

TOWNSHIP OF CLINTON
REORGANIZATION MEETING
JANUARY 7, 2014
7:30 P.M.

MINUTES

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CALL TO ORDER/CALL OF THE ROLL:

The Mayor conducted the flag salute and gave the statement of adequate notice.

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS:

Councilman Brian Mullay and Councilwoman Amy Switlyk were sworn in by Assemblyman Eric Peterson.

Assemblyman Peterson and Freeholder Rob Walton both presented brief remarks welcoming the new Council members.

MAYOR'S MESSAGE:

Mayor Cimei made the following comments:

2013 was a good year for Clinton Township. We continued our good progress on road maintenance and rebuilding, with the completion of Lilac Drive to the township line, and Kicenieuk, Studer, and part of Petticoat by Herman Thau done thru the Co-op as well. The attention to our roads has been an important project the Council has sponsored. We also obtained our second leaf vacuum and have continued to provide this desired service (albeit competing with the early snows).

In 2013 we finalized an agreement with Exxon to provide an alternate access for our police department, which is in the process of being constructed. 2013 also saw two new towns join our successful shared court—Town of Clinton and High bridge. In addition to having 3 towns in the shared court, we assumed responsibility for the disposition of the remainder of the North Hunterdon joint court, proving how successful our court has been, while reducing costs to our participating towns.

We continued our investment in our DPW, Fire and Police, by replacing worn out vehicles and equipment in a prudent manner. We accomplished all of this while introducing a budget that was \$417K, or 3.6% lower than the 2012 budget. (that's lower in actual terms, not in 'rate of growth' as the state and federal politicians refer to).

Looking ahead to 2014, we will continue to provide the necessary services you expect from your local government, while continuing to be fiscally prudent. Our road plan this year includes rebuilding Cratetown road, and likely a few smaller co-op roads as well (Eaton, Welsh, Uptom Pine). We will also roll out our new and improved website to make it easier to interact with Clinton Township.

This year, our major focus will be our affordable housing, or COAH, plans. We are currently looking at these and will be continuing to do so, while seeking some clarity from Trenton on what is required. As part of that, we will need to make a decision regarding opting into the Highlands. Getting ahead of our Affordable housing obligations is the single biggest issue the township faces in 2014 and we will be making some decisions soon.

I would like to once again thank our employees and volunteers for their service to the township. I'd also like to again ask our residents to get involved—if you are interested in volunteering, let me know. We have openings currently on groups such as Recreation, Environmental, Board of Adjustment, and even if we don't, we do get openings periodically that we'd like to have a pipeline of interested volunteers for.

Also, another reminder to speak out--come to a council meeting! We meet the second and fourth Wednesdays of most months and always have ample public comment opportunities (at least twice a meeting). If you don't want to come out to a meeting, contact your elected officials—all of your councilmembers and I enjoy hearing from you. What do you like, what do you dislike, what ideas do you have? We represent you, and want to hear from you!

Finally, I'd like to thank our outgoing Councilmembers, Harmen Vos and John Lazarus for their contributions and welcome our two newest councilmembers, Brian Mullay and Amy Switylyk.

NOMINATIONS FOR COUNCIL PRESIDENT – MOTION

Councilman Imbriaco made a motion to nominate Peter Marra as Council President. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switylyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Mayor Cimei	Yes

Mayor Cimei gave the oath of office to Council President Marra.

PROCLAMATION:

Mayor Cimei read the following proclamation.

**DESIGNATING JANUARY 11, 2014, AS
HUMAN TRAFFICKING AWARENESS DAY**

WHEREAS, human trafficking is a borderless crime against individuals that violates the most basic human rights and deprives victims of every shred of personal freedom; and

WHEREAS, human trafficking occurs when a person is recruited, harbored, obtained, or exported through force, fraud, or coercion for the purposes of sexual or labor exploitation, involuntary servitude, and other types of mental and physical abuse; and

WHEREAS, human traffickers target impoverished and marginalized children, women and men, isolating them from society and supportive networks and exploiting them for personal and monetary gain; and

WHEREAS, human trafficking is the fastest growing criminal enterprise in the world today, and is tied with arms smuggling as the second largest international criminal industry, falling only behind the illicit drug trade; and

WHEREAS, the United Nations' International Labour Organization has estimated that at least 12.3 million adults and children worldwide are currently in forced labor, bonded labor, or forced prostitution; and it is estimated that more people are now harmed by Human Trafficking worldwide than have been at any other point in human history. Approximately 80% of the victims are women and girls, and 50% are younger than age 18; and

WHEREAS, many victims trafficked into the U.S. do not speak or understand English and are unable to communicate to seek rescue. Under New Jersey and U.S. law, any person under 18 involved in the commercial sex industry is considered a Human Trafficking victim; and victims include U.S. citizens and documented immigrants; and

WHEREAS we recognize that New Jersey is a prime location for Human Trafficking because it is a major national and international transportation corridor and a culturally diverse state; and

WHEREAS, human trafficking is modern-day slavery, a practice that is in direct opposition to the fundamental principles of liberty and human rights upon which our nation was founded; and

WHEREAS, on February 1, 1865, President Abraham Lincoln signed the 13th Amendment to the United States Constitution. Once ratified, it officially outlawed slavery and involuntary servitude except as punishment for a crime; and

WHEREAS, Although the federal government and the State of New Jersey have enacted laws to prosecute human traffickers and protect the victims of human trafficking, traffickers use techniques to keep their victims enslaved that severely limit self-reporting and that require broad public awareness of human trafficking issues for enforcement and prevention to occur; and

WHEREAS, the New Jersey State Constitution declares that all persons are by nature free and independent and have certain natural and unalienable rights; and

WHEREAS, the people of New Jersey, regardless of political persuasion, creed, race, or national origin, stand together with the global community to protect the fundamental freedoms and rights of all persons, to fight the proliferation of human trafficking in all of its forms, and to assist survivors of modern day slavery; and

WHEREAS, the Township of Clinton stands committed to protecting human rights and individual freedom by eliminating human trafficking.

WHEREAS, the Township of Clinton is resolved to support the goals and ideals of observing a National Day of Human Trafficking Awareness on January 11 of each year and to support all efforts by individuals, businesses, organizations, and governing bodies to raise awareness of and opposition to Human Trafficking.

WHEREAS, the township commends the work of the NJ Coalition Against Human Trafficking for its statewide efforts to end human trafficking through education, advocacy, and assistance to survivors and to increase coordination and visibility of New Jersey's commitment to end human trafficking.

NOW, THEREFORE, I, Kevin Cimei, Mayor of the Township of Clinton, do hereby proclaim January 11 of each year as: Human Trafficking Awareness Day in the Township of Clinton, to raise awareness about the signs and consequences of human trafficking, to promote opposition to human trafficking in all of its forms, and to encourage support for the survivors of human trafficking throughout the State of New Jersey and across the world to put an end to this criminal activity and restore freedom and dignity to its survivors.

Minutes:

MOTION was made by Council President Marra to adopt the December 11, 2013 executive and regular minutes. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Abstain
	Councilman Mullay	Abstain
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

RESOLUTION 01-14

APPOINTING THE TOWNSHIP PROFESSIONALS FOR THE YEAR 2014

Mayor Cimei introduced the matter.

MOTION was offered by Council President Marra to adopt the above resolution. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, the Mayor and Council of the Township of Clinton desire to engage certain professionals for the year 2014; and

WHEREAS, those professionals consist of the following:

Township Attorney

Kristina P. Hadinger, Esq. and

	Trishka Waterbury, Esq., Mason, Griffin & Pierson, PC
Township Engineer	Cathleen Marcelli, CME, PE Hatch, Mott MacDonald
Township Auditor	Robert Swisher, Suplee Clooney
Township Planner	Michael Sullivan, Clarke Caton Hintz
Special Tax Counsel	Fred Semrau, Esq., Dorsey & Semrau

WHEREAS, the Mayor and Council have reviewed the qualifications of the above mentioned professionals and find them to be qualified to act on behalf of the Township; and

WHEREAS, all fees are delineated in the contract documents, and the Township Administrator has determined and certified in writing that the value of each of the acquisitions may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year; and

WHEREAS, the above mentioned professionals have completed and submitted a Campaign Contributions Affidavit as required by N.J.S.A.19A:44A-20.2 *et seq.* verifying they have not made any reportable contributions to a candidate or municipal committee representing the elected officials in the Township of Clinton in the previous one year, and that the contract will prohibit the aforementioned from making any reportable contributions through the term of the contract; and

WHEREAS, all of the aforementioned Professional Services Agreements are contingent upon Township Attorney Review; and

WHEREAS, the Business Disclosure Entity Certification and the Determination of Value shall be filed with this resolution of award;

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of the aforesaid contracts without public bidding as the professional services contracts; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for these purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey authorizes the execution of contracts as described herein:

1. The Mayor and Township Clerk are hereby authorized to execute the above referenced contracts.
2. A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavits, and the executed Agreements shall be placed on file in the office of the Municipal Clerk.
3. Notice of the award of these contracts shall be published in the official Township newspaper as required by law.

APPOINTMENTS:

	<u>2013 Member</u>	<u>2014 Member</u>	<u>Appointed to</u>	<u>Term Expiration</u>
<u>APPOINTMENTS BY MAYOR</u>				
Board of Adjustment				
Seat 1	Thomas McCaffrey	Thomas McCaffrey	4-year term	12/31/2017
Seat 3	Ira Breines	Sharol Lewis	4-year term	12/31/2017
Alt 1	Amy Swytlyk	Ed House	2-year term	12/31/2015
Alt 2	Sharol Lewis	OPEN		
Environmental Commission				
Chair	Laurie Gneiding	Laurie Gneiding	1-year term	12/31/2014
Seat 4	Danielle Kearsley	OPEN	3-year term	12/31/2016
Alt 1	vacant	OPEN	2-year term	12/31/2015
Alt 2	Vacant	OPEN	2-year term	12/31/2015
Board of Health				
Seat 3	Estelle Breines	Paul Lorcheim	unexp 4-year term	12/31/2016
Seat 4	Paul Lorcheim	Ellen Lennick	4-year term	12/31/2017
Alt 1	Thomas Ulincy	Thomas Ulincy	1-year term	12/31/2014
Alt 2	Ellen Lennick	Steve Lyte	1-year term	12/31/2014
Historic Preservation Commission				
Seat 4	Jesse Landon	Jesse Landon	4-year term	12/31/2017
Planning Board				
Seat 2 – Class II	Brian Mullay	John Higgins	4-year term	12/31/2017
Seat 6 – Class IV	John Higgins	OPEN	4-year term	12/31/2016

Seat 9--Class IV	Michael Brady	OPEN	4-year term	12/31/2017
Alt #1	OPEN	John Lazarus	2-year term	12/13/2014
Alt#2	OPEN	OPEN	2-year term	

APPOINTMENTS BY TOWN COUNCIL

Sewer Authority

Seat 2	Mike McCue	John Higgins	5-year term	12/31/2018
Alt #1	vacant	Mike McCue	4-year term	12/31/2016

Planning Board

Seat 3 – TC – 1 yr	Peter Marra	Brian Mullay	1-year term	12/31/2014
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MOTION was made by Councilman Imbriaco to approve the Planning Board seat 3 appointment. Seconded by Council President Marra. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

MOTION was made by Council President Marra to approve the appointment of John Higgins to the Sewer Authority. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

APPOINTMENTS OF MAYOR WITH ADVICE AND CONSENT OF THE TOWNSHIP COUNCIL:

Open Space Advisory Committee

(Council)	Jim Imbriaco	Jim Imbriaco	1-year term	12/31/2014
(Environmental)	Ron Zak	Ron Zak	1-year term	12/31/2014
Seat 4- PB (Recreation)	Amy Swytlyk	TBD	2-year term	12/31/2014
(Board of Health)	Paul Lorcheim	TBD	1-year term	12/31/2014
		Paul Lorcheim	1-year term	12/31/2014

(Historic)	Mike Hathaway	Mike Hathaway	1-year term	12/31/2014
Alt 1	Les Geise	Les Geise	1-year term	12/31/2014
Alt 2	Charlie Howard	Charlie Howard	1-year term	12/31/2014

Recreation Advisory Committee

Chairman	John Kilduff	Donna Hoglebe	1-year term	12/31/2014
Seat 1	John Kilduff	John Kilduff	3-year term	12/31/2016
Seat 5	Roger Straight	Roger Straight	3-year term	12/31/2016
Alt 1	Amy Switlyk	OPEN	3-year term	12/31/2016

MOTION was made by Council President Marra to approve the appointment of John Higgins to the Sewer Authority. Seconded by Councilman Mullaney. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullaney	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimej	Yes

Personnel
Appointments

1. Zoning Officer – Annual – by ordinance	Glen Carter	Glen Carter	1-year term	12/31/2014
2. Health Benefits Coordinator	Chief Finance Officer	Chief Finance Officer	1-year term	12/31/2014
3. Recycling Coordinator – annual by ordinance	Public Works Supervisor	Public Works Supervisor	1-year term	12/31/2014
4. Public Agency Compliance Officer – (affirmative action officer on contracts) annual and to be reported to state by 1/10 each year	Marvin Joss	Marvin Joss	1-year term	12/31/2014

Committee Assignments:

1. Finance Committee	John Lazarus	John Lazarus	Brian Mullaney	12/31/2014
	Kevin Cimej	Kevin Cimej	Amy Switlyk	12/31/2014
2. Personnel Committee	Kevin Cimej	Kevin Cimej	Kevin Cimej Marvin Joss	12/31/2014

Board / Commission Liaisons:

1.	Board of Education				
	Clinton Township	Harmen Vos	Amy Swytlyk		12/31/2014
	North Hunterdon/Voorhees	Jim Imbriaco	Jim Imbriaco		12/31/2014
2.	Environmental Commission	Jim Imbriaco	Jim Imbriaco		12/31/2014
3.	Historical Commission	John Lazarus	Brian Mulla		12/31/2014
4.	Open Space Committee	Jim Imbriaco	Jim Imbriaco		12/31/2014
5.	Recreation Advisory Committee	Peter Marra	Peter Marra		12/31/2014
6.	Board of Health	Harmen Vos	Amy Switlyk		12/31/2014
7.	Sewerage Authority	Jim Imbriaco	Jim Imbriaco		12/31/2014
8.	SWAC	John Lazarus	Brian Mulla		12/31/2014
9.	Community Garden Committee		Harmen Vos--Chairman		12/31/2014
			Nancy Slota		12/31/2014
			Robert Simonofsky		12/31/2014
			Madelyn Wells		12/31/2014
			Bill Mahoney		12/31/2014
			Julie Warren		12/31/2014

The Mayor discussed resolutions and Township Counsel indicated several could be voted on together.

Councilman Imbriaco made a motion to move resolution, #02-14. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mulla	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

RESOLUTION #02-14 – MEETING SCHEDULE FOR 2014

BE IT RESOLVED by the Township Council of the Township of Clinton that the following is established as a schedule of regular public and work meetings of the Township Council to be held during 2014;

BE IT FURTHER RESOLVED the meetings shall commence at 7:30 P.M. and the location shall be the Public Safety Building, 1370 Route 31 North, Annandale, NJ 08801 except as otherwise noted.

In accordance with the dictate of the Open Public Meetings Act, a copy of this resolution shall immediately:

- Be posted on the bulletin Board at the Municipal Building and shall remain posted for the year 2014.
- The following newspapers will be noticed: The Hunterdon County Democrat, the Courier News, the Newark Star Ledger, the Express Times, the Hunterdon Review and the Hunterdon County News.
- Filed with the Township Clerk.
- Mailed to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly mailed to those persons who hereinafter make such request and prepay such charge.

JANUARY

7 Reorganization
22 Regular

MARCH

12 Regular
26 Regular

MAY

14 Regular
28 Regular

JULY

16 Regular

SEPTEMBER

10 Regular
24 Regular

NOVEMBER

12 Regular

FEBRUARY

12 Regular
26 Regular

APRIL

9 Regular
23 Regular

JUNE

11 Regular
25 Regular

AUGUST

13 Regular

OCTOBER

8 Regular
22 Regular

DECEMBER

10 Regular

The Reorganization Meeting for 2015 will take place Wednesday, January 7, at 7:30 p.m., in the Council Chambers located on the 3rd Floor of the Public Safety Building, 1370 Route 31 North, Annandale, NJ 08801.

Councilman Imbriaco made a motion to move resolution, #03-14. Seconded by Councilwoman Switlyk. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

RESOLUTION #03-14 – SETTING THE REORGANIZATION MEETING FOR 2015, FEES FOR MEETING NOTICES AND DESIGNATING THE OFFICIAL NEWSPAPERS

BE IT RESOLVED that the Reorganization meeting of the Township of Clinton for the year 2015 shall be held at the Clinton Township Municipal Building, 1370 Route 31 North, Annandale, NJ, 08801 on January 7, 2015, at 7:30 p.m.; and

BE IT RESOLVED, Sec. 14 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meeting as required under the Act be mailed to them individually; and said sum is to cover the costs of providing such notices and said section further permits the public body to provide such notices free of charge to news media who so request.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Clinton, County of Hunterdon, State of New Jersey, as follows:

Each person requesting an individual notice be mailed to him shall pay according to State Statute for copies of such notices, as required under the act.

1. Requests for such individual notice made by news media shall be granted without cost.
2. The sum herein designated is subject to change upon the adoption of superseding resolution by this public body;

And

BE IT RESOLVED, Sec. 3d of the Open Public Meetings Act requires that said notice of meetings be submitted to two (2) newspapers, one (1) of which shall be the official newspaper; and, the Township Council of the Township of Clinton has determined that the Hunterdon Review, Courier News, the Newark Star Ledger, the Express Times, and the Hunterdon County Democrat have the greatest likelihood of informing the public within the jurisdictional boundaries of Clinton Township of such meetings:

BE IT FURTHER RESOLVED that notices will be sent to all five (5) newspapers:

BE IT FURTHER RESOLVED by the Township Council of the Township of Clinton that the Hunterdon County Democrat is hereby designated as the official weekly newspaper of this body during 2014, as required by Sec. 13 and 3d(2) of the Open Public Meetings Act.

Council President Marra introduced resolutions #04-14 through #08-14, as well as #10-14 through #12-14, #15-14, and #18-14

Councilman Mullay made a motion to move the above referenced resolutions. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

RESOLUTION #04-14- AUTHORIZING THE CHIEF FINANCE OFFICER TO MAKE INVESTMENTS

BE IT RESOLVED by the Township Council of the Township of Clinton that the Chief Financial Officer is hereby authorized to negotiate the purchase and sale of U.S. Government obligations, invest in time open accounts, certificates of deposit, or other investments as defined by the Township's cash management plan, whichever is the most favorable to achieve the best program for the investment of surplus municipal funds

BE IT FURTHER RESOLVED that the Chief Financial Officer shall report all such transactions at the following regular meeting of the Township Council as provided by Statute.

RESOLUTION #05-14 – SETTING THE DELINQUENT TAX INTEREST RATE AND CANCELING TAXES UNDER \$10.00

WHEREAS, N.J. Revised Statutes 54:4-67 implies that affirmative action is required on the part of the governing body in fixing the rate of interest on delinquent taxes.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Clinton, that the interest rate on delinquent taxes shall be 8% per annum of the first \$1,500 and 18% per annum on any amount in excess of \$1,500 for the year 2014 and no interest shall be charged if payment of any installment is made within the 10th calendar day following the day upon which same became payable.

BE IT FURTHER RESOLVED in accordance with N.J.S.A. 54:4-67 the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who

fails to pay that delinquency prior to the end of the calendar year and that such penalty shall not exceed 6% of the amount of the delinquency.

BE IT FURTHER RESOLVED in any case where the taxes are not paid during the respective extended periods, the full interest rate from the due date shall apply; and

BE IT RESOLVED, P.L. 1979, Chapter 82, as amended by PL 1996, Chapter 113 (C.40A:9-154.1) allows the governing body of a municipality to authorize the Township Tax Collector to process the refund and/or cancel property taxes less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey, that the Township of Clinton Tax Collector is hereby authorized to process refunds and delinquencies as permitted by P.L. 1979, Chapter 82, as amended by PL 1996, Chapter 113 (C.40A:9-154.1)

RESOLUTION #06-14 – DESIGNATE OFFICIAL DEPOSITORIES

WHEREAS, N.J.S.A. 40A:55-14 mandates that the governing body of a municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository of its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED on the 7th day of January 2014, by the Township Council of the Township of Clinton, County of Hunterdon, State of New Jersey, that;

New Jersey Cash Management Fund	PNC Bank
Bank of America	Unity Bank
Peapack-Gladstone Bank	MBIA Class
Investors Savings Bank	New Jersey ARM
Yardville National Bank	TD Bank
Valley National Bank	Team Capital

As Federally secured Banks in the State of New Jersey be and are hereby designated as depositories for the Township of Clinton for the year 2014.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act 9 R.S. (17:9-41).

BE IT FURTHER RESOLVED by the Township Council of the Township of Clinton that the various municipal accounts will be deposited in the Banks listed above and the persons responsible shall be as follows:

<u>Account</u>	<u>Custodian</u>
----------------	------------------

Current Account	Finance Officer
Escrow Account	Finance Officer
Capital Account	Finance Officer
Unemployment Compensation Account	Finance Officer
Animal Control Account	Finance Officer
Recreation Advisory Committee Trust Account	Finance Officer
Neighborhood Preservation Balanced Housing Program	Finance Officer
Payroll Account	Finance Officer
Payroll Agency Account	Finance Officer
Performance Guarantee Account	Finance Officer
Open Space Account	Finance Officer
Assessment Trust Account	Finance Officer
Credit Card Clearing Account	Finance Officer
COAH Account	Finance Officer
Trust Account	Finance Officer
Investment Accounts	Finance Officer
Grant Account	Finance Officer
Tax Redemption Account	Tax Collector
Court General Account	Court Administrator
Court Bail Account	Court Administrator

RESOLUTION #07-14 – AUTHORIZING HEALTH BENEFITS COORDINATOR TO PAY HEALTH BENEFITS BILLS AND AUTHORIZING THE PAYMASTER TO PAY EMPLOYEES

BE IT RESOLVED that the Health Benefits Coordinator be authorized to pay the Township employees health benefits bills when the payments become due, whenever payment periods fall between regular Township Council Meetings; and

BE IT RESOLVED that the Paymaster be authorized to pay the Township employees when the payroll becomes due, whenever pay periods fall between regular Township Council Meetings

RESOLUTION #08-14 – AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

WHEREAS, all disbursements shall be by bank check signed by the Mayor and counter signed by the Treasurer.

NOW, THEREFORE, BE IT RESOLVED that in the absence of the Mayor, the Administrator is authorized to sign checks and in the absence of the Chief Financial Officer/Treasurer, the Municipal Clerk is authorized to sign checks on all accounts listed below:

Current Account, Escrow Account, Capital Account, Unemployment Compensation Account, Recreation Commission Trust Account, Neighborhood Preservation Balanced Housing Program, Payroll Account, Payroll Agency Account, Performance Guarantee Account, Open Space Account, Assessment Trust Account, COAH Account, Animal Control, P-G Investment Account, North Fork Investment Account, Credit Card Clearing Account, Twp Trust Account and Grant Account.

BE IT FURTHER RESOLVED that signatures noted below are required for the accounts designated:

Tax Redemption Account

Tax Collector
Township Clerk

Clinton Twp Municipal Court
General Acct.
Bail Acct.

Court Administrator
Treasurer

RESOLUTION #10-14- TO ESTABLISH A CHANGE FUND FOR THE TOWNSHIP CLERK, TAX COLLECTOR, CONSTRUCTION AND COURT

BE IT RESOLVED, that a change fund is hereby established in the amount of \$50.00 to be used and maintained in the Municipal Clerk's Office to make change for residents purchasing copies, dog licenses, etc.; and

BE IT RESOLVED, that a change fund is hereby established in the amount of \$100.00 to be used and maintained in the individual offices of the Tax Collector, Construction Official and the Court, to make change for residents paying their taxes, purchasing copies, etc.

RESOLUTION #11-14- PETTY CASH - FINANCE, AND POLICE DEPARTMENT

BE IT RESOLVED, that a petty cash fund shall be established and maintained in the Finance Department in the amount of \$250.00. Such petty cash shall be used for purchases not to exceed \$25.00; and

BE IT RESOLVED, that a petty cash fund shall be established and maintained in the Police Department in the amount of \$100.00. Such petty cash shall be used for purchases not to exceed \$25.00.

MOTION was made by Council President Marra to adopt Resolutions #12-13. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motions carried.

RESOLUTION #12-14– TO AUTHORIZE THE TAX COLLECTOR TO HOLD A TAX SALE

BE IT RESOLVED, by the Mayor and Council of the Township of Clinton that the Tax Collector is authorized to conduct a tax sale for all prior years’ delinquent taxes pursuant to New Jersey Law Chapter 99.

RESOLUTION #09-14 – ADOPTING THE TEMPORARY BUDGET

MOTION was made by Council President Marra to adopt Resolutions #09-14 adopting the temporary budget. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motions carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, N.J.S.A. 40A:4-19 allows for a municipality to adopt a temporary budget within the first 30 days of its budget year when contracts, commitments or payments need to be made prior to the adoption of the regular budget, and;

WHEREAS, the total appropriations of the temporary budget shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget for the preceding year, excluding appropriations for interest and debt redemption charges, capital improvements and public assistance, if any.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Clinton, in the County of Hunterdon, State of New Jersey, that a temporary budget, totaling \$3,976,696 is hereby adopted, as follows:

<u>Account</u>	<u>Amount</u>
Mayor & Council S & W	3,575.00
Mayor & Council O & E	16,100.00
Municipal Clerk O & E	47,760.00
Municipal Clerk S & W	9,780.00
Financial Admin S & W	34,851.00
Financial Admin O & E	2,150.00
Audit Services	27,125.00
Data Processing O & E	13,500.00
Collection of Taxes S & W	26,072.00
Collection of Taxes O & E	2,750.00

Assessment of Taxes S & W	26,380.00
Assessment of Taxes O & E	6,250.00
Legal Services O & E	38,750.00
Engineering O & E	16,250.00
Open Space Committee O & E	250.00
Environmental Committee O & E	300.00
Historic Commission O & E	250.00
Planning Board S & W	13,594.00
Planning Board O & E	5,000.00
Zoning S & W	3,825.00
Zoning O & E	250.00
Board of Adjustment O & E	2,000.00
Uniform Construction Code S & W	45,110.00
Uniform Construction Code O & E	11,750.00
Other Insurance(Jif)	155,000.00
Group Insurance Plan	327,000.00
Unemployment Comp	1,250.00
Police S & W	665,410.00
Police O & E	33,500.00
Emergency Management O & E	600.00
Division of Fire O & E	21,000.00
Hydrant Rental	27,996.00
Prosecutor's Office	10,500.00
Road Repair & Maint S & W	169,410.00
Road Repair & Maint O & E	86,000.00
Bldg & Grounds O & E	25,925.00
Fleet Maint O & E	20,600.00
Health Dept S & W	2,820.00
Health Dept O & E	1,750.00
Recreation Dept S & W	29,675.00
Recreation Dept O & E	8,175.00
Util Exp & Bulk-Electricity	17,500.00
Util Exp & Bulk-Street Lighting	5,000.00
Util Exp & Bulk-Telephone	18,125.00
Util Exp & Bulk-Water	625.00
Util Exp & Bulk-Natural Gas	14,775.00
Util Exp & Bulk-Sewer	1,000.00
Util Exp & Bulk-Gasoline	45,650.00
Stat Exp- Social Security	90,000.00
Municipal Court S & W	50,600.00
Municipal Court O & E	5,000.00
Public Defender S & W	3,188.00

Debt Service	1,785,000.00
Total	3,976,696.00

RESOLUTION #13-14
APPOINTING A PUBLIC DEFENDER

Council President Marra asked for a motion to move Resolution #13-14.

MOTION was made by Councilwoman Switlyk to adopt Resolution #13-14 appointing a Public Defender. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motions carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, the Township of Clinton Shared Court requires the services of a Public Defender; and

WHEREAS, Scott C. Mitzner, Esq. has served in this position since our Court's inception, has done an excellent job, and is hereby recommended by the Township Administrator, to continue in this position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey that Mr. Scott C. Mitzner, Esq. be appointed as Public Defender for a one-year term at a salary of \$637.50 per court session, not to exceed \$14,000 for the year 2014 without prior approval.

RESOLUTION #14-14
TOWNSHIP COUNSEL TO FILE TAX APPEALS

WHEREAS, the Hunterdon County Board of Taxation has been advised by the Attorney General's Office that the Municipal or Tax Attorney should file tax appeals in behalf of the municipality; and

WHEREAS, the Hunterdon County Board of Taxation will no longer accept tax appeals from Municipal Tax Assessors as was permitted in the past provided a resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the Township Tax Counsel is authorized to file tax appeals, and settlement stipulations on behalf of the Township of Clinton pursuant to this resolution.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Hunterdon County Board of Taxation with advice copies to the Township Attorney and the Tax Assessor.

RESOLUTION #15-14
APPOINTING A MUNICIPAL PROSECUTOR

MOTION was made by Council President Marra to adopt Resolutions #15-14 appointing a Municipal Prosecutor. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motions carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, the Township of Clinton Shared Court requires the services of a Municipal Prosecutor; and

WHEREAS, Township Administrator, Marvin Joss, has interviewed candidates and recommends the appointment of Robert Ballard, Esq. for this position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey that Mr. Robert Ballard Esq. be appointed as Municipal Prosecutor for a one-year term at a salary of \$30,000.

RESOLUTION #16-14
REAPPOINTMENT OF JUDGE PERKINS

MOTION was made by Council President Marra to adopt Resolutions #16-14, reappointing Judge Perkins. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motions carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, the Township of Clinton Shared court requires the services of a Municipal Court Judge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the township of Clinton, Hunterdon County, New Jersey, that Eric Perkins, Esq., be appointed Municipal Court Judge for a three year term, according to N.J.S.A. 2B:12-4, at an annual salary of \$36,000 as outlined in Resolution #19-13.

RESOLUTION #17-12 – TRANSFER OF FUNDS

MOTION was made by Council President Marra to adopt Resolution #17-14. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS NJSA 40A:4-59 permits transfers between prior year budget appropriations during the first 3 months of any succeeding year when it is deemed necessary to fulfill prior year obligations, and;

WHEREAS; there are certain budget year 2013 appropriations that require transfers to meet the charges and obligations incurred within 2013.

NOW, THEREFORE, BE IT RESOLVED that the transfer below is hereby authorized by a 2/3 vote of the full Governing Body

<u>To:</u>	<u>Amount</u>
UCC S & W	735
Recreation S & W	595
Zoning S & W	480
Gasoline O & E	14,200
Telephone O & E	3,700
Clerk O & E	375
Total	20,085

<u>From:</u>	<u>Amount</u>
Clerk S & W	550
UCC O & E	3,835
Board of Adj O & E	2,500
Planning Board O & E	2,500

Assessment of Taxes S &W	1,600
Assessment of Taxes O & E	4,000
Collector O & E	1,000
Info Technology S & W	600
Hydrant Rental O & E	3,500
Total	20,085

RESOLUTION #18-14
RETURN OF TAX PREMIUM

MOTION was made by Councilman Imbriaco to adopt Resolution #18-14. Seconded by Councilman Lazarus. There being no further discussion the roll was called. Motion carried

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, liens on properties located in the Township of Clinton have been redeemed; and

WHEREAS, Tax Collector, Patricia Centofanti requests Mayor and Council approve the premium refunds required.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton as follows:

1. Checks shall be issued for the properties listed below, such checks representing premium refunds on tax liens.

<u>Block</u>	<u>Lot</u>	<u>Certificate</u>	<u>Vendor</u>	<u>Premium</u>
60	66	2013-006	US BANK CUST FOR PRO CAP III LLC	800.00
			50 S 16 TH ST SUITE 1950	
			PHILADELPHIA, PA 19102	

VOUCHERS:

MOTION was made by Councilman Imbriaco to adopt the vouchers dated January 7, 2014, in the amount of \$691,779.39. Seconded by Councilman Mullay. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

PUBLIC COMMENT:

There were no public comments.

EXECUTIVE SESSION:

Resolution #19-14

MOTION was made by Council President Marra to go into executive session. Seconded by Councilman Imbriaco. There being no further discussion the roll was called. Motion carried.

Roll Call:	Councilwoman Switlyk	Yes
	Councilman Mullay	Yes
	Councilman Imbriaco	Yes
	Council President Marra	Yes
	Mayor Cimei	Yes

WHEREAS, Section 8 of the Open Public Meetings Act (NJSA 10:4-12 (b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, the Township Council is of the opinion that circumstances exist, and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Clinton, County of Hunterdon, and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action on a closed session on January 7, 2014
2. The general nature of the subject matter to be discussed is:
 - Matters relative to Affordable Housing
3. It is anticipated at this time that the above stated subject matters will be made public as soon thereafter as it is deemed to be in the public interest to do so.
4. This resolution shall take effect immediately.

5. Action may be taken in open session.

RETURN FROM EXECUTIVE SESSION:

MOTION was made by Council President Marra to return to open session. Seconded by Councilman Mullay

There being no further discussion a voice vote was called. All ayes. Motion carried.

ADJOURNMENT:

MOTION was made by Councilman Imbriaco to adjourn the meeting at 9:30 p.m. Seconded by Councilwoman Switlyk. There being no further discussion a voice vote was called. All ayes. Motion carried.

ATTEST:

Donna J. Burham, Township Clerk

A. Kevin Cimei, Mayor

Adopted: February 12, 2014