

Clinton Township Sewerage Authority
Meeting Minutes—September 1, 2016

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna and Michael McCue. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Meliss Paulus, Administrator and Robin Dineen, part-time Administrative Assistant. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

August 4, 2016 – Open Session

A motion was made by Michael McCue and seconded by Edward Schneider to approve the open session minutes of the August 4, 2016 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Abstain
Michael McCue	Yes

Oath of Office

The oath of office was administered to Michael Maurer by Mr. Watts. Mr. Maurer was appointed to John Lazarus' unexpired term. Everyone welcomed Mr. Maurer.

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (Maple Ave. & CR 641)

Mr. Rolak's response to the Clinton Township Planning Board was submitted. Mr. Watts prepared the escrow agreement for Chairman Krommenhoek to sign. Once the application is deemed complete then we will have to appear to present the projects.

NHHS

Chairman Krommenhoek made contact with Mr. Strauss. He will be contacting the district facility coordinator to arrange a meeting. The meeting should include Chairman Krommenhoek, Mr. McCue and a representative from NSU. Mr. McCue will

obtain the water information and email this to Chairman Krommenhoek within the next 10 days.

Town of Clinton Treatment Cost Litigation

Mr. Watts stated the arbitration statement has been filed. He will forward a copy to the CTSA. Mr. Krommenhoek is attempting to schedule a meeting with the Town of Clinton for September 21st or 22nd.

Preventative Maintenance Program

Mr. Rolak is currently recommending holding off on the TVing and cleaning until the spring if it remains dry.

Mr. McCue mentioned the length of time of depreciation of pump stations due to Mr. Rolak not being present at the last meeting. Mr. Rolak will review and provide updated information at the next meeting.

The Food Cure LLC

The balance of the connection fee has been paid. Mr. McCue noted the base user fee should be billed. This will be billed as of the closing date.

Chris Jaye – Oak Knolls Litigation

The third circuit appeals court has denied this complaint. Ms. Jaye has applied to the third circuit in Philadelphia for reconsideration of her appeal. The US Supreme court will most likely not hear this case. A ruling is expected within the next 30 days.

Clinton Township Capacity Request-COAH

Mr. Watts received comments from the Township's attorney regarding the reservation agreement. He will review and forward those comments with his recommendations.

New Business

Operator's Report

Mr. Huntington is on vacation and Mr. Parr is on short-term medical leave. The small wet wells were cleaned recently by Apgar. Proposals for cleaning of the larger wet wells were requested and only one was received. Accurate Waste submitted a proposal of \$7,160.00 to clean eight wet wells. Ms. Glode-Sethna moved and Peter Geiger seconded a motion to accept the proposal of \$7,160.00 from Accurate Waste to clean eight wet wells located at Water's Edge, Mews, DOT, Stem, Cramer's Creek, Oak Knolls, Beaver Brook #1 & #2. There being no further discussion, the roll was called.

Resolution #39-2016

Steven Krommenhoek Yes

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes

The pump at County Road 641 pump station failed. Quotes for the repair and replacement were requested. Only one quote was received from Reiner Pump. Mr. Parr obtained a quote of \$4,508.00 on a replacement pump that would be incorporated into the rehabilitation of the pump station. This includes \$243 for a seal detection relay. It is recommended this pump be replaced since this pump is now obsolete as well as the cost to repair is more than half of the cost of a new pump. Mr. Rolak recommends the Authority approve this replacement pump. Peter Geiger moved and Edward Schneider seconded a motion to authorize the purchase of the recommended replacement pump for the County Road 641 pump station at a cost not to exceed \$4,508.00. There being no further discussion, the roll was called.

Resolution #40-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes

2017 Budget

Ms. Glode-Sethna and Mr. Schneider volunteered to be on the 2017 Budget committee. A meeting will be scheduled in the next couple of weeks. Mr. Rolak would like to get together with Mr. Huntington and Mr. Parr to review the pump stations to develop a five year capital budget plan.

League of Municipalities

The annual conference will be held in Atlantic City on November 15, 16 & 17. Peter Geiger moved and Chairman Krommenhoek seconded a motion to authorize any of its members and its Administrator to attend the 2016 League of Municipalities meeting. Reimbursement for such costs shall be in accordance with previously adopted policies. There being no further discussion, the roll was called.

Resolution #41-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes

Quick Books Training

Bedard, Kurowicki & Co., CPA's are offering a QuickBooks Training Course at their office at a cost of \$100/person. Mr. Geiger inquired if the training could be held at the CTSA office. Several members expressed interest in this training course. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to authorize any of its members, its Administrator and part-time administrative assistant to attend the QuickBooks training session offered by the Authority's Auditor. There being no further discussion, the roll was called.

Resolution #42-2016

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes

Executive Session

There was no need to go into Executive Session.

Vouchers

Katrin Glode-Sethna moved and Peter Geiger seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes

There being no further business to discuss, Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to adjourn the meeting at 7:18 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman