

Clinton Township Sewerage Authority
Meeting Minutes—May 5, 2016

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Michael McCue, Edward Schneider, Katrin Glode-Sethna and John Lazarus. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Jim Huntington, Licensed Operator, and Meliss Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

April 7, 2016 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Katrin Glode-Sethna to approve the open and closed session minutes of the April 7, 2016 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Absent
Michael McCue	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Abstain

Mr. Charles Urban and Ms. Robin Dineen, part-time administrative assistant, were present. Mr. Urban addressed his concerns with Mr. Rolak's sewer capacity analysis dated February 2015. He had several questions regarding the calculations. Chairman Krommenhoek requested Mr. Urban submit his specific questions in writing for Mr. Rolak to respond. Mr. Rolak did note that the Authority has been aggressively addressing infiltration issues. Mr. Urban expressed his appreciation to the Authority.

Old Business/Current Business

The Mews

Mr. Watts reported the attorney sent a signed acquisition agreement and easement. Chairman Krommenhoek needs to sign then the easement will be recorded.

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan

The application to the Planning Board is complete and just requires Chairman Krommenhoek's signature. Mr. Watts received a letter from the Possum Hollow Run's homeowners' attorney. It was discussed and decided the contractor will be required to work within the existing easement and right-of-way. Mr. Rolak will contact the county.

NHHS

Mr. Huntington emailed a graph indicating weekly flow and rainfall. Currently, readings are taken every 7 days. He will check to see if he has a recorder for daily readings.

Town of Clinton Treatment Cost Litigation

Mr. Watts filed a motion to move to arbitration. The hearing is scheduled for May 13th.

Preventative Maintenance Program

Mr. Rolak and Mr. Huntington have been discussing future TV and cleaning work. A meeting will be scheduled and updated at the June meeting.

The Food Cure LLC

Mr. Rolak has reviewed the site plan and provided comments. He has concerns about the plans not showing the grease trap. He needs to know the location and size of the grease trap. There was a copy of the easement agreement. It states no structures or buildings are to be in the easement. The plans show partial paving and curbing. Mr. Watts will draft an easement agreement indicating if the Authority ever needs to remove anything it would not replace what is there.

Chris Jaye – Oak Knolls Litigation

Parties are filing answers to the amended complaint.

Clinton Township Capacity Request

Mr. Watts has prepared an agreement to present to the Township's request for capacity for the COAH projects. The agreement was reviewed. Mr. McCue asked at what point does the capacity transfer from the Township to the developer. Mr. Watts stated an agreement would be between the Township, the developer and the Authority. Michael McCue moved and John Lazarus seconded a motion to send the agreement to the attorney for the Township of Clinton for consideration. There being no further discussion, the roll was called.

Resolution #32-2016

Steven Krommenhoek	Yes
Peter Geiger	Absent
Michael McCue	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

New Business

Operator's Report

Mr. Huntington provided a monthly report. Comprehensive inspections have commenced, reports will be issued at the June meeting. The seal fail light for pump #1 is lit. DeMaio and the rep for Reiner pump have been contacted. There have been 4 high level alarms in the last 3 months. According to the contract, DeMaio should be responsible for pulling this pump and getting this repaired. Mr. Rolak will contact Mr. DeMaio. Hunterdon County Communications called in a back-up at Cryan's Tavern. The owner was advised to have the grease trap cleaned. Ms. Paulus contacted the owner requesting the reports for the grease trap cleanings. The driveway to the Maple Avenue pump station was chained. A local resident advised the operator the Township did this to prevent ATV riders from entering this site.

(Mr. Huntington left the meeting at 7:33 p.m.)

Investment Account

Notification was received from Northfield Bank that the CD will mature on May 15, 2016. Mr. McCue and Mr. Schneider will make contact with other approved depositories. Michael McCue moved and Chairman Krommenhoek seconded a motion to renew its Certificate of Deposit in the amount of \$1,500,000.00 with Northfield Bank for a period of twelve months at an interest rate of .75% per annum if a higher rate is not able to be obtained at another approved depository. There being no further discussion, the roll was called.

Resolution #33-2016

Steven Krommenhoek	Yes
Peter Geiger	Absent
Michael McCue	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

Ms. Paulus and Mr. Huntington have been researching prices for iPads. Amazon had the lowest prices. Ms. Paulus will confirm prices and request Staples to match the lowest price.

Executive Session

There was no need to enter into executive session.

Vouchers

John Lazarus moved and Michael McCue seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Absent
Michael McCue	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

There being no further business to discuss, Edward Schneider moved and Chairman Krommenhoek seconded a motion to adjourn the meeting at 7:37 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman