

Clinton Township Sewerage Authority
Meeting Minutes—June 5, 2014

Chairman Geiger called the meeting to order at 6:32 p.m. Members present were Michael McCue, Alan Fillebrown, Edward Schneider, Katrin Glode-Sethna and John Lazarus. Also present were John Rolak, Engineer, Jim Hill, Acting Collection Systems Operator and Meliss Paulus, Administrator. Chairman Geiger stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

May 1, 2014 – Open Session

A motion was made by Edward Schneider and seconded by Alan Fillebrown to approve the open session minutes of the May 1, 2014 meeting. There being no further discussion, the roll was called.

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Abstain

Old Business/Current Business

The Mews

Ms. Paulus emailed Mr. Joss, Clinton Township Administrator, regarding ownership of the road leading to the pump station. Mr. Joss thinks all of the roads in the development are privately owned but will check into it.

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (inc. Oak Knolls)

Ms. D'Alleinne sent correspondence as per the Planning Board planner's report that the use was not permitted in the zone and this appears to fall under the jurisdiction of the Board of Adjustment. Mr. Watts reviewed the zoning ordinance. It is stated that a permitted use in the C-1 Commercial zone pursuant to sub-section A(8) is "Municipal buildings and uses". Mr. Watts noted this is a publicly owned sanitary sewage pumping station and should be considered a municipal use. This information was forwarded to Mr. Sullivan, Clinton Township Planner. Mr. Sullivan reported the ordinance does not define "municipal" uses. Since the Clinton Township Sewerage Authority was formed by the Township as an autonomous Township agency, it was determined there is ample support to Mr. Watt's assertion that the CTSA is a "municipal use" and should be permitted in a

commercial C-1 zone. Chairman Geiger noted there should not be a charge of our escrow account for the letter from the planner and we are back to the Planning Board for review at the July 7th meeting. Mr. Watts had recommended we obtain the services of BAI Planning, Design & Communications to represent CTSA. It is anticipated this cost should not exceed \$1,500.00. Chairman Geiger moved and Jon Lazarus seconded a motion to retain the services of BAI Planning, Design & Communications at a cost not to exceed \$1,500.00. There being no further discussion, the roll was called.

Resolution #33-2014

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

NHHS

There was nothing new to report or discuss.

Treatment Cost Analysis

Chairman Geiger reviewed the letter that will be sent to Mayor Kovach from CTSA, High Bridge and Union Township. The group is seeking reimbursement for the past six years of charges that are stated in the calculation of treatment costs in the agreement between High Bridge and the Town of Clinton. High Bridge will be the lead agency from this point forward.

Preventative Maintenance Program – BB

Mr. Rolak spoke with Oswald Enterprises. They will start within the next week or two, weather permitting.

Oak Knolls-Hamden Rd.

Mr. Watts has sent the reimbursement request to the attorney for Henkels & McCoy. He confirmed receiving this request. An on-site meeting is scheduled for Friday, June 6, with Transco and Creamer to discuss the responsibility for restoration of the easement. The replacement pump is ordered.

New Business

Operator's Report

Mr. Hill provided a report. Beaver Brook #2 grinder repair is delayed due to backordered parts. Beaver Brook #1 grinder will be done first. Motor controllers were replaced at Cryan's and Cramers' Creek. The generators were serviced by R & J Controls. The auto/off/on switch on the Hamden Rd. panel needs to be watched as it is wearing out. The switch is part of a circuit panel therefore the circuit board will have to be replaced. Frey Engineering serviced the air compressors and has started cleaning

inside of the buildings at the pump stations. The pumps are being switched week to week at Stem. The air bubbler system at Deer Meadow has been purged and maintained. Mr. Hill noted some of the stations require lawn care. Ms. Paulus had previously requested a list. Mr. Hill will provide this information next week.

2013 Audit

Mr. Colantano was not available to attend tonight's meeting. He has provided a spreadsheet detailing the line items over the past 7 years. Mr. McCue questioned the treatment costs for Hamden Rd. and when the Town of Clinton will reconcile their charges. Interest earned has decreased; interest charged for late payments has increased. Mr. Fillebrown noted the major items of difference are treatment costs, operator expenses and electric. Mr. Lazarus suggested savings in switching from CenturyLink to Comcast. Ms. Paulus noted several years ago, Comcast came and installed lines but could not obtain a connection to the internet. Mr. Fillebrown moved and Katrin Glode Sethna seconded a motion to accept the 2013 Audit. There being no further discussion, the roll was called.

Resolution #34-2014

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

Ms. Paulus has requested the Authority authorize Katrin Glode-Sethna and John Lazarus as signers on the PNC Bank operating, payroll and unemployment accounts. Chairman Geiger moved and Mr. Fillebrown seconded a motion to authorize adding Katrin Glode-Sethna and John Lazarus as signers to the PNC Bank accounts. There being no further discussion, the roll was called.

Resolution #35-2014

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

Vouchers

John Lazarus moved and Chairman Geiger seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

Mr. Rolak asked for approval to have the sewer lines cleaned due to the grease problem at Beaver Brook #3. A letter was sent to the homeowner’s association to notify the property owners of the situation and if it continues this additional cost will be passed to the owners. He also recommended having the wet wells cleaned at Beaver Brook #1 & 2 after the repaired grinders are installed.

Executive Session

Chairman Geiger requested the Authority enter into Executive Session. Katrin Glode-Sethna moved and Edward Schneider seconded a motion to enter into executive session at 6:58 p.m. for the purposes of discussing contractual matters related to operator services. Action may or may not be taken upon entering into Open Session. The motion passed unanimously.

Open Session

Upon motion duly made, seconded and unanimously passed, the closed session was adjourned at 7:06 p.m. Katrin Glode-Sethna moved and Alan Fillebrown seconded a motion to authorize Chairman Geiger to execute the contract with Natural Systems Utilities for operator services as per the proposal submitted contingent upon satisfactorily negotiating the liability amount in no case to be less than \$500,000 effective July 1, 2014. There being no further discussion, the roll was called.

Resolution #36-2014

Peter Geiger	Yes
Alan Fillebrown	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes

A discussion ensued regarding Clinton Township’s COAH requirements.

There being no further business to discuss, Edward Schneider moved and John Lazarus seconded a motion to adjourn. The motion passed unanimously to adjourn the meeting at 7:17 p.m.

ATTEST:

Meliss Paulus, Administrator

Peter Geiger, Chairman