

Clinton Township Sewerage Authority
Meeting Minutes—August 4, 2016

Chairman Krommenhoek called the meeting to order at 6:31 p.m. Members present were Peter Geiger, Michael McCue and Edward Schneider. Also present were C. Gregory Watts, Attorney, Jim Huntington, Licensed Operator, Bill Colantano, Auditor Meliss Paulus, Administrator, Robin Dineen, part-time Administrative Assistant and Council Liaison Brian Mullay. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

June 30, 2016 – Open and Closed Sessions

A motion was made by Peter Geiger and seconded by Michael McCue to approve the open and closed session minutes of the June 30, 2016 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Michael McCue	Yes

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (Maple Ave. & CR 641)

Mr. Rolak prepared a response to the Clinton Township Planning Board to be re-submitted. Mr. Watts prepared the escrow agreement for Chairman Krommenhoek to sign.

NHHS

Mr. Huntington stated the “pump hours ran” doubled during the heavy rain. This may be surface infiltration. Mr. McCue will contact someone from the school to discuss this and Chairman Krommenhoek will contact school board member, Mr. Marc Strauss. Mr. McCue will obtain the water usage.

Town of Clinton Treatment Cost Litigation

Mr. Watts stated this has been moved from litigation to arbitration. He is waiting for information from the arbitration association. Chairman Krommenhoek stated a

negotiations meeting with the special auditors is being arranged for the week of August 22nd. Rent and security costs are the main issues.

Preventative Maintenance Program

The TV and cleaning will be scheduled for the fall.

The Food Cure LLC

The transfer agreement for the capacity has been signed by PNC Bank and Mr. and Mrs. DeChellis. Chairman Krommenhoek will sign this tonight and a copy will be sent to Mr. DeChellis and his attorney, Mr. Weinstock.

Chris Jaye – Oak Knolls Litigation

The third circuit appeals court has denied this complaint. Ms. Jaye has applied to the third circuit in Philadelphia for reconsideration of her appeal.

Clinton Township Capacity Request-COAH

The Township has not responded to the reservation agreement Mr. Watts sent in May. Mr. Mullay stated the “hold harmless” language is a concern. Mr. Watts will discuss this with Ms. Hadinger when she returns from vacation.

New Business

Operator’s Report

Mr. Huntington provided a report. The flow meter at Beaver Brook 3 was cleaned and inspected. Minimal grit and rags were found. A channel flow logger was installed. Minimal “real-time” data was collected and was not reliable. Installed new fire/smoke alarms at Beaver Brook 1 & 2. There were several power failures at various stations. Beaver Brook 1 had a grinder failure alarm.

2015 Audit

Mr. Colantano presented the 2015 Audit. This is the first year the pension liability has to be reported. CTSA’s is low at \$141,000.00. Reduction in cost is \$49,575.00. Treatment costs were a big factor in this. The decrease in rent and flows contributed to this. Mr. Geiger and Mr. McCue questioned depreciation considering Stem was completed at the end of 2015. Mr. Colantano noted depreciation is established by the engineer when put on the books as required by the State. It was requested to have Mr. Rolak submit updated numbers for estimated life expectancy. Mr. Colantano requested a five year budget be considered. The net cash is \$153,000.00. More importantly, is the capital funds. Ms. Paulus noted there had been a five year budget plan going back to 2009 – 2011. Mr. Colantano is confident with the current operator and engineer this can be completed efficiently. There were no recommendations as well as the control deficiencies comment was deleted with the addition of a part-time position.

Peter Geiger moved and Chairman Krommenhoek seconded the motion to certify to the Local Finance Board of the State of NJ that each governing body member has

personally reviewed the annual audit report for the fiscal year ended 2015 and has reviewed the sections of the audit entitled General Comments and Recommendations. There being no further discussion, the roll was called.

Resolution #38-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Michael McCue	Yes

Executive Session

There was no need to go into Executive Session.

Vouchers

Michael McCue moved and Peter Geiger seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Michael McCue	Yes

There being no further business to discuss, Peter Geiger moved and Michael McCue seconded a motion to adjourn the meeting at 7:45 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman