bumps on Red School House Road were not put back down this spring. Mayor Higgins stated when the speed bumps were put in place it was because of allegations of excessive speeding going to Bundt Park. Prior to installing the speed bumps, the Police Department issued nineteen tickets, seventeen of those tickets being issued to residents who lived in the neighborhood behind Bundt Park. Mayor Higgins stated there isn't a logical basis to install the speed bumps at this time. Lt. Higgins stated the first phase of surveying speeds on Red School House Road was in April when the Police Department placed a message board on the road to provide warnings about the speed limit to drivers. Lt. Higgins stated the second phase was on May 11 from 12:20pm to 1:20pm, when the Police Department went out to observe and record vehicle speeds. Sixteen vehicles were observed with an average speed of 31.2 miles per hour. Again on May 11 from 2:50 to 4:15 the officers observed forty-two vehicles with an average speed of 30.2 miles per hour, with the fastest recorded speed for that time period being 41 miles per hour. On May 14 from 8:50am to 10:00am the officers observed ninety vehicles with an average speed of 31.2 miles per hour. Lt Higgins stated that, during the three days of monitoring speeds, there were one hundred forty-eight speeds recorded with an overall average of 30.8 miles per hour. Lt. Higgins stated that the officers went out to Red School House Road today to begin to enforce the speed and most of the speeders lived in the neighborhood. Ms. Goldan stated she sees more speeders coming up from Lilac Drive to Bundt Park. Mr. Ricco stated while he appreciates the effort the Police Department went through to get the numbers, he cannot understand why if the Township already has the speed bumps the Township can't put them back down, since the Township does not have to purchase new speed bumps.

Mr. White from Lebanon stated he does not believe the data the Police Department gathered and will advocate for the speed bumps to be put down on Red School House

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Road. Mr. White asked the Council to perform a two-week study and to hire professionals to conduct the study. Councilwoman Switlyk stated the Township has already performed a study and she cannot agree to pay professionals to conduct another study.

Mayor Higgins stated the Police Department will conduct a more intense study.

Bucky Buchanan, Deputy Chief from Clinton First Aid & Rescue gave an update on the Rescue Squad. The Rescue Squad recently kicked off a membership drive which resulted in 26 applicants, 16 of which have started since January. Mr. Buchanan stated the Rescue Squad has started a newsletter to all residents in their response area. Mr. Buchanan stated the Rescue Squad will be sending quarterly updates to the municipalities in the response area showing what trends are in the area. Mr. Buchanan stated the call volume has climbed and income has leveled out due to decreased insurance reimbursements. He also noted that the Rescue Squad recently opened a second station in Lebanon Borough's old Police Department building.

REPORTS:

Councilman D'Alleinne:

Councilman D'Alleinne reported that he reached out to Administrator Joss regarding the status of the NJDEP grant for Windy Acres. Administrator Joss stated it usually takes several months to actually receive grant funds from DEP. Councilman D'Alleinne will check in with the DEP each month to follow up on the status. Councilman D'Alleinne stated he would like to see reports to Council, either written or from liaisons to certain departments regarding important issues going on in the Township.

Councilman McTiernan:

Councilman McTiernan reported the Cable Committee met and discussed some of the steps the Township will take in negotiating the new franchise agreement.

Councilman Switlyk:

Councilwoman Switlyk reported she had a conversation with the new Superintendent of North Hunterdon High School. Councilwoman Switlyk reported the owners of 10 Concord Road will be meeting with their architects and should be handing in plans within the next few weeks.

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Mayor Higgins

Mayor Higgins reported he met with the auditors and the Township is planning to bundle some bond anticipation notes and issue a new bond ordinance towards the end of the year.

Council President Mullay:

Council President Mullay reported that the RFP for the old Municipal building is in Attorney review. Council President Mullay reported the Township sent an acceptance letter to the State Office of Historic Preservation regarding conditions for redevelopment of the old Municipal building.

Administrator Joss

Administrator Joss reported the new phone system is now in place at the Municipal building. Administrator Joss reported the Public Safety Building will be getting new phones in a few weeks. Administrator Joss reported he is working on data conversion to get all of the department's data into the new system which will then be the final step to getting the bill paying option online. Administrator Joss reported that, as of July 1, the Township will become the local enforcement agency for the fire code, replacing the DCA.

ACTION:

ADOPTION OF ORDINANCES/PUBLIC COMMENT:

2016 BUDGET ADOPTION

Mayor Higgins introduced the matter and opened the public hearing.

There being no public comments, Mayor Higgins closed the public hearing.

MOTION was made by Council President Mullay to adopt the ordinance. Seconded by Councilman D'Alleinne. There being no further discussion the roll was called. Motion carried.

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Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullaney	Yes
Mayor Higgins	Yes

1082-16 - AN ORDINANCE AMENDING AND SUPPLEMENTING "PART 6 SUBDIVISION AND SITE PLAN REVIEW" OF "ARTICLE VI APPLICATION PROCEDURE" OF "CHAPTER 165 LAND USE REGULATIONS" OF THE CODE OF THE TOWNSHIP OF CLINTON BY THE ADDITION THERETO OF A NEW SECTION 165-41.1 TO ESTABLISH SUBMISSION REQUIREMENTS FOR APPLICATIONS FOR DEVELOPMENT IN THE HIGHLANDS AREA

Mayor Higgins introduced the matter and opened the public hearing.

There being no public comments, Mayor Higgins closed the public hearing.

MOTION was made by Councilman McTiernan to adopt the ordinance. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullaney	Yes
Mayor Higgins	Yes

WHEREAS, the Highlands Water Protection and Planning Act ("Highlands Act," N.J.S.A. 13:20-1 et seq.) was enacted by the New Jersey State Legislature on August 10, 2004 for the purpose of protecting, enhancing, and restoring the natural resources of the New Jersey Highlands Region, in particular the water resources, which provide drinking water to over five million New Jersey residents; and

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WHEREAS, the Highlands Act created the Highlands Water Protection and Planning Council (the “Highlands Council”) and charged it with crafting a comprehensive master plan for the New Jersey Highlands Region; and

WHEREAS, the Highlands Regional Master Plan (“Regional Master Plan”) was adopted by the Highlands Council through the adoption of Resolution 2008-27 (“Resolution 2008-27”) on July 17, 2008, and became effective on September 8, 2008 as the product of a long-term, participatory, and region-wide planning effort; and

WHEREAS, Resolution 2008-27 included the adoption of Highlands Regional Master Plan as well as the adoption of various technical reports and guidelines that accompanied the Plan including the 2008 Plan Conformance Guidelines (“Plan Conformance Guidelines”); and

WHEREAS, the Plan Conformance Guidelines provide an overview of the Highlands Act’s bifurcated system for municipal conformance with the Highlands Regional Master Plan – mandatory Plan Conformance for any portion (or if applicable, the whole) of a municipality located within the Preservation Area and voluntary Plan Conformance for any portion (or if applicable, the whole) of a municipality lying within the Planning Area; and

WHEREAS, Section 14 of the Highlands Act expressly requires municipalities to revise and conform their local master plans and development regulations for that portion of their lands within the Preservation Area, as related to development and use of said lands, with the goals, requirements and provisions of the Regional Master Plan within fifteen months of the effective date of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may at any time voluntarily revise and conform its local master plan and development regulations, as related to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan; and

WHEREAS, the Plan Conformance Guidelines detail the requirements for Plan Conformance including amendments to the Environmental Resource Inventory, Master Plan, and Land Use Ordinance, which together are intended to achieve conformance with the Regional Master Plan and provide immediate protections to vital Highlands Resources; and

WHEREAS, the Plan Conformance Guidelines require conforming municipalities to adopt “Initial Revisions” as a first step of Plan Conformance, the Initial Revisions being revisions of the existing master plan and development regulations which are deemed necessary by the Highlands Council for prompt enactment by a petitioning local government in order to ensure the protection and enhancement of the resources of the Highlands Region; and

WHEREAS, the Plan Conformance Guidelines include the adoption of a Development Application Checklist Ordinance as an Initial Revision in order to ensure that

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any Application for Development not be deemed complete until such time as certain documents have been submitted by an Applicant and to ensure that Applications for Development are consistent or revised to be consistent with the Regional Master Plan; and

WHEREAS, the Township of Clinton is located in the Highlands Region with lands lying within both the Preservation Area and the Planning Area, as defined by section 7 of the Highlands Act; and

WHEREAS, the Governing Body of the Township of Clinton has, on behalf of the municipality, petitioned the Highlands Council for Plan Conformance with respect to Township lands located within both the Planning Area portion and the Preservation Area portion of the Highlands Region; and

WHEREAS, the petition filed by the Township of Clinton with the Highlands Council contains proposed amendments to the municipal planning program, including amendments to the Environmental Resource Inventory, Master Plan, and Land Use Regulations of the Code of the Township of Clinton, which together are intended to achieve conformance with the Regional Master Plan and provide immediate protections to vital Highlands Resources located within the Township; and

WHEREAS, the Mayor and Council of the Township of Clinton (“Mayor and Council”) find that the proposed changes to the municipal planning program are of broad and significant effect, are vital to the protection of the Highlands resources of the municipal Highlands Area, and are compelling to the interests and general welfare of the community; and

WHEREAS, the Mayor and Council recognize that the formal municipal adoption of each component of the revised planning program must take place, in sequential order in accordance with all statutory requirements, involving public hearings and deliberation by the Environmental Commission, Planning Board, and Mayor and Council; a process that will require an additional undetermined period of time; and

WHEREAS, the Mayor and Council are aware that lands within the Planning Area are not regulated by the New Jersey Department of Environmental Protection’s Highlands Rules (N.J.A.C. 7:38-1 et seq.) and, with the exception of Wastewater Management Plans and Water Allocation Permits, would remain without the full suite of Highlands Regional Master Plan protections during the interim period between the date of filing of the Petition for Plan Conformance and the adoption of ordinances and regulations that will provide such protections; and

WHEREAS, an immediate level of protection to the resources located within the Highlands Region by adoption of revised submission requirements pertinent to Applications for Development therein is required by the Plan Conformance Guidelines; and

WHEREAS, the adoption of revised submission requirements pertinent to Applications for Development therein is essential to ensuring that Applicants achieve

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compliance with the standards and protections required under the Highland Regional Master Plan despite the interim status of the municipal Plan Conformance ordinances and regulations, this interim period not constituting an appropriate instance in which municipal approvals based upon existing municipal regulatory requirements, can appropriately be issued conditioned upon subsequent approval by the Highlands Council or the New Jersey Department of Environmental Protection (“NJDEP”), as may occur under usual circumstances; and

WHEREAS, the Mayor and Council find that the adoption of such submission requirements are important not only to provide such immediate resource protections, but to ensure the proper management of Applications for Development involving lands within the Highlands Area of the municipality; and

WHEREAS, the Highland Council deems the immediate protections ascribed by this Ordinance to lands in the Planning Area and the Preservation Area of the municipality, eligible for application of the provisions of the Highlands Act at N.J.S.A. 13:20-22 and N.J.S.A. 13:20-24 regarding legal representation to municipalities filing for Plan Conformance and regarding the strong presumption of validity and extraordinary deference afforded to such ordinances;

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Township of Clinton, in the County of Hunterdon, New Jersey, as follows:

SECTION 1. New Section 165-41.1 Added to Code. The Code of the Township of Clinton is amended by the addition thereto of a new section 165-41.1 entitled “Applications for Development in the Highlands” to read as follows:

§165-41.1. Applications for Development in the Highlands.

A. Applicability.

This Section shall apply to any Application for Development involving lands located within (or partially within) the Township Highlands Area (which includes the entirety of the Township) that seeks approval of a site plan, subdivision, or change in use, where approval of such Application would:

- (1) For residential development, create three (3) or more dwelling units;
- (2) For non-residential development:
 - (a) Result in the ultimate disturbance of one (1) acre or more of land;
 - (b) Produce a cumulative impervious surface area of one-quarter (¼) acre, or more; or
 - (c) Introduce or expand on any of the following land uses/ facilities:

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- [1] Landfills;
- [2] Permanent storage or disposal of hazardous wastes, industrial or municipal sludge or radioactive materials, including solid waste landfills;
- [3]. Collection and transfer facilities for hazardous wastes, solid wastes that contain hazardous materials, and radioactive materials;
- [4] Industrial treatment facility lagoons; or
- [5] Any Major or Minor Potential Contaminant Source (as identified in Appendix A and Appendix B of this Section, respectively) on lands located within 200 feet of the wellhead of any public community well or public non-community well, as these are defined at §165-41.1.B below.

All thresholds in §165-41.1.A(1) and §165-41.1.A(2), above, shall be interpreted to apply cumulatively over time, beginning as of the effective date of this Section. If or when any one of the thresholds is reached, the Section shall apply to any and all development in excess of that threshold. Where an application proposes a mixed use, the thresholds in §165-41.1.A(2), for non-residential development shall apply to the whole of the project, while that in §165-41.1.A(1), shall apply to the residential component. For purposes of this Section, the phrases “Application for Development,” “Highlands Area,” “residential development,” “ultimate disturbance,” and “cumulative impervious surface area” shall be defined as provided at §165-41.1.B below.

B. Definitions.

For the purpose of this Section, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Section clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

Agricultural or Horticultural Development – means construction for the purposes of supporting common farmsite activities, including but not limited to, the production, harvesting, storage, grading, packaging, processing, and the wholesale and retail marketing of crops, plants, animals, and other related commodities and the use and application of techniques and methods of soil preparation and management, fertilization, weed, disease, and pest control, disposal of farm waste, irrigation, drainage and water management, and grazing.

Agricultural or Horticultural Use – means the use of land for common farmsite activities, including but not limited to, the production, harvesting, storage, grading, packaging, processing, and the wholesale and retail marketing of crops, plants, animals, and other related commodities and the use and application of techniques and methods of soil

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preparation and management, fertilization, weed, disease, and pest control, disposal of farm waste, irrigation, drainage and water management, and grazing.

Agricultural Impervious Cover – means agricultural or horticultural buildings, structures or facilities with or without flooring, residential buildings and paved areas, but not meaning temporary coverings.

Applicant – means a developer submitting an Application for Development.

Application for Development – means the application form and all accompanying documents required by ordinance for approval of a subdivision plat, site plan, planned development, conditional use, zoning variance, or direction of the issuance of a permit pursuant to section 25 or section 27 of P.L.1975, c.291 (C.40:55D-34 or C.40:55D-36).

Disturbance – means the placement of impervious surface, the exposure or movement of soil or bedrock, or the clearing, cutting, or removing of vegetation.

Disturbance, Ultimate – means the total existing or proposed area of disturbance of a lot, parcel, or other legally designated (or otherwise legally recognized) tract or subdivision of land, for the purpose of, and in connection with, any human activity, property improvement, or development, including the surface area of all buildings and structures, all impervious surfaces, and all associated land disturbances such as excavated, filled, and graded areas, and all lawn and landscape areas. Ultimate disturbance shall not include areas of prior land disturbance which at the time of evaluation: a) contain no known man-made structures (whether above or below the surface of the ground) other than such features as old stone rows or farm field fencing; and b) consist of exposed rock outcroppings, or areas which, through exposure to natural processes (such as weathering, erosion, siltation, deposition, fire, flood, growth of trees or other vegetation) are no longer impervious or visually obvious, or ecologically restored areas which will henceforth be preserved as natural areas under conservation restrictions.

Farm Management Unit – means a parcel or parcels of land, whether contiguous or noncontiguous, together with agricultural or horticultural buildings, structures and facilities, producing agricultural or horticultural products, and operated as a single enterprise.

Highlands Council – means the New Jersey Highlands Water Protection and Planning Council.

Highlands Act – means the Highlands Water Protection and Planning Act, P.L. 2004, c.120, as amended, codified in part at N.J.S.A. 13:20-1 et seq.

Highlands Applicability Determination (HAD) – means the determination made by the NJDEP of whether a project proposed for the Preservation Area is a major Highlands development, whether any such major Highlands development is exempt from the Highlands Act, and whether the project is consistent with the applicable Areawide Water Quality Management Plan.

Highlands Area – means that portion of the municipality for which the land use planning and regulation are in conformance with, or are intended or proposed to be in conformance with, the Highlands Regional Master Plan.

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Highlands Region – means all that area within the boundaries of the municipalities listed in subsection a. of section 7 of the Highlands Act.

Impervious Surface – means any structure, surface, or improvement that reduces or prevents absorption of stormwater into land, including, but not limited to, porous paving, paver blocks, gravel, crushed stone, decks, patios, elevated structures, and other similar structures, surfaces, or improvements.

Impervious Surfaces, Cumulative – means the total area of all existing or proposed impervious surfaces situated or proposed to be situated within the boundary lines of a lot, parcel, or other legally recognized subdivision of land, expressed either as a measure of land area such as acreage, or square feet, or as a percentage of the total lot or parcel area.

Major Potential Contaminant Sources (PCS) – means land uses and activities determined by the Highlands Council to pose a major risk of ground water contamination (see Appendix A).

Minor Potential Contaminant Sources (PCS) – means land uses and activities determined by the Highlands Council to pose a minor risk of ground water contamination (see Appendix B).

Municipal Land Use Law (MLUL) – means the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

NJDEP – New Jersey Department of Environmental Protection

NJDEP Preservation Area Rules – means the regulations established by the NJDEP to implement requirements of the Highlands Act, titled “Highlands Water Protection and Planning Act Rules,” and codified at N.J.A.C. 7:38-1 et seq.

Planning Area – means lands within the Highlands Region not within the Preservation Area (N.J.S.A. 13:20-7).

Plan Conformance – means the process by which a municipality revises the master plan, development regulations and other regulations related to the development and use of land to conform them with the goals, requirements, and provisions of the Regional Master Plan in accordance with the Highlands Plan Conformance Guidelines.

Public Community Well – means a well that provides water to a public water system serving at least 15 service connections used by year-round residents or regularly serving at least twenty-five year-round residents.

Public Non-Community Well – means a well that is not a public community well and that provides water to a public water system regularly serving at least 25 individuals for at least 60 days in any given calendar year.

Preservation Area – means that portion of the Highlands Region so designated by subsection b. of section 7 of the Highlands Act.

Regional Master Plan (RMP) – means the Highlands Regional Master Plan or any revision thereof adopted by the Highlands Council pursuant to N.J.S.A. 13:20-8.

Solar Panel – means an elevated panel or plate, or a canopy or array thereof, that captures and converts solar radiation to produce power, and includes flat plate, focusing solar

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Highlands Region – means all that area within the boundaries of the municipalities listed in subsection a. of section 7 of the Highlands Act.

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Impervious Surfaces, Cumulative – means the total area of all existing or proposed impervious surfaces situated or proposed to be situated within the boundary lines of a lot, parcel, or other legally recognized subdivision of land, expressed either as a measure of land area such as acreage, or square feet, or as a percentage of the total lot or parcel area.

Major Potential Contaminant Sources (PCS) – means land uses and activities determined by the Highlands Council to pose a major risk of ground water contamination (see Appendix A).

Minor Potential Contaminant Sources (PCS) – means land uses and activities determined by the Highlands Council to pose a minor risk of ground water contamination (see Appendix B).

Municipal Land Use Law (MLUL) – means the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

NJDEP – New Jersey Department of Environmental Protection

NJDEP Preservation Area Rules – means the regulations established by the NJDEP to implement requirements of the Highlands Act, titled “Highlands Water Protection and Planning Act Rules,” and codified at N.J.A.C. 7:38-1 et seq.

Planning Area – means lands within the Highlands Region not within the Preservation Area (N.J.S.A. 13:20-7).

Plan Conformance – means the process by which a municipality revises the master plan, development regulations and other regulations related to the development and use of land to conform them with the goals, requirements, and provisions of the Regional Master Plan in accordance with the Highlands Plan Conformance Guidelines.

Public Community Well – means a well that provides water to a public water system serving at least 15 service connections used by year-round residents or regularly serving at least twenty-five year-round residents.

Public Non-Community Well – means a well that is not a public community well and that provides water to a public water system regularly serving at least 25 individuals for at least 60 days in any given calendar year.

Preservation Area – means that portion of the Highlands Region so designated by subsection b. of section 7 of the Highlands Act.

Regional Master Plan (RMP) – means the Highlands Regional Master Plan or any revision thereof adopted by the Highlands Council pursuant to N.J.S.A. 13:20-8.

Solar Panel – means an elevated panel or plate, or a canopy or array thereof, that captures and converts solar radiation to produce power, and includes flat plate, focusing solar

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collectors, or photovoltaic solar cells and excludes the base or foundation of the panel, plate, canopy, or array. (As defined by the Highlands Act, N.J.S.A. 13:20-1 et seq., as amended.)

Structure – means a combination of materials to form a construction for occupancy, use or ornamentation whether installed on, above, or below the surface of a parcel of land.

C. Consistency Determinations Required.

No Application for Development included in Paragraph A above, shall be deemed complete or considered for review by an approving authority of Clinton Township until and unless the Applicant has obtained and provided a copy of:

- (1) A Consistency Determination from the Highlands Council indicating that the application is consistent with the Highlands Regional Master Plan; or
- (2) A Consistency Determination from the Highlands Council indicating that the application is not consistent with the Highlands Regional Master Plan, accompanied by a certification, as described in Paragraph D below, by the Applicant's professional(s) that the application has been revised since review by the Highlands Council to achieve consistency with the Highlands Regional Master Plan.

D. Findings of Consistency.

Where a Highlands Council Consistency Determination indicates that an Application for Development is inconsistent with the Highlands Regional Master Plan, no such application shall be deemed complete or considered for review by an approving authority of Clinton Township, until or unless the Applicant has obtained from the professional(s) responsible for preparation of the Applicant's plans, a certification indicating that to the best of the knowledge and abilities of such professional(s), the application has been revised to achieve consistency with the Highlands Regional Master Plan and specifically describing the revisions made to achieve such consistency.

E. Waiver.

The Township may issue a waiver from the provisions of this Section where it can be established by the Applicant and can be verified by the Township Administrator or Zoning Officer of the Township that:

- (1) The activity, improvement or development proposed by the subject Application for Development has not yet been formally determined to be exempt from the Highlands Act (see §165-41.1.H, below), but eligibility for an exemption has been sufficiently established by the Applicant; or
- (2) The activity, improvement or development proposed in the Application for Development will neither encroach upon a Highlands Resource or Highlands Resource Area, nor be of detrimental impact to any Highlands resource or Highlands

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Resource Area as these are identified and delineated in the Highlands Regional Master Plan. The Applicant's professional(s) responsible for preparation of the Applicant's plan shall establish compliance of the above through a formal certification specifically addressing the Highlands Resources and Resource Areas and related policies and objectives as identified in Chapter 4 of the Highlands Regional Master Plan.

F. Highlands Council Call-Up.

All Township waivers or findings of application completeness issued pursuant to this Section shall be issued in writing, inclusive of a statement indicating the rationale for the determination. All such determinations shall be subject to Highlands Council call-up review, and shall include conditions requiring same consistent with this paragraph. The Township shall within five (5) calendar days of issuance of all such determinations, provide a copy of the decision to the Applicant and to the Highlands Council. The Highlands Council call-up review period shall expire fifteen (15) calendar days following its receipt of same. Upon determining to exercise this authority for call-up review, the Highlands Council shall transmit notice to the Applicant and the municipality. Absent any such notification from the Highlands Council within that timeframe, the application shall be considered complete, with the date of the waiver or finding of application completeness to be as of the date of first issuance by the municipality.

G. Exclusions.

The following specific improvements and related applications shall be excluded from the provisions of this Section:

- (1) The reconstruction, within the same footprint, of any building or other structure lawfully existing as of the effective date of this Section, in the event of its destruction or partial destruction by fire, storm, natural disaster, or any other unintended circumstance.
- (2) Any improvement or alteration to a building or other structure lawfully existing as of the effective date of this Section, where such improvement or alteration is necessary for compliance with the provisions of the Americans with Disabilities Act, or to otherwise provide accessibility to the disabled.
- (3) Any Agricultural or Horticultural Use or Development that would not result in either:
 - (a) An increase, since the date of enactment of the Highlands Act (August 10, 2004), either individually or cumulatively, of new agricultural impervious cover of greater than three percent (3%) to the total land area of a Farm Management Unit. Solar panels shall not be included in any calculation of agricultural impervious cover (all terms as defined in §165-41.1.B , above); or
 - (b) Construction of three (3) or more residential dwelling units (including accessory dwelling units) served by individual on-site septic system(s).

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H. Exemptions.

Any activity, improvement or development project listed and demonstrated to constitute a Highlands Act exemption shall be exempt from the provisions of this Section. Formal demonstration of a Highlands Act exemption for an Application for Development involving lands located (or partially located) in the Highlands Area shall consist of one of the following:

- (1) *State Agency Determination.* State Agency Determinations shall include either, a Highlands Applicability Determination (HAD) issued by the NJDEP for a Preservation Area proposal, or a Highlands Exemption Determination issued by the Highlands Council for a Planning Area proposal, in either case, indicating that the proposal qualifies as a Highlands Act Exemption.
- (2) *Municipal Determination.* Pursuant to §165-41.2 Highlands Area Exemptions below for any application under this Section involving Highlands Act Exemptions #4, #6, #7, or #8, the Applicant may request and shall be deemed to have satisfied the evidentiary requirement by obtaining a Municipal Exemption Determination issued by the Municipal Exemption Designee as established by §165-41.2H, provided such Determination indicates that the proposal qualifies as a Highlands Act Exemption. The Applicant may rely upon the findings of a Municipal Exemption Determination to the same extent and with the same protections as would apply in the case of a Highlands Exemption Determination issued by the Highlands Council, or of a HAD issued by the NJDEP.

SECTION 2. Severability.

If any portion, paragraph, clause, sentence or phrase of this Ordinance is determined to be invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining portions of this Ordinance.

SECTION 3. Repealer.

All ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4. Effective Date.

This Ordinance shall take effect after final passage and publication in the manner prescribed by law.

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APPENDIX A. MAJOR POTENTIAL CONTAMINANT SOURCES

Land uses and activities determined by the Highlands Council (based on New Jersey Safe Drinking Water Act regulations at N.J.A.C. 7:10 and NJDEP regulations) to be Major Potential Contaminant Sources include those listed below.

1. Underground fuel and chemical storage and oil tanks regulated by NJDEP under provisions of the Underground Storage of Hazardous Substances Act (N.J.S.A. 58:10A-21 et seq.).
2. Above-ground storage facility for a hazardous substance or waste with a cumulative capacity greater than 2,000 gallons.
3. Automotive service center (repair & maintenance).
4. Dry cleaning processing facility.
5. Road salt storage facility.
6. Cemetery.
7. Highway maintenance yard.
8. Truck, bus, locomotive maintenance yard.
9. Site for storage and maintenance of heavy construction equipment and materials.
10. Site for storage and maintenance of equipment and materials for landscaping, excluding household storage and maintenance of such equipment.
11. Livestock operation containing 300 or more Animal Units (AU) [1 AU= 1000 pounds of live animal weight] as defined by the NJ Department of Agriculture in its Criteria and Standards for Animal Waste Management, at N.J.A.C. 2:91.
12. Quarrying and/or mining facility.
13. Asphalt and/or concrete manufacturing facility.
14. Junkyard/auto recycling and scrap metal facility.
15. Residential or agricultural motor fuel in NJDEP exempted underground storage tanks (i.e., under 1,000 gallons).

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APPENDIX B. MINOR POTENTIAL CONTAMINANT SOURCES

Land uses and activities determined by the Highlands Council (based on New Jersey Safe Drinking Water Act regulations at N.J.A.C. 7:10 and NJDEP regulations) to be Minor Potential Contaminant

Sources include the following:

1. Underground storage of hazardous substance or waste of less than 50 gallons.
2. Underground heating oil storage tank with a capacity of less than 2,000 gallons.
3. Sewage treatment facility regulated by a NJPDES permit granted under N.J.A.C. 7:14A.
4. Industrial waste line.
5. Septic system disposal field.
6. Facility requiring a ground water discharge permit issued by the NJDEP pursuant to N.J.A.C. 7:14A et seq.
7. Stormwater retention-recharge basin on an industrial property receiving runoff from surfaces other than roof areas.
8. Dry well on an industrial property receiving runoff from surfaces other than roof areas.
9. Waste oil collection, storage and recycling facility.
10. Agricultural chemical bulk storage and mixing or loading facility including crop dusting facilities.
11. Above-ground storage of hazardous substance or waste in quantities of less than 2,000 gallons.
12. Livestock operation containing 8 or more Animal Units (AU) [1 AU= 1000 pounds of live animal weight] or those receiving 142 or more tons of animal waste per year as defined by the NJ Department of Agriculture pursuant to its Criteria and Standards for Animal Waste Management, at N.J.A.C. 2:91.

1083-16 – AN ORDINANCE AMENDING AND SUPPLEMENTING PART 6 “SUBDIVISION AND SITE PLAN REVIEW” OF ARTICLE VI “APPLICATION PROCEDURE” OF CHAPTER 165 “LAND USE REGULATIONS” OF THE CODE OF THE TOWNSHIP OF CLINTON BY THE ADDITION THERETO OF A NEW SECTION 165-41.2 TO ESTABLISH PROCEDURAL AND SUBSTANTIVE REQUIREMENTS BY WHICH THE TOWNSHIP MAY ISSUE
HIGHLANDS ACT EXEMPTION DETERMINATIONS

Mayor Higgins introduced the matter and opened the public hearing.

There being no public comments, Mayor Higgins closed the public hearing.

MOTION was made by Councilman McTiernan to adopt the ordinance. Seconded by Council President Mullay. There being no further discussion the roll was called. Motion carried.

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Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

BE IT ORDAINED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, New Jersey, as follows:

SECTION 1. New Section 165-41.2 Added to Code. The Code of the Township of Clinton is amended by the addition thereto of a new section 165-41.2 entitled "Highlands Area Exemptions" to read as follows:

§165-41.2. Highlands Area Exemptions.

A. Purpose.

The purpose of this Section is to set forth the procedural and substantive requirements by which the Township will issue Highlands Act Exemption Determinations. Such determinations pertain only to Highlands Act Exemptions 1, 2, 4, 5, 6, 7, and 8. Highlands Act Exemption Determinations indicate whether proposed activities, improvements or development projects affecting lands located within the Township Highlands Area are exempt from the Highlands Water Protection and Planning Act ("Highlands Act," N.J.S.A. 13:20-1 et seq.), and are therefore exempt from the Highlands Water Protection and Planning Council's ("Highlands Council") Regional Master Plan, the New Jersey Department of Environmental Protection's Highlands Water Protection and Planning Act Rules and from any amendments to the Township's master plan, development regulations, or other regulations adopted pursuant to the approval of the Township's Petition for Plan Conformance by the Highlands Council.

B. Scope/Applicability.

The provisions of this Section pertain to activities, improvements and development projects involving lands located within the Township of Clinton. The provisions of this Section shall not be construed to alleviate any person or entity from the provisions and requirements of any other applicable ordinances, rules, or regulations of the municipality, or from any other applicable law, regulation, or requirement of any county, state, or federal authority having jurisdiction. Nor shall the provisions of this Section deprive any person or entity from seeking a Highlands exemption determination from the NJDEP or the Highlands Council.

C. Statutory Authority.

This Section is adopted under the authority of the Highlands Act and the MLUL. In the Highlands Act, the Legislature identified numerous categories of activities that are exempt from the Act, the RMP, the Preservation Area Rules, and any amendments to a master plan, development regulations, or other regulations adopted by a local government to conform them with the RMP. See N.J.S.A.

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13:20-28. The Legislature granted the Highlands Council the authority to administer the plan conformance process and to approve, reject, or approve with conditions municipal plan conformance petitions. See N.J.S.A. 13:20-14, -15. The Legislature, through the MLUL, granted authority to New

Jersey municipalities to govern land use and development within their borders and, through the Highlands Act, established requirements for Highlands municipalities to conform their land use and development regulations with the RMP. In a July 19, 2012 Memorandum of Understanding between the Highlands Council and the NJDEP, the Council and the NJDEP recognized the circumstances in which it would be appropriate for conforming, Highlands Council-certified municipalities to make determinations regarding specified Highlands Act exemptions.

D. Word Usage.

Terms used in the body of this Section which are defined by the Highlands Act are intended to have the same definitions as provided in the Highlands Act. Unless expressly stated to the contrary or alternately defined herein, terms which are defined by the MLUL are intended to have the same meaning as set forth in the MLUL. For purposes of this Section, the terms “shall” and “must” are indicative of a mandatory action or requirement while the word “may” is permissive.

E. Definitions.

For purposes of this Section the following definitions shall apply:

Agricultural or Horticultural Development – Construction for the purposes of supporting common farmsite activities, including but not limited to, the production, harvesting, storage, grading, packaging, processing, and the wholesale and retail marketing of crops, plants, animals, and other related commodities and the use and application of techniques and methods of soil preparation and management, fertilization, weed, disease, and pest control, disposal of farm waste, irrigation, drainage and water management, and grazing. (N.J.S.A. 13:20-3.)

Agricultural or Horticultural Use – The use of land for common farmsite activities, including but not limited to, the production, harvesting, storage, grading, packaging, processing, and the wholesale and retail marketing of crops, plants, animals, and other related commodities and the use and application of techniques and methods of soil preparation and management, fertilization, weed, disease, and pest control, disposal of farm waste, irrigation, drainage and water management, and grazing. (N.J.S.A. 13:20-3.)

Agricultural Impervious Cover – Agricultural or horticultural buildings, structures or facilities with or without flooring, residential buildings and paved areas, but not meaning temporary coverings. (N.J.S.A. 13:20-3.)

Applicant – Any entity applying to the Board of Health, Planning Board, Zoning Board of Adjustment, Zoning Officer, Construction Official or other applicable authority of the municipality for permission or approval to engage in an activity that is regulated by the provisions of this Section.

Application for Development – The application form and all accompanying documents required by ordinance for approval of a subdivision plat, site plan, planned development, conditional use, zoning variance, or direction of the issuance of a permit pursuant to section 25 or section 27 of P.L.1975, c.291 (C.40:55D-34 or C.40:55D-36).

Building Permit – Used interchangeably with the term “Construction Permit;” see definition below.

Construction Permit – A permit issued pursuant to the New Jersey Uniform Construction Code, Chapter 23 of Title 5 of the New Jersey Administrative Code (N.J.A.C. 5:23-1 et seq.), providing authorization to begin work subject to the conditions and requirements established under the provisions therein.

Development – The division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or of any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission may be required pursuant to the MLUL. (N.J.S.A. 13:20-3; N.J.S.A. 40:55D-4.)

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Disturbance – The placement of impervious surface, the exposure or movement of soil or bedrock, or the clearing, cutting, or removing of vegetation. (N.J.S.A. 13:20-3.)

Disturbance, Ultimate – The total existing or proposed area of disturbance of a lot, parcel, or other legally designated (or otherwise legally recognized) tract or subdivision of land, for the purpose of, and in connection with, any human activity, property improvement, or development, including the surface area of all buildings and structures, all impervious surfaces, and all associated land disturbances such as excavated, filled, and graded areas, and all lawn and landscape areas. Ultimate disturbance shall not include areas of prior land disturbance which at the time of evaluation: a) contain no known man-made structures (whether above or below the surface of the ground) other than such features as old stone rows or farm field fencing; and b) consist of exposed rock outcroppings, or areas which, through exposure to natural processes (such as weathering, erosion, siltation, deposition, fire, flood, growth of trees or other vegetation) are no longer impervious or visually obvious, or ecologically restored areas which will henceforth be preserved as natural areas under conservation restrictions.

Environmental Land Use or Water Permit – A permit, approval, or other authorization issued by the Department of Environmental Protection pursuant to the "Freshwater Wetlands Protection Act," P.L.1987, c.156 (C.13:9B-1 et seq.), the "Water Supply Management Act," P.L.1981, c.262 (C.58:1A-1 et seq.), the "Water Pollution Control Act," P.L.1977, c.74 (C.58:10A-1 et seq.), "The Realty Improvement Sewerage and Facilities Act (1954)," P.L.1954, c.199 (C.58:11-23 et seq.), the "Water Quality Planning Act," P.L.1977, c.75 (C.58:11A-1 et seq.), the "Safe Drinking Water Act," P.L.1977, c.224 (C.58:12A-1 et seq.), or the "Flood Hazard Area Control Act," P.L.1962, c.19 (C.58:16A-50 et seq.). (N.J.S.A. 13:20-3.)

Farm Management Unit – A parcel or parcels of land, whether contiguous or noncontiguous, together with agricultural or horticultural buildings, structures and facilities, producing agricultural or horticultural products, and operated as a single enterprise. (N.J.S.A. 13:20-3.)

Forest Management Plan – A written guidance document describing the forest resources present on a property, the landowner's management goals and objectives, and the recommended practices or activities to be carried out over time on the land. This tool is used to evaluate a forest land's current state and provide a management process which, over time, meets the landowner's objectives, while maintaining health and vigor of the resource. Forest Management Plans are typically written for a ten year period. (RMP, Glossary.)

Farmsite – A Farm Management Unit as defined above.

Highlands Applicability Determination – A determination made by the NJDEP (pursuant to N.J.A.C. 7:38-2.4) indicating whether a project proposed for the Preservation Area is a major Highlands development, whether any such major Highlands development is exempt from the Highlands Act, and whether the project is consistent with the applicable Areawide Water Quality Management Plan

Highlands Area – That portion of the municipality for which the land use planning and regulation are in conformance with, or are intended or proposed to be in conformance with, the Highlands RMP.

Highlands Preservation Area Approval (HPAA) – An approval issued by the NJDEP pursuant to 7:38-6 pertinent to a regulated activity in the Highlands Preservation Area, and including an HPAA that contains a waiver pursuant to N.J.S.A. 13:20-33b.

Immediate Family Member – A spouse, child, parent, sibling, aunt, uncle, niece, nephew, first cousin, grandparent, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half brother, or half sister, whether the individual is related by blood, marriage, or adoption. (N.J.S.A. 13:20-3.)

Impervious Surface – Any structure, surface, or improvement that reduces or prevents absorption of stormwater into land, including, but not limited to, porous paving, paver blocks, gravel, crushed stone, decks, patios, elevated structures, and other similar structures, surfaces, or improvements. (N.J.S.A. 13:20-3.)

Impervious Surfaces, Cumulative – The total area of all existing or proposed impervious surfaces situated or proposed to be situated within the boundary lines of a lot, parcel, or other legally recognized subdivision of land, expressed either as a measure of land area such as acreage, or square feet, or as a percentage of the total lot or parcel area.

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Major Highlands Development – Except as otherwise provided pursuant to subsection a. of section 30 of the Highlands Act (“Exemptions”): (1) any non-residential development in the Preservation Area; (2) any residential development in the Preservation Area that requires an environmental land use or water permit from the NJDEP, or that results in the ultimate disturbance of one acre or more of land or a cumulative increase in impervious surface by one-quarter acre or more; (3) any activity undertaken or engaged in the Preservation Area that is not a development but results in the ultimate disturbance of one-quarter acre or more of forested area or that results in a cumulative increase in impervious surface by one-quarter acre or more on a lot; or (4) any capital or other project of a state entity or local government unit in the Preservation Area that requires an environmental land use or water permit from the NJDEP, or that results in the ultimate disturbance of one acre or more of land or a cumulative increase in impervious surface by one-quarter acre or more. Major Highlands Development shall not include any agricultural or horticultural development or agricultural or horticultural use. Solar panels shall not be included in any calculation of impervious surface. (As defined by the Highlands Act, N.J.S.A. 13:20-1 et seq., as amended.)

Master Plan – For purposes of this Section, all references to the “Township Master Plan,” “master plan,” or “Master Plan,” refer to the municipal master plan, as defined in the MLUL, as adopted by the Township Planning Board.

Master Plan, Highlands Regional (RMP) – For purposes of this Section, all references to the Highlands Regional Master Plan (RMP), shall be by use of the words “Highlands Regional Master Plan,” “Highlands RMP,” “Regional Master Plan,” or “RMP.”

Municipal Land Use Law (MLUL) – The New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.
NJDEP – New Jersey Department of Environmental Protection

NJDEP Preservation Area Rules – The regulations established by the NJDEP to implement requirements of the Highlands Act, titled “Highlands Water Protection and Planning Act Rules,” and codified at N.J.A.C. 7:38-1 et seq.

Planning Area – Lands within the Highlands Region that are not located in that portion designated by the Highlands Act as the “Preservation Area” (see metes and bounds description at N.J.S.A. 13:20-7b). For purposes of this Section, this terminology shall also be used to refer to Planning Area lands located solely within the Township.

Preservation Area – Lands within the Highlands Region that are located in that portion designated by the Highlands Act as the “Preservation Area” (see metes and bounds description at N.J.S.A. 13:20-7b). For purposes of this Section, this terminology shall also be used to refer to Preservation Area lands located solely within the Township.

Solar Panel – An elevated panel or plate, or a canopy or array thereof, that captures and converts solar radiation to produce power, and includes flat plate, focusing solar collectors, or photovoltaic solar cells and excludes the base or foundation of the panel, plate, canopy, or array. (N.J.S.A. 13:20-3.)

Structure – A combination of materials to form a construction for occupancy, use or ornamentation whether installed on, above, or below the surface of a parcel of land.

F. Highlands Act Exemptions.

Section 30 of the Highlands Act identifies as exempt, specific activities, improvements and development projects affecting lands within the Highlands Region. Such activities, improvements and projects may be proposed as a component of any type of land use application submitted to the municipality for approval, including but not limited to zoning permit applications, building permit applications, and Applications for Development (as defined at § 165-41.2.F). Any such qualifying activity, improvement or development project is exempt, with regard specifically to that activity, improvement or development project, from the requirements of the Highlands Act, the Highlands RMP, the NJDEP Preservation Area Rules, and any amendments to the Township’s master plan, development regulations, or other regulations adopted pursuant to the approval of Township’s Petition for Plan Conformance by the Highlands Council. Such an exemption specifically applies to

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any Highlands Area land use ordinance adopted by the Township pursuant to the Highlands Council's approval of Township's Petition for Plan Conformance.

Evidence that a proposed activity, improvement, or development project qualifies as a Highlands Act Exemption may be sought in the form of either, a State Agency Exemption Determination or a Municipal Exemption Determination as provided at § 165-41.2.F.1 and § 165-41.2.F.2 below, respectively.

(1) State Agency Exemption Determination.

State Agency Exemption Determinations shall consist of either, a Highlands Applicability Determination issued by the NJDEP for a Preservation Area proposal, or a Highlands Exemption Determination issued by the Highlands Council for a Planning Area proposal.

State Agency Determinations may be requested with regard to any Highlands Act Exemption, however for applications involving any exemption not identified at §165-41.2.G below, a State Agency Exemption Determination is required. Any applicant seeking a formal exemption determination for a capital or other project of any State entity or local government unit, or for any other publicly-owned or controlled land or facility, also must request a State Agency Exemption Determination.

(2) Municipal Exemption Determination.

For an application involving any of the specific exemptions listed in §165-41.2.G below, the applicant may request a Municipal Exemption Determination. The applicant may rely upon the findings of a Municipal Exemption Determination to the same extent as would apply to an exemption determination issued by the Highlands Council or the NJDEP.

G. Highlands Act Exemptions Eligible for Municipal Determination.

Effective as of the date on which the Township receives written authorization from the Highlands Council to proceed, an applicant may seek a Municipal Exemption Determination for the Highlands Act Exemptions listed hereunder.

- (1) *Exemption 1.* The construction of a single family dwelling, for an individual's own use or the use of an immediate family member, on a lot owned by the individual on the date of enactment of the Highlands Act (August 10, 2004) or on a lot for which the individual entered into a binding contract of sale to purchase on or before May 17, 2004.
- (2) *Exemption 2.* The construction of a single family dwelling on a lot in existence on the date of enactment of the Highlands Act (August 10, 2004), provided that the construction does not result in the ultimate disturbance of one acre or more of land or a cumulative increase in impervious surface by one-quarter acre or more.
 - (a) A Municipal Exemption Determination indicating that an applicant qualifies under Highlands Act Exemption 2 shall require approval and filing of a Deed Notice along with a site plan delineating the total exempt area and the extent of the disturbance recognized in the Municipal Exemption Determination (see §165-41.2.I(6) below). Municipal Exemption Determinations in such instances shall not take effect until the applicant has provided proof of filing of the approved Deed Notice.
- (3) *Exemption 4.* The reconstruction of any building or structure for any reason within 125% of the footprint of the lawfully existing impervious surfaces on the site, provided that the reconstruction does not increase the lawfully existing impervious surface by one-quarter acre or more. This

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exemption shall not apply to the reconstruction of any agricultural or horticultural building or structure for a non-agricultural or non-horticultural use.

- (a) For purposes of this Section, this exemption shall not be construed to permit multiple 125% footprint expansions, but rather, to permit one or more reconstruction activities cumulatively resulting in a maximum 125% increase in the footprint of the impervious surfaces lawfully existing on the site, provided they do not cumulatively exceed the one-quarter acre limitation. Any determination of whether the expansion of impervious cover meets the statutory criteria for the exemption must account for the preexisting impervious cover, and for the Preservation Area, such expansion must be contiguous to the location of the existing impervious cover. See In re August 16, 2007 Determination of NJDEP ex rel. Christ Church, 414 N.J. Super. 592 (App. Div. 2010), certif. denied, 205 N.J. 16 (2010).
- (b) For Preservation Area determinations, the applicable date of lawful existence shall be August 10, 2004, the date of enactment of the Highlands Act. For Planning Area determinations, the date of lawful existence shall coincide with the effective date of the municipally-adopted Highlands Area Checklist Ordinance (§165-41.1). or Highlands Area Land Use Ordinance, whichever is earlier.
- (4) *Exemption 5.* Any improvement to a single family dwelling in existence on the date of enactment of the Highlands Act (August 10, 2004), including but not limited to an addition, garage, shed, driveway, porch, deck, patio, swimming pool or septic system.
- (5) *Exemption 6.* Any improvement, for non-residential purposes, to a place of worship owned by a nonprofit entity, society or association, or association organized primarily for religious purposes, or a public or private school, or a hospital, in existence on the date of enactment of the Highlands Act (August 10, 2004), including but not limited to new structures, an addition to an existing building or structure, a site improvement, or a sanitary facility.
- (6) *Exemption 7.* An activity conducted in accordance with an approved woodland management plan pursuant to section 3 of the "Farmland Assessment Act," P.L.1964, c.48 (C.54:4-23.3) or a forest stewardship plan approved pursuant to section 3 of P.L.2009, c. 256 (the "State Park and Forestry Resources Act," C.13:1L-31), or the normal harvesting of forest products in accordance with a forest management plan or forest stewardship plan approved by the State Forester.
- (7) *Exemption 8.* The construction or extension of trails with non-impervious surfaces on publicly owned lands or on privately owned lands where a conservation or recreational use easement has been established.

H. Exemption Designee(s)

Municipal Exemption Determinations regarding Highlands Act Exemptions shall be issued by the Township Administrator or Zoning Officer. The Exemption Designee(s) shall be authorized to issue Municipal Exemption Determinations on behalf of the Township, and shall only begin to do so, after satisfactory completion of a Highlands Council training class for which the individual(s) has/have received formal certification from the Highlands Council.

(1) Updates to Training Certification.

In the event of programmatic changes, updated information, or modifications to procedures, updated training certification may be required of Exemption Designees in order to maintain qualifications for providing Municipal Exemption Determinations. The Highlands Council will provide training modules on an as-needed basis, to provide base training to new employees, and/or to further the expertise of already-certified individuals. Exemption Designees and the municipalities they serve will be advised of any need for upgraded training, which will be provided and funded by the Highlands Council.

(2) Interim Determinations.

For the duration of any period during which the Township is without a qualified Exemption Designee(s) due to changes in personnel or other extenuating circumstances, applicants

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seeking Highlands Act Exemption Determinations shall be referred to the NJDEP or the Highlands Council, for a State Agency Determination pursuant to § §165-41.2.F.1 above.

I. Application Procedures.

(1) Municipal Exemption Applications.

Requests for Municipal Exemption Determination shall be submitted on forms provided by the Planning Department and shall be accompanied by sufficient information and documentary evidence to demonstrate whether the proposed activity, improvement or development project qualifies for the applicable exemption. Required submission materials applicable to each exemption, appear at §165-41.2.M below.

(2) Completeness Determination.

The Exemption Designee shall review the application and all accompanying materials to determine whether sufficient information has been submitted to make a determination on the application. In the event of a finding that the application is incomplete, the Exemption Designee shall, within fifteen (15) calendar days of receipt, issue such findings in writing to the applicant, indicating what information is required to properly consider the application.

(3) Time for Determination

The Exemption Designee shall issue Municipal Exemption Determinations within thirty (30) calendar days of receipt of a complete application. The Exemption Designee may consult with the Executive Director (or applicable designee) of the Highlands Council as needed in making any exemption determination, however. In such circumstance, the Exemption Designee shall seek such assistance within the 30-day period and shall issue the determination within at least ten (10) calendar days of receiving the requested guidance. In no case shall failure to meet this date constitute approval of the exemption.

(4) Determinations

All Municipal Exemption Determinations shall be provided in writing, shall certify to the applicability or inapplicability of the exemption, and shall include a statement of the rationale for the decision. Any Municipal Exemption Determination certifying to the applicability of Highlands Act Exemptions #2 shall be contingent upon submission of proof of filing of the required Deed Notice, as set forth at §165-41.2I(6)., below.

(5) Notice of Determination Required.

The Exemption Designee shall provide copies of all Municipal Exemption Determinations including a copy of the full application, to the Highlands Council and for decisions regarding lands in the Highlands Preservation Area, to the NJDEP, in either case, within ten (10) business days of issuance.

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(6) Deed Notice for Exemption #2

Any Municipal Exemption Determination that certifies to the applicability of Highlands Act Exemption #2 (§165-41.2.G(2) above), shall be issued conditionally, pending fulfillment of the requirement that a deed notice be recorded in the office of the Hunterdon County Clerk indicating the extent of the exemption that has been consumed. The deed notice shall incorporate each of the components listed below and the applicant shall provide a copy of the filed Deed Notice to the Highlands Council within five (5) business days of filing.

- (a) Clear identification of the name(s) and address(es) of the owner(s) in fee of the property;
- (b) Designated tax block and lot number(s), street address(es), municipality and county of location of the property;
- (c) Reference to the Municipal Exemption Determination (by date, numbering if applicable) issued and under which the deed notice is being filed;
- (d) Description of the approved area of ultimate disturbance and the impervious surface area, with verification that these remain below the statutory limits;
- (e) For properties of one acre or more in area, metes and bounds delineation indicating the portion of the property for which the ultimate disturbance has been authorized;
- (f) Agreement to abide by the ultimate disturbance and impervious surface limits imposed, any furtherance thereof rendering the Municipal Exemption Determination null and void; and
- (g) Notice that the owner(s) and subsequent owner(s) and lessees shall cause all leases, grants, and other written transfers of interest in the property to contain provisions expressly requiring all holders thereof to take the property subject to the limitations therein set forth.

J. Appeal of Municipal Exemption Determination.

A Municipal Exemption Determination may be appealed by any affected person/entity by filing a notice of appeal within twenty (20) calendar days of issuance or receipt of said determination, whichever is later, specifying the grounds therefor. Appeals must be filed with the NJDEP in the case of any Preservation Area Exemption, and with the Highlands Council, in the case of any Planning Area Exemption. All appeals shall be copied to the Exemption Designee, who shall immediately transmit to the NJDEP or the Highlands Council, as applicable, copies of the notice of appeal, the Municipal Exemption Determination Application, and all supplemental materials constituting the record that the Exemption Designee relied upon in issuing the Municipal Exemption Determination. Where the Municipal Exemption Determination deems an activity, improvement or development project exempt, the filing of an appeal to the NJDEP or the Highlands Council shall stay all proceedings in furtherance of its approval by the municipality.

K. Effect of Certified Exemption.

Issuance of a Municipal Exemption Determination that certifies to the applicability of a Highlands Act exemption shall recognize the applicant's exemption from the provisions of the RMP, NJDEP Preservation Area Rules, and any municipal ordinances and requirements adopted under the authority of the Highlands Act to achieve Highlands Plan Conformance. The exemption is restricted solely to the extent of the specified activity, improvement, or development project as described in

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the language of the Highlands Act exemption, or to any lesser activity, improvement, or development project as proposed and certified through a Municipal Exemption Determination Application. Any activity, improvement, or development project, or any part thereof, that is not specifically listed as an exemption or exceeds the limits of an exemption, remains subject to all of the above regulatory programs to the full extent of the respective applicability of each. Issuance of a Highlands Exemption Determination shall not relieve the applicant from securing all other required federal, state, or local approvals.

L. Application Fees.

The application fee for a Municipal Exemption Determination shall be \$100, except for Exemption #5, when it is a part of a Zoning Permit application, for which the general Zoning Permit fee shall apply.

M. Submission Requirements.

All applications shall be accompanied by the Municipal Exemption Determination Application Form, the applicable fees, and the information listed below, as applicable to the particular exemption or exemption(s) being sought by the applicant. All references to professional preparers indicated herein shall be construed to include any and all qualified individuals licensed, certified, or otherwise eligible and authorized to complete such work, in accordance with the applicable laws and legal requirements of the State of New Jersey including but not limited to the MLUL and Title 13 of the New Jersey Administrative Code, Law and Public Safety. Where the Exemption Designee finds that any submission item is not necessary to address the evidentiary requirements that must be satisfied for issuance of an Exemption Determination, either because alternate items have been provided by the applicant, or the relevant information is readily available through records, maps, or any other documents on file in the offices of the municipality, the Exemption Designee may waive the applicant's obligation to submit such information..

- (1) *Exemption 1.*
 - (a) A copy of a deed, closing or settlement statement, title policy, tax record, mortgage statement or any other official document showing that the lot was legally owned by the applicant on or before August 10, 2004 and indicating the lot and block as designated by the municipal tax mapping, the municipality and county in which the lot is located, and the street address;
 - (b) If the applicant did not own the lot, a copy of the binding contract of sale executed by the seller and the applicant on or before May 17, 2004 for the lot on which the house is to be constructed; and
 - (c) A certification by the applicant stating that the single family dwelling proposed for construction on the lot specified and described therein by tax lot and block, municipality and county of location, and street address, is intended for the applicant's own use or the use of an immediate family member as identified therein by name and relationship to the applicant.
- (2) *Exemption 2.*
 - (a) A copy of the recorded deed or plat showing that the lot was created on or before August 10, 2004 or proof of subdivision approval on or before August 10, 2004;
 - (b) A property survey certified by a licensed New Jersey Professional Land Surveyor indicating the property boundary lines and overall lot size, and showing what structures currently exist on the lot, if any;
 - (c) A parcel plan certified by a licensed New Jersey Professional Engineer showing all existing and proposed development, including all structures, grading, clearing, impervious surface and disturbance, and including the calculations supporting the claim that impervious surfaces and areas of disturbance are within the limits necessary for Exemption 2; and

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- (d) A metes and bounds description of the area of the lot to be disturbed, limited to less than one acre and a draft conservation restriction or deed notice (pursuant to §165-41.2.I(5), above) to cover the balance of the lot.
- (3) *Exemption 4.*
 - (a) A parcel plan certified by a licensed New Jersey Professional Engineer depicting:
 - [1] All existing property improvements, including all structures, grading, clearing, impervious surfaces and limits of disturbance, lawfully existing on the site as of August 10, 2004 for Preservation Area projects and as of the effective date of the municipal Highlands Area Checklist Ordinance (§165-41.1).or Highlands Area Land Use Ordinance, whichever is earlier; and
 - [2] All proposed development including all structures, impervious surfaces, clearing limits, and limits of disturbance, including grading; and
 - (b) A copy of any official documentation of the original date of construction of the building or otherwise establishing the lawfulness of existing impervious surfaces.
- (4) *Exemption 5.*
 - (a) A copy of any official documentation proving the single family dwelling was in existence on August 10, 2004;
 - (b) A description of the proposed improvement; and
 - (c) A certification from the applicant that the property and all improvements will continue to be used for single family dwelling purposes.
- (5) *Exemption 6.*
 - (a) A copy of any official documentation indicating that the place of worship, public or private school or hospital was in existence on August 10, 2004;
 - (b) For improvements to a place of worship, documentation showing that the entity, society or association, or association organized primarily for religious purposes has non-profit status;
 - (c) A site plan certified by a licensed New Jersey Professional Engineer depicting:
 - [1] All existing property improvements including all structures, grading, clearing, impervious surfaces and limits of disturbance, existing on the site on August 10, 2004; and
 - [2] All proposed development including all structures, impervious surfaces, clearing limits, and limits of disturbance, including grading.
- (6) *Exemption 7.*
 - (a) For a private landowner with an approved woodland management plan or forest stewardship plan:
 - [1] A copy of the applicant's tax bill showing that the site has farmland assessment tax status under the New Jersey Farmland Assessment Act, N.J.S.A. 54:4-23.1 et seq., if applicable;
 - [2] A brief description of the total area of woodlands that is the subject of the approved woodland management plan or forest stewardship plan;
 - [3] A brief description of the length of time that the area to be managed has been in use for woodland management or forest stewardship plan; and
 - [4] A copy of the approved woodland management plan or forest stewardship plan.
 - (b) For the normal harvesting of forest products in accordance with a forest management plan or forest stewardship plan approved by the State Forester:
 - [1] A brief description of the total area where the normal harvesting of forest products occurs;
 - [2] A brief description of the length of time that the area to be managed has been in use for normal harvesting of forest products; and
 - [3] A copy of a forest management plan or forest stewardship plan approved by the State Forester.

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(7) *Exemption 8.*

- (a) A site plan certified by a licensed New Jersey Professional Engineer showing the proposed trail construction with details including the location, and width of existing and proposed trails and those off-site trails to which they connect, if any;
- (b) A written description of the non-impervious materials to be used; and
- (c) For privately owned property, a copy of a deed for the property and the conservation or recreational use easement on the property.

SECTION 2. Severability.

If any portion, paragraph, clause, sentence or phrase of this Ordinance is determined to be invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining portions of this Ordinance.

SECTION 3. Repealer.

All ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4. Effective Date.

This Ordinance shall take effect after final passage and publication in the manner prescribed by law.

1085-16 - CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK WHEN THE COLA IS
EQUAL TO OR LESS THAN 2.0 PERCENT (N.J.S.A. 40A:4-45.14)

Mayor Higgins introduced the matter and opened the public hearing.

There being no public comments, Mayor Higgins closed the public hearing.

MOTION was made by Councilman McTiernan to adopt the ordinance. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullaney	Yes
Mayor Higgins	Yes

WHEREAS, the Local Government Cap Law, N.J.S. A. 40A:4-45.1 *et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% or the Cost-of-Living Adjustment (COLA), whichever is less, over the previous year's final appropriations, subject to certain exceptions; and,

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WHEREAS, N.J.S.A. 40A:4-45.14 provides that a municipality may, in any year in which the COLA is equal to or less than 2.0% increase its final appropriations by a percentage greater than the COLA, but not to exceed the 3.5% rate as specified in the law, when authorized by ordinance; and,

WHEREAS, the COLA for 2016 has been certified by the Director of the Division of Local Government Services in the Department of Community Affairs as 0% and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, in any year in which the COLA is equal to or less than 2.0%, may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Clinton in the County of Hunterdon finds it advisable and necessary to increase its 2016 budget by more than 0% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$304,911.43 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Clinton, in the County of Hunterdon, a majority of the fully authorized membership of this governing body affirmatively concurring, that, in the 2016 budget year, the final appropriations of the Township of Clinton shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$304,911.43 and that the 2016 municipal budget for the Township of Clinton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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1086-16 - AN ORDINANCE OF THE TOWNSHIP OF CLINTON AMENDING CHAPTER 133.
FIRE PREVENTION, SPECIFICALLY § 133-5 AND § 133-6 OF THE CODE OF THE
TOWNSHIP OF CLINTON ORGANIZATION OF THE BUREAU OF FIRE SAFETY, THE FIRE
MARSHAL AND STAFFING OF THE BUREAU OF FIRE SAFETY

Mayor Higgins introduced the matter and opened the public hearing.

There being no public comments, Mayor Higgins closed the public hearing.

MOTION was made by Councilman D'Alleinne to correct the minor amendment of the ordinance.
Seconded by Councilman McTiernan. There being no further discussion the roll was called. Motion
carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

MOTION was made by Council President Mullay to adopt the ordinance as amended. Seconded by
Councilman D'Alleinne. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

BE IT ORDAINED by the Mayor and Council of the Township of Clinton, in Hunterdon
County, New Jersey as follows:

Section 1. § 133-5 of Code Amended. § 133-5 of the Code of the Township of Clinton is
amended to read as follows (additions to text are indicated by underlining and deletions from text by
strikethroughs):

§ 133-5. Organization. ~~The local enforcing agency established by § 133-1 shall be a part of
the Division of Fire and shall be under the direct supervision and control of the Mayor, with the
advice and consent of Council of the Township.~~ The Bureau of Fire Safety, designated in § 133-2 as
the local enforcing agency, shall be part of the Division of Fire within the Department of Public
Safety in accordance with § 4-11 of the Code. The Fire Marshal shall be the supervisor of the Bureau

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of Fire Safety and shall coordinate day-to-day responsibilities with the Fire Chief of the Division of Fire.

Section 2. § 13-6 of Code Amended. § 133-6 of the Code of the Township of Clinton is amended to read as follows (additions to text are indicated by underlining and deletions from text by ~~strikethroughs~~):

§ 133-6. Fire Official; inspectors and employees.

A. Appointment of Fire Official Marshal. The Bureau of Fire Safety shall be under the supervision of the Fire Official Marshal who shall be appointed by the Mayor, with the advice and consent of the Council following a recommendation by the Township Administrator, who shall receive input from the Fire Chief of the Division of Fire. ~~In making this appointment, the appointing authority shall make the appointment from among a list of three recommendations provided by the Fire Chief. In the absence of any recommendations by the Fire Chief, the Mayor, with the advice and consent of the Council, may appoint the Fire Code Official.~~

B. Term of office. The Fire Official Marshal shall serve for a term of one two years; ~~any vacancies shall be filled for the unexpired term.~~ Upon a vacancy in the office prior to the end of the two year term, the new Fire Marshal's two-year term shall commence upon appointment by the Mayor and Council pursuant to the hiring resolution.

C. Inspectors and employees. Such inspectors and other employees of the Bureau of Fire Safety, Division of Fire, as may be necessary shall be appointed by the Mayor with the advice and consent of the Council ~~upon the recommendation of the Fire Official~~ pursuant to Township policy.

D. Removal from office. ~~Inspectors and other~~ All employees of the ~~enforcing agency~~ Bureau of Fire Safety shall be subject to disciplinary action, including but not limited to removal, by the Township Council pursuant to Township personnel policies. Each ~~inspector or~~ employee to be so removed shall be afforded an opportunity to be heard by ~~the appointment authority or a designated hearing officer~~ designated by the Mayor and Council.

Section 3. Repealer. All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

Section 4. Severability. If any section, paragraph, subsection, clause or provision of this ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this ordinance shall be valid and enforceable.

Section 5. Effective Date. This ordinance shall take effect upon passage, publication and in accordance with N.J.S.A. 40:69A-181.

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INTRODUCTION OF ORDINANCES:

1087-16 – AN ORDINANCE OF THE TOWNSHIP OF CLINTON AMENDING CHAPTER 133. FIRE PREVENTION, SPECIFICALLY § 133-8 AND § 133-9 OF THE CODE OF THE TOWNSHIP OF CLINTON CONCERNING INSPECTIONS AND FEES, AND ALSO AMENDING § A290-8 OF THE CODE’S FEE COMPILATION CHAPTER TO CONFORM IT TO THE REVISIONS IN § 133-8 AND § 133-9

Mayor Higgins introduced the matter. Administrator Joss explained the Ordinance.

MOTION was made by Council President Mullay to introduce the ordinance. Seconded by Mayor Higgins. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D’Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

BE IT ORDAINED by the Mayor and Council of the Township of Clinton, Hunterdon County, New Jersey as follows.

Section 1. § 133-8 of Code Amended. § 133-8 of the Code of the Township of Clinton (“Code”) is amended in its entirety to read as follows:

§ 133-8. Required registration, inspections and fees.

A. Registration required. In addition to the registrations required by the Uniform Fire Code, N.J.A.C. 5:70, Non-Life Hazard uses shall be registered with the Township of Clinton, Bureau of Fire Safety. Specifically, all Non-Life Hazard businesses and multiple dwelling residential buildings in the Township of Clinton shall be registered annually with the Township of Clinton, Bureau of Fire Safety. New businesses and multiple dwelling residential buildings must be registered within thirty (30) days of occupancy. Failure to register will subject the owner of the business or multiple dwelling residential building to a \$250.00 penalty issued by the Fire Marshal.

B. Inspections. Non-Life Hazard uses shall be inspected through a cyclical program established by the Township of Clinton Bureau of Fire Safety.

C. Registration Fees. The owner of a Non-Life Hazard business or multiple dwelling residential building shall pay to the Township of Clinton, Bureau of Fire Safety an annual registration fee. The fee shall be as follows (square footage is based upon gross floor area of all floors including basements):

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As to business uses:

- o Class I - under 500 square feet – \$ 100.00
- o Class II - 501 - 900 square feet - \$ 125.00
- o Class III - 1000 – 4999 square feet - \$ 275.00
- o Class IV - 5000 – 10,000 square feet - \$ 350.00
- o Class V - 10,001 – 15,000 square feet - \$ 520.00
- o Class VI – 20,001 – 30,000 square feet - \$ 625.00
- o Class VII - 30,001 - 50,000 square feet - \$ 725.00
- o Class VIII - 50,001 - 100,000 square feet and over - \$ 825.00
- o For each additional 20,000 square feet or part thereof above 100,000 square feet, an additional \$75.00 will be added to cover the expense of performing the fire safety inspection.
- o Retail or commercial common area - \$ 175.00

As to multiple family residential dwellings:

- o Any number of units - \$ 30.00 per unit
- o Multiple family dwelling common area - \$100.00

D. Failure to pay registration fees. It shall be unlawful to refuse to pay the registration fee after being given notice do to so as per the fee schedule established by this section. Any penalties assessed are in addition to others previously assessed. Full payment shall be made within 30 days of issuance of the notice by the Township for payment of the registration fee. If payment is not received in 30 days, the matter will be referred to the Township Attorney for summary collection pursuant to the Penalty Enforcement Law (N.J.S.A. 2A:58-10 et seq.).

Section 2. § 133-9 of Code Amended. § 133-9 of the Code is amended in its entirety to read as follows:

§ 133-9. Permits & Fees.

The permit fees for Types 1, 2, 3, 4 and 5 uses shall be those established by the Uniform Fire Code, specifically N.J.A.C. 5:70-2.9.

Section 3. § A290-8 A. and C. of Code Amended. Paragraphs A and C of § A290-8 Fire Code Fees of the Code are amended in their entirety to read as follows:

A. The annual fee required for all non-life hazard uses shall be (§ 133-8C):

As to business uses:

- o Class I - under 500 square feet – \$ 100.00
- o Class II - 501 - 900 square feet - \$ 125.00
- o Class III - 1000 – 4999 square feet - \$ 275.00
- o Class IV - 5000 – 10,000 square feet - \$ 350.00
- o Class V - 10,001 – 15,000 square feet - \$ 520.00
- o Class VI – 20,001 – 30,000 square feet - \$ 625.00
- o Class VII - 30,001 - 50,000 square feet - \$ 725.00

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- o Class VIII - 50,001 - 100,000 square feet and over - \$ 825.00
- o For each additional 20,000 square feet or part thereof above 100,000 square feet, an additional \$75.00 will be added to cover the expense of performing the fire safety inspection.
- o Retail or commercial common area - \$ 175.00

As to multiple family residential dwellings:

- o Any number of units - \$ 30.00 per unit
- o Multiple family dwelling common area - \$100.00

C. Permit fees for Types 1, 2, 3, 4 and 5 uses shall be those established by the Uniform Fire Code pursuant to N.J.A.C. 5:70-2.9. (§133-9).

Section 4. Repealer. All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

Section 5. Severability. If any section, paragraph, subsection, clause or provision of this ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this ordinance shall be valid and enforceable.

Section 6. Effective Date. This ordinance shall take effect upon passage, publication and in accordance with N.J.S.A. 40:69A-181.

1088-16 – AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “AN ORDINANCE TO ESTABLISH SALARIES, WAGES AND COMPENSATION RANGES FOR NON-CONTRACTUAL OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CLINTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY”

Mayor Higgins introduced the matter. Administrator Joss explained the Ordinance.

MOTION was made by Council President Mullay to introduce the ordinance. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D’Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

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BE IT ORDAINED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY AS FOLLOWS:

- 1) THAT SECTIONS 4 AND 5 OF THE ORDINANCE, THE TITLE OF WHICH IS RECITED IN THE TITLE OF THIS ORDINANCE, BE AND THE SAME IS HEREBY AMENDED TO READ AS FOLLOWS:

	POSITION	MINIMUM	MAXIMUM
Mayor		\$ 3,200	\$ 6,700
Council Members		\$ 2,700	\$ 6,000

* except that any member of Council may waive in writing, in whole or in part, any compensation not yet processed for payment.

Grade 17:		\$ 86,200	\$ 132,060
	Administrator Administrator / Clerk		
Grade 16:		\$ 97,700	\$ 119,700
	Police Chief		
Grade 15:	Police Lieutenant	\$ 90,000	\$ 125,900
	Officer in Charge stipend	\$ 500	\$ 3,000
	Police Director		
Grade 14:		\$ 60,000	\$ 103,500
	Construction Code / Subcode Official Public Works Manager Director of Finance (CFO)		
Grade 12:		\$ 50,000	\$ 78,930
	Court Administrator Tax Assessor Recreation Director Municipal Clerk		
Grade 11:		\$ 45,000	\$ 66,900
	Acting Municipal Clerk Tax Collector Building Subcode Official		

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Grade 10:	POSITION	MINIMUM	MAXIMUM
		\$ 12,500	\$ 61,800
	Planning Board / BOA Administrator UCC Code Inspector		
Grade 9:		\$ 8,000	\$ 17,000
	Zoning Officer		
Grade 8:		\$ 35,800	\$ 55,920
	Deputy Municipal Clerk Deputy Court Administrator Senior Finance Clerk		
Grade 7:		\$ 30,000	\$ 50,000
	Administrative Assistant / Secretary Field Inspector/Technical Support Technical Assistant Construction Office, Automotive Mechanic		
Grade 6:		\$ 30,000	\$ 50,000
	Tax Assistant Finance Clerk Violations Clerk, Recreation Coordinator Board of Health Secretary/Admin. Asst., Assistant Mechanic/Laborer		
Grade 5:		\$ 26,800	\$ 34,100
	Administrative Receptionist / Secretary		

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Hourly:	\$ 8.50	\$ 50.00
Part Time:	\$ 15,000	\$ 40,000
Clerical, Secretarial, Sub Code Officials, Fire Safety Inspectors, UCC Code Inspector, Special Police Officers, Building Maintenance, Janitorial, Grounds Maintenance, Truck Drivers, General Laborer, Dog Canvasser, Recreation Department staff, Tax Assessment Field Inspector, Recording Secretary/ Stenographer, Construction Office/Technical Assistant		
Salaried:		
Part Time: Municipal Court Judge	\$ 15,000	\$ 40,000
Prosecutor	15,000	43,700
Public Defender	2,000	15,000
Seasonal:		
Summer Recreation Director	\$ 4,000	\$ 7,000
Teachers/Coordinators	\$ 1,000	\$ 2,000
Nurse	\$ 1,500	\$ 2,000
Senior Counselors	\$ 500	\$ 1,500
Counselors	\$ 500	\$ 1,000
Substitute Counselors	\$ 500	\$ 1,000

2) THE WITHIN ORDINANCE SHALL TAKE EFFECT UPON ADOPTION AND PUBLICATION IN ACCORDANCE WITH NEW JERSEY LAW.

RESOLUTIONS:

Action Item #1

Resolution #54-16 – Approving the hire of personnel for summer Recreation, 2016

Mayor Higgins introduced the matter.

MOTION was offered by Council President Mullay to approve the resolution. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

TOWNSHIP OF CLINTON
REGULAR COUNCIL MEETING
May 25, 2016

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

WHEREAS, there is a need for the Clinton Township Parks and Recreation Department to fill the positions of Adult Coordinators, Counselors, Sr. Counselors, Substitute Counselors, Nurses etc.; and

WHEREAS, Recreation Supervisor Tom Silvia has recommended the hiring of the following individuals for these positions, effective on or about June 27, 2016, until July 29, 2016, in accordance with the attached salary schedule.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey that the recommendation of the Recreation Supervisor, Tom Silvia be and hereby is accepted and approved that the below individuals be hired as Summer Parks and Recreation summer employees effective on or about June 27, 2016.

David	Andreas	Counselor	\$6.25
Madeleine	Andreas	Senior Counselor	\$8.00
Hannah	Baker	Counselor	\$6.25
Lauren	Bancalari	Counselor	\$6.25
Rebecca	Beswick	Counselor	\$6.25
Andrew	Brett	Counselor	\$6.25
Lauren	Campbell	Counselor	\$6.25
Adrionna	Carlson	Counselor	\$6.25
Anna	Carosi	Counselor	\$6.25
Alina	Chauvette	Assistant Director kinder-rec	\$13.00
Katherine	Cimei	Director 2-8	
Grace	Ciszewski	Senior Counselor	\$8.00
Remi	Cortina	CIT	\$0.00
Garrett	Coyne	Counselor	\$6.25
Haley	Danson	Counselor	\$6.25
Ben	Deeming	CIT	\$0.00
Olivia	Deeming	Counselor (H4 Visa)	\$0.00
Owen	Deeming	CIT	\$0.00
Michael	Finer	Senior Counselor	\$8.00
Liam	Finn	Counselor	\$6.25
Emma	Finnegan	CIT	\$0.00
Olivia	Fitzpatrick	Assistant Arts/Crafts Director (2-8)	\$10.00
Frank	Fondell	Counselor	\$6.25

TOWNSHIP OF CLINTON
REGULAR COUNCIL MEETING
May 25, 2016

Madison	Fonseca	Counselor	\$6.25
Moira	Frederickson	Senior Counselor	\$8.00
Faith	Fuhrman	Nurse	\$18.00
Jacob	Gladdis	Counselor	\$6.25
Megan	Hanily	Counselor	\$6.25
Marc	Harris	Counselor	\$6.25
Robert	Haversat	Counselor	\$6.25
Brandon	James	Counselor	\$6.25
John	Keenan	Counselor	\$6.25
Maria	Kish	Counselor	\$6.25
Michael	Krummenacker	Counselor	\$6.25
Brett	Lindabery	Counselor	\$6.25
Faith	Lindabery	Senior Counselor	\$8.00
Julia	Maclsaac	Counselor	\$6.25
Julia	Malok	Counselor	\$6.25
Heather	Manning	Assistant Director 2-8	\$13.00
Marie	McGill	Arts/Craft Director 2-8	\$13.00
Logan	McMahon	Trip Counselor	\$8.00
Thomas	Messina	Counselor	\$6.25
Robert	Obermair	Counselor	\$6.25
Amanda	Obiedzinski	Senior Counselor	\$8.00
Sophia	Paiz	Counselor	\$6.25
David	Parfitt	Trip Counselor	\$8.00
Marilena	Parker	Counselor	\$6.25
Jeel	Patel	Counselor (Volunteer Only)	\$0.00
Andrew	Pecoraro	CIT	\$0.00
Kyle	Piekarski	Counselor	\$6.25
Michael	Pierce	Counselor	\$6.25
Kristin	Poroski	Director	
Emily	Radican	Counselor	\$6.25
Kathleen	Radican	Counselor	\$6.25
Andrew	Rooney	Counselor	\$6.25
Jack	Rooney	Counselor	\$6.25
Samuel	Rosenberg	Counselor	\$6.25
matthew	roskoski	Counselor	\$6.25
Hannah	Sargent	CIT	\$0.00
Paige	Shack	Counselor	\$6.25
Juliette	Shisler	Counselor	\$6.25
Tyler	Sicola	Counselor	\$6.25
Kira	Siebentritt	Trip Counselor	\$8.00
Brian	Slack	Counselor	\$6.25
Alex	Spann	Trip Counselor	\$8.00

TOWNSHIP OF CLINTON
REGULAR COUNCIL MEETING
May 25, 2016

Ivan	Spann	Trip Counselor	\$8.00
Max	Spann	Senior Counselor	\$8.00
Brendan	Spaven	Trip Coordinator	\$13.00
Victoria	Stone	Counselor	\$6.25
Ashley	Teets	Director Kinder-rec	
Elizabeth	Tracey	Arts/Craft Director Kinder-rec	\$14.30
Josephine	Tracey	CIT	\$0.00
Sam	Tracey	Senior Counselor	\$8.00
Nicoletta	Viscione	CIT	\$0.00
Brianna	Waldmann	Counselor	\$6.25
Bryce	Waldmann	CIT	\$0.00
Isabella	Walz	Counselor	\$6.25
Lisamarie	Weiss	Counselor	\$6.25
Steve	Will	Coordinator	\$18.70
Devon	Williams	Counselor	\$6.25

VOUCHERS:

Mayor Higgins introduced the matter.

MOTION was offered by Councilman D'Alleinne to approve the check control registers dated March 25, 2016 totaling \$5,032,401.62. Seconded by Councilman McTiernan. There being no further discussion the roll was called. Motion carried.

Roll Call:

Councilwoman Switlyk	Yes
Councilman McTiernan	Yes
Councilman D'Alleinne	Yes
Councilman President Mullay	Yes
Mayor Higgins	Yes

PUBLIC COMMENT:

There were no public comments.

EXECUTIVE SESSION:

Resolution #55-16

MOTION was made by Mayor Higgins to go into executive session. Seconded by Councilwoman Switlyk. There being no further discussion a voice vote was called. All ayes. Motion carried.

TOWNSHIP OF CLINTON
REGULAR COUNCIL MEETING
May 25, 2016

WHEREAS, Section 8 of the Open Public Meetings Act (NJSA 10:4-12 (b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, the Mayor and Council is of the opinion that circumstances exist, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Clinton, County of Hunterdon, and State of New Jersey as follows:

1. The Mayor and Council will now convene in closed session which will be limited only to consideration of items from which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.
2. The general nature of the subject matter to be discussed is as follows:
 - Potential acquisition of lands with public funds and negotiations of terms and condition therefore.
 - Advice of counsel with respect to affordable housing matters, pending affordable housing litigation and litigation strategy.
3. It is unknown precisely when, if ever, the matters discussed in this closed session may be disclosed to the public.
4. No action shall be taken in closed session.
5. Matters discussed concerning litigation may be announced upon the conclusion of any trial or settlement of the litigation.

RETURN FROM EXECUTIVE SESSION:

MOTION was made by Council President Mullay to return from executive session. Seconded by Councilman McTiernan. There being no further discussion a voice vote was called. All ayes. Motion carried.

MOTION TO ADJOURN:

MOTION was offered by Councilman D'Alleinne to adjourn at 9:12p.m. Seconded by Councilman McTiernan. There being no further discussion a voice vote was called. All ayes. Motion carried.

ATTEST:


Carla Conner, Township Clerk


John Higgins, Mayor

Adopted: July 13, 2016