

**Clinton Township Sewerage Authority**  
**Meeting Minutes—June 30, 2016**

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger, Michael McCue, Edward Schneider and Katrin Glode-Sethna. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Roger Parr, Licensed Operator, Meliss Paulus, Administrator and Robin Dineen, part-time Administrative Assistant. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Minutes**

May 5, 2016 – Open Session

A motion was made by Edward Schneider and seconded by Michael McCue to approve the open session minutes of the May 5, 2016 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Abstain
Michael McCue	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

**Old Business/Current Business**

The Mews

The appropriate documents have been executed and filed. This can be removed from the agenda.

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan

The application was reviewed by the Planning Board's conflict engineer and several items were deemed incomplete. Mr. Watts and Mr. Rolak will review and re-submit. Ms. Glode-Sethna voiced her concern of this process unnecessarily increasing the CTSA's expenses. Mr. Watts and Mr. Rolak will provide a list to Chairman Krommenhoek sometime next week.

NHHS

Mr. Parr will provide updated information on rainfall & flows for the August meeting.

## Town of Clinton Treatment Cost Litigation

This will be discussed in Executive session.

## Preventative Maintenance Program

The Annandale section will be scheduled for the next round of cleaning and videoing. Mr. Rolak stated this is 8" pvc pipe. This will not include the Mews.

## The Food Cure LLC

The Clinton Township Planning Board has approved the final site plan. Mr. Rolak noted part of the easement is now going to be a parking lot with curbing. It is stated the Authority is not responsible for repairing the parking lot if access is needed.

## Chris Jaye – Oak Knolls Litigation

There was nothing new to report or discuss. Waiting for the court to make a decision.

## Clinton Township Capacity Request-COAH

The escrow account was established. There has not been a response from the Township regarding the capacity reservation agreement Mr. Watts sent to their attorney, Kris Hadinger. Mr. Kevin Benbrook contacted Mr. Watts regarding contact made by the Township to purchase excess capacity from the Mews. Mr. Watts sent a letter to Mr. Kevin Van Hise, attorney for the Township, on May 19<sup>th</sup>. It is noted excess capacity does not exist as the flows are not metered and allotted capacity for this development is per NJDEP guidelines. He has not received a response. Mr. Rolak reviewed the site plans and submitted a comment letter.

## **New Business**

### Operator's Report

Mr. Parr provided a monthly report. R & R Pump & Control installed a new pump at Water's Edge. R & J Controls serviced the generators. The new pump and bases were installed at Deer Meadow. Several calls were received regarding a leak on Hamden Rd. and Kent Court. During the initial investigation the area was dry. The fire hydrants were flushed earlier in the day. Toby Barkman was contacted to excavate the area that was reported to be wet. He was unable to locate the leak. Leak detection was performed by Frank Semarraro. Two leaks on the force main, one being a shear break, were discovered and repaired. NJDEP was notified by NSU. There was several power outages during which the generators ran.

### Operations & Maintenance Contract

Natural Systems Utilities submitted the third amendment to the contract. The current contract for operator services at a rate of \$10,350.00 per month expires today. The third amendment extends operator services at a rate of \$10,660.00 per month for a

period of one year, expiring June 30, 2017. There are no other changes to the contract. Michael McCue moved and Katrin Glode-Sethna seconded a motion to authorize the CTSA Chairman to execute the third amendment to the Operations and Maintenance Contract between the Clinton Township Sewerage Authority and Applied Wastewater Management, Inc. There being no further discussion, the roll was called.

Resolution #34-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael McCue	Yes

Unforeseen additional work had to be performed at the Deer Meadow pump station when Shafts & Sleeves was performing previously approved work to re-affix the bases and installation of a new pump. Peter Geiger moved and Katrin Glode-Sethna seconded a motion to approve the expenditure of \$4,282.00 to jackhammer out all grout from around base and re-grout the well floor as performed by Shafts & Sleeves Inc. There being no further discussion, the roll was called.

Resolution #35-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael McCue	Yes

During the servicing of the generators by R & J Controls, they reported additional work would be required at the next maintenance call. R & J submitted quotes for this additional work at Beaver Brook #1 and Water's Edge. A discussion ensued regarding the timing of when the work should be completed. It is preferred this type of work should be performed at the time when they discover the issue instead of waiting until the next scheduled maintenance. Peter Geiger moved and Katrin Glode-Sethna seconded a motion to accept the quotes for the replacement of the fuel line from the water separator at Beaver Brook #1 as well as the replacement of the quick connect line from housing to injection pump hose and changing of the air filter at a cost of \$287.00; and to change the fan/alternator belt at Water's Edge at a cost of \$144.00. There being no further discussion, the roll was called.

Resolution #36-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael McCue	Yes

Driveway Maintenance has previously submitted quotes for sealcoating the driveways at the pump stations. There is a depression at Beaver Brook #1. Mr. Parr will investigate this and report back. Requests for proposals will be sent out to other vendors.

Mr. John Lazarus submitted his resignation effective June 1, 2016. Mr. Lazarus held the position of Treasurer. Chairman Krommenhoek nominated Katrin Glode-Sethna and Edward Schneider seconded the nomination of Mrs. Glode-Sethna as Treasurer of the Clinton Township Sewerage Authority. There being no further discussion, the roll was called.

Resolution #37-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael McCue	Yes

Ms. Paulus previously submitted paperwork for the re-financing of the NJEIT loan. Notice was just received the total savings as a result of the refunding of the bonds is \$95,440.00.

Mr. McCue discussed the water usage and the sewage treatment costs/flows at Beaver Brook 3. Water usage is much less than the sewer flows. Mr. Rolak reiterated the fact the issue is with the type of meter that is installed at this location as well as the low volume of flow. Mr. Parr will flush the line, check flows and provide data and charts to Mr. Rolak to review.

Mr. Christopher D'Alleinne, owner of 5 Guildford Court was present. He has submitted a request on his behalf as well as the behalf of Mr. Thomas Sayers, 6 Dartmouth Rd, and Mr. Frank Fumosa, 4 Dartmouth Rd, to install a fence across a sewer easement. Mr. Sayers previously contacted Adam Stern of NSU for information regarding this issue. They understand and have signed an acknowledgement that should it become necessary for CTSA to remove the fence in order to access the sewer line on any of the properties, the CTSA will not be responsible for replacement or the reinstallation of the fence. Mr. Watts suggested an agreement be signed and recorded. Mr. Parr will check the depth of the sewer line and mark it out. Mr. Watts will draft the agreement and forward to the property owners for signatures prior to any construction.

**Executive Session**

Chairman Krommenhoek requested the Authority enter into executive session for the purposes of discussing litigation with the Town of Clinton. He stated formal action may be taken upon entering into open session. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to enter into executive session at 7:41 p.m. for the purposes of discussing litigation with the Town of Clinton. Formal Action may be taken in open session. There being no further discussion, the motion passed unanimously.

Upon motion duly made, seconded and unanimously passed, the closed session was adjourned at 8:00 p.m.

Vouchers

Peter Geiger moved and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael McCue	Yes

There being no further business to discuss, Chairman Krommenhoek moved and Edward Schneider seconded a motion to adjourn the meeting at 8:07 p.m. The motion passed unanimously.

ATTEST:

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Meliss Paulus, Administrator

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Steven Krommenhoek, Chairman