

**Clinton Township Sewerage Authority**  
**Meeting Minutes—April 3, 2014**

Chairman Geiger called the meeting to order at 6:30 p.m. Members present were Michael McCue, Edward Schneider, Katrin Glode-Sethna and John Lazarus. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Jim Hill, Acting Collection Systems Operator and Meliss Paulus, Administrator. Chairman Geiger stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Minutes**

March 4, 2014 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Michael McCue to approve the open and closed session minutes of the March 4, 2014 meeting. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Yes
Alan Fillebrown	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Abstain
John Lazarus	Yes

**Old Business/Current Business**

The Mews

Mr. Watts has been in contact with the attorney for the owner. Anticipate receiving the easement and acquisition agreement by the next meeting.

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (inc. Oak Knolls)

Mr. Stem requested reimbursement for his attorney and engineering fees pertaining to the easement at the Stem pump station. This was reviewed and approved. All documents have been forwarded to the Planning Board for courtesy review. It should be on their meeting schedule for May 5<sup>th</sup>.

NHHS

There was nothing new to report or discuss.

## Treatment Cost Analysis

This will be discussed in Executive Session.

## Preventative Maintenance Program – BB

Mr. Rolak will contact Oswald for a start date for the videoing and cleaning of the next phase of Beaver Brook.

## Oak Knolls-Hamden Rd.

Mr. Hill reported the videoing and cleaning has been completed as well as the wet well has been cleaned. Pumping Services pulled the pumps. The seals are shot on pump #2. They provided 3 quotes: one to repair the pump that was pulled, one to repair the spare pump and one to replace the pump. It was recommended to replace the pump which is almost 20 years old. Mr. Rolak indicated the flush valve is not needed. A new pump will be more efficient. Chairman Geiger requested the maximum warranty. Michael McCue moved and Chairman Geiger seconded a motion to replace the pump at a cost not to exceed \$24,337.00 as quoted by Pumping Services. Additional funds may be necessary to purchase an extended warranty. There being no further discussion, the roll was called.

## Resolution #26-2014

Peter Geiger	Yes
Michael McCue	Yes
Alan Fillebrown	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

Mr. Hill reported Pumping Services has picked up all of their equipment. The hole has been repaired in the building. Mr. Rolak is reviewing the invoices and contract with Residuals Management for the cleaning and videoing of the line.

## Township of Clinton Will-Serve Letter

Mr. Watts sent a letter to Mr. Joss, Clinton Township Administrator. He has not received a response.

## **New Business**

### Operator's Report

Mr. Hill provided a report. The grinder motor for Beaver Brook #2 is being repaired. Pumping Services pulled the grinder at Beaver Brook #1. The cutter teeth were in bad shape and went to the shop for repair and evaluation of the motor for seals and spacer disk. A 2 ½" x 3" piece of asphalt was in the upstream tray where the grinder sits. There was a high level alarm at the Yager mini pump station. The pump refused to rotate and pump fluids. Stothoff was called in and got the pump to restart. It is noted the

connect piping is galvanized and is corroded enough that will need to be replaced if the pump is replaced. The pump stations are still in winter operation mode. Mr. Schneider inquired to the status of the identification of the pump stations and the quote for the O&M manuals. Mr. Hill has not proceeded with either task. Mr. Hill submitted a letter to the Authority in regards to the expiration of their contract. A meeting was held with Mr. Hill, Mr. Frey, Mr. Schneider, Mr. McCue and Ms. Paulus to discuss extending the contract. Mr. Frey is willing to honor two 90 day contracts. Mr. Watts will amend the current contract effective April 1, 2014. The monthly fee will be increased to \$9,600.00 with an additional 10 hours/week. Ms. Paulus noted Mr. Hill agreed at the budget meeting this would include all mark-outs. John Lazarus moved and Chairman Geiger seconded a motion to authorize the extension and amendment of the existing contract for operational services between Frey Engineering and the Authority with the new terms and conditions. The Chairman is authorized to execute this amendment to the contract. There being no further discussion, the roll was called.

#### Resolution #27-2014

Peter Geiger	Yes
Michael McCue	Yes
Alan Fillebrown	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

#### Vouchers

Michael McCue moved and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Yes
Alan Fillebrown	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

#### Executive Session

Edward Schneider moved and Katrin Glode-Sethna seconded a motion to enter into Executive Session at 7:16 p.m. for the purpose of discussing contractual and personnel matters. Formal action may or may not to be taken upon entering into open session. The motion passed unanimously.

#### Open Session

John Lazarus moved and Katrin Glode-Sethna seconded a motion to close the executive session and enter into open session at 7:47 p.m. The motion passed unanimously.

There being no further business to discuss, Edward Schneider moved and John Lazarus seconded a motion to adjourn. The motion passed unanimously to adjourn the meeting at 7:48 p.m.

ATTEST:

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Meliss Paulus, Administrator

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Peter Geiger, Chairman