

Report of Audit

on the

Financial Statements

of the

Township of Clinton

in the

County of Hunterdon
New Jersey

for the

Year Ended
December 31, 2012

TOWNSHIP OF CLINTON

INDEX

PAGES

PART I

Independent Auditor's Report

1-3

EXHIBITS

Financial Statements - Regulatory Basis

Current Fund:

Balance Sheets - Regulatory Basis

"A"

Statements of Operations and Change in Fund Balance - Regulatory Basis

"A-1"

Statement of Revenues - Regulatory Basis Year Ended December 31, 2012

"A-2"

Statement of Expenditures - Regulatory Basis Year Ended December 31, 2012

"A-3"

Trust Fund:

Balance Sheets - Regulatory Basis

"B"

Schedule of Assessment Fund Balance - Regulatory Basis

"B-1"

General Capital Fund:

Balance Sheets - Regulatory Basis

"C"

Statement of Capital Fund Balance - Regulatory Basis

"C-1"

General Fixed Assets Account Group:

Balance Sheets - Regulatory Basis

"F"

PAGES

Notes to Financial Statements

4-20

TOWNSHIP OF CLINTON

INDEX (CONTINUED)

EXHIBITS

Supplementary Schedules - All Funds

Current Fund:

Schedule of Cash - Collector-Treasurer	"A-4"
Schedule of Petty Cash	"A-5"
Schedule of Change Fund	"A-6"
Schedule of Due State of New Jersey for Senior Citizens and Veterans Deductions	"A-7"
Schedule of Taxes Receivable and Analysis of Property Tax Levy	"A-8"
Schedule of Tax Title Liens	"A-9"
Schedule of Property Acquired for Taxes – Assessed Valuation	"A-10"
Schedule of Reserve for Accounts Payable	"A-11"
Schedule of Interfunds	"A-12"
Schedule of Revenue Accounts Receivable	"A-13"
Schedule of 2011 Appropriation Reserves	"A-14"
Schedule of Reserve for Prepaid Revenue	"A-15"
Schedule of Reserve for Accounts Payable - Grant Fund	"A-16"
Schedule of Tax Overpayments	"A-17"
Schedule of Prepaid Taxes	"A-18"
Schedule of Reserve for Accumulated Absences	"A-19"
Schedule of Due State of New Jersey - Construction Code Official	"A-20"
Schedule of Reserve for Insurance	"A-21"
Schedule of Reserve for Credit Card Fees	"A-22"
Schedule of Grants Appropriated – Grant Fund	"A-23"
Schedule of Grants Unappropriated – Grant Fund	"A-24"
Schedule of Reserve for Gypsy Moth Spraying	"A-25"
Schedule of County Taxes Payable	"A-26"
Schedule of Local District School Taxes Payable	"A-27"
Schedule of Municipal Open Space Taxes Payable	"A-28"
Schedule of Regional District School Taxes Payable	"A-29"
Schedule of Grants Receivable – Grant Fund	"A-30"
Schedule of Reserve for Garden State Trust Fund Unappropriated	"A-31"
Schedule of Due State of New Jersey – Marriage Licenses	"A-32"
Schedule of Reserve for Due To Utility Authority	"A-33"

TOWNSHIP OF CLINTON

INDEX (CONTINUED)

EXHIBITS

Trust Fund:

Schedule of Cash - Treasurer	"B-2"
Schedule of Assessments Receivable	"B-3"
Analysis of Assessment Fund Cash	"B-4"
Schedule of Due General Capital Fund	"B-5"
Schedule of Prepaid Dog Licenses - Animal Control Fund	"B-6"
Schedule of Reserve for Balanced Housing Trust	"B-7"
Schedule of Due Current Fund – Trust Fund	"B-8"
Schedule of Reserve for Assessments	"B-9"
Schedule of Assessment Loan Payable	"B-10"
Schedule of Reserve for Various Deposits	"B-11"
Schedule of Reserve for Animal Control Fund Expenditures	"B-12"
Schedule of Due State Department of Health - Animal Control Trust Fund	"B-13"
Schedule of Reserve for COAH Deposits	"B-14"
Schedule of Escrow Deposits	"B-15"
Schedule of Unemployment Insurance Compensation	"B-16"
Schedule of Reserve for Open Space Deposits	"B-17"
Schedule of Reserve for Payroll Deductions Payable	"B-18"
Schedule of Reserve for Accounts Payable	"B-19"
Schedule of Reserve for Recreation Deposits	"B-20"
Schedule of Reserve for Redemption of Outside Liens	"B-21"
Schedule of Accounts Payable – Animal Control Fund	"B-22"
Schedule of Reserve for Municipal Alliance	"B-23"
Schedule of Reserve for Assessment Overpayments	"B-24"
Schedule of Due Current Fund – Assessment Trust Fund	"B-25"

General Capital Fund:

Schedule of Cash - Treasurer	"C-2"
Analysis of Capital Cash and Investments	"C-3"
Schedule of Loans Payable	"C-4"
Schedule of Deferred Charges to Future Taxation - Funded	"C-5"
Schedule of Due Trust Other Fund – Open Space	"C-6"
Schedule of Deferred Charges to Future Taxation - Unfunded	"C-7"
Schedule of Capital Improvement Fund	"C-8"
Schedule of Improvement Authorizations	"C-9"
Schedule of Bond Anticipation Notes Payable	"C-10"
Schedule of Serial Bonds	"C-11"
Schedule of Reserve for Contracts Payable	"C-12"
Schedule of Bonds and Notes Authorized But Not Issued	"C-13"
Schedule of Reserve for Debt Service	"C-14"
Schedule of Due Current Fund	"C-15"

TOWNSHIP OF CLINTON

INDEX (CONTINUED)

	<u>PAGES</u>
<u>PART II</u>	
Independent Auditors Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	21-22
Schedule of Expenditures of Federal Awards for the Year Ended December 31, 2012	23
Schedule of Expenditures of State Financial Assistance for the Year Ended December 31, 2012	24
Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance Year Ended December 31, 2012	25-26
<u>PART III</u>	
Statistical Data	27-29
Officials in Office and Surety Bonds	30
Comments and Recommendation	31-35

TOWNSHIP OF CLINTON

PART I

INDEPENDENT AUDITOR'S REPORT ON
AUDIT OF FINANCIAL STATEMENTS
AND SUPPLEMENTARY SCHEDULES AND DATA

FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

NOTES TO FINANCIAL STATEMENTS - REGULATORY BASIS

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEARS ENDED DECEMBER 31, 2012 AND 2011



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Township Council
Township of Clinton
County of Hunterdon
Lebanon, New Jersey 08833

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Township of Clinton, as of December 31, 2012 and 2011, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Township of Clinton on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Township of Clinton as of December 31, 2012 and 2011, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2012.

Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2012 and 2011, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2012 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

SUPLEE, CLOONEY & COMPANY

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Clinton's regulatory financial statements. The supplementary information and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the schedule of expenditures of state financial assistance as required by NJ OMB 04-04 are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

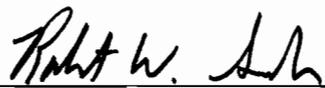
The supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed and data in the table of contents, schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the schedule of expenditures of state financial assistance as required by NJ OMB 04-04 are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

The general comments and recommendations section has not been subject to the auditing procedures applied in the audit of the regulatory financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2013 on our consideration of the Township of Clinton's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Clinton's internal control over financial reporting and compliance.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 439

March 14, 2013

CURRENT FUND

TOWNSHIP OF CLINTON

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2012</u>	<u>BALANCE DECEMBER 31, 2011</u>
<u>ASSETS</u>			
Cash	A-4	\$ 9,478,455.34	\$ 12,569,735.89
Change Fund	A-6	380.00	380.00
Due State of New Jersey - Senior Citizens and Veterans	A-7	11,239.63	6,346.77
		<u>\$ 9,490,074.97</u>	<u>\$ 12,576,462.66</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-8	\$ 800,040.96	\$ 675,301.32
Tax Title Liens Receivable	A-9	16,482.39	14,543.03
Interfunds Receivable	A-12	3,094.72	
Property Acquired for Taxes - Assessed Valuation	A-10	165,000.00	165,000.00
	A	<u>\$ 984,618.07</u>	<u>\$ 854,844.35</u>
		<u>\$ 10,474,693.04</u>	<u>\$ 13,431,307.01</u>
Grant Fund:			
Cash	A-4	\$ 51,028.13	\$ 26,566.21
Grants Receivable	A-30	<u>355,579.02</u>	<u>264,800.36</u>
		<u>\$ 406,607.15</u>	<u>\$ 291,366.57</u>
		<u>\$ 10,881,300.19</u>	<u>\$ 13,722,673.58</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2012</u>	<u>BALANCE DECEMBER 31, 2011</u>
Appropriation Reserves	A-3:A-14	\$ 344,696.00	\$ 736,890.82
Prepaid Taxes	A-18	320,721.04	284,272.23
Accounts Payable	A-11	280,867.84	245,145.44
Tax Overpayments	A-17	29,847.71	15,906.24
Reserve For:			
Prepaid Revenue	A-15	6,550.00	5,975.00
Gypsy Moth Spraying	A-25	4,366.29	4,366.29
Accumulated Absences	A-19	4,418.15	28,056.48
Insurance	A-21		10,020.79
Credit Card Fees	A-22	2,183.39	211.99
Due State of New Jersey - Marriage Licenses	A-34		125.00
Due State of New Jersey - Construction Code Official	A-20	4,484.00	9,285.00
Garden State Trust Fund Unappropriated	A-31	28,137.00	28,137.00
Interfunds Payable	A-12	3,688,726.97	4,265,253.38
County Taxes Payable	A-26	9,638.65	8,652.02
Local District School Taxes Payable	A-27	865,778.00	1,909,562.00
Regional District School Taxes Payable	A-29	880,469.88	1,369,974.60
		\$ 6,470,884.92	\$ 8,921,834.28
Reserve for Receivables and Other Assets	A	984,618.07	854,844.35
Fund Balance	A-1	3,019,190.05	3,654,628.38
		\$ 10,474,693.04	\$ 13,431,307.01
Grant Fund:			
Reserve for Grants - Unappropriated	A-24	\$ 4,729.32	\$ 7,266.73
Reserve for Grants - Appropriated	A-23	389,359.37	281,343.84
Reserve for Accounts Payable	A-16	12,518.46	2,756.00
		\$ 406,607.15	\$ 291,366.57
		\$ 10,881,300.19	\$ 13,722,673.58

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON

CURRENT FUND

STATEMENTS OF OPERATIONS AND
CHANGE IN FUND BALANCE - REGULATORY BASIS

<u>REVENUE AND OTHER INCOME REALIZED</u>	REF.	YEAR ENDED DECEMBER 31, 2012	YEAR ENDED DECEMBER 31, 2011
Fund Balance Utilized	A-1:A-2	\$ 3,050,000.00	\$ 3,600,000.00
Miscellaneous Revenue Anticipated	A-2	2,620,454.10	2,527,471.19
Receipts From Delinquent Taxes	A-2	593,170.45	579,346.83
Receipts From Current Taxes	A-2	50,925,292.06	51,283,242.72
Non-Budget Revenue	A-2	102,331.96	53,215.56
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-14	636,022.57	537,255.85
Accounts Payable Canceled			4,163.72
Reserve Canceled	A-23	19,205.81	30,117.26
<u>TOTAL REVENUE AND OTHER INCOME</u>		<u>\$ 57,946,476.95</u>	<u>\$ 58,614,813.13</u>
 <u>EXPENDITURES</u> 			
Budget and Emergency Appropriations:			
Operations Within "CAPS"	A-3	\$ 7,101,800.76	\$ 7,461,718.27
Deferred Charges and Statutory Expenditures - Municipal	A-3	1,014,788.82	1,003,268.00
Other Operations Excluded From "CAPS"	A-3	247,327.02	272,949.87
State and Federal Programs Off-Set by Revenue	A-3	202,147.79	328,061.57
Municipal Debt Service	A-3	1,893,086.66	1,846,776.69
Capital Improvements	A-3	255,000.00	70,000.00
Open Space Tax	A-28	504,686.32	486,483.97
Added Open Space Tax	A-28	606.84	519.44
County Tax	A-26	7,554,092.15	8,037,983.70
County Share of Added Taxes	A-26	9,638.65	8,652.02
Local District School Tax	A-27	23,451,895.00	23,677,697.00
Regional District School Tax	A-29	13,260,939.76	12,739,951.19
Refund of Prior Revenue	A-4	13,604.98	19,877.47
Accounts Receivable Canceled	A-30	19,205.81	30,117.26
Interfunds Advanced		3,094.72	
<u>TOTAL EXPENDITURES</u>		<u>\$ 55,531,915.28</u>	<u>\$ 55,984,056.45</u>
Excess in Revenue		<u>\$ 2,414,561.67</u>	<u>\$ 2,630,756.68</u>
Fund Balance, January 1	A	<u>\$ 3,654,628.38</u>	<u>\$ 4,623,871.70</u>
		<u>\$ 6,069,190.05</u>	<u>\$ 7,254,628.38</u>
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	<u>3,050,000.00</u>	<u>3,600,000.00</u>
Fund Balance, December 31	A	<u>\$ 3,019,190.05</u>	<u>\$ 3,654,628.38</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2012

	REF.	ANTICIPATED		REALIZED	EXCESS OR (DEFICIT)
		BUDGET	NJS 40A: 4-87		
Fund Balance Anticipated	A-1	\$ 3,050,000.00		\$ 3,050,000.00	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-13	\$ 25,000.00	\$	\$ 25,250.00	\$ 250.00
Fees and Permits:					
Construction Code Official	A-13	290,000.00		384,315.50	94,315.50
Other	A-2	50,000.00		36,731.31	(13,268.69)
Municipal Court:					
Fines and Costs	A-13	274,000.00		214,770.81	(59,229.19)
Interest and Costs on Taxes	A-13	158,500.00		172,861.65	14,361.65
Interest on Investments and Deposits	A-13	116,500.00		40,928.02	(75,571.98)
Consolidated Municipal Property Tax Relief	A-13	20,433.00		20,433.00	
Energy Receipts Tax	A-13	941,669.00		941,669.00	
Garden State Trust Fund	A-31	28,137.00		28,137.00	
Host Community Tonnage Fees	A-13	56,500.00		49,489.47	(7,010.53)
Insurance Reserve	A-21	31,713.78		26,845.36	(4,868.42)
Franchise Fee	A-13	12,507.30		19,292.30	6,785.00
Court Rent	A-13	118,000.00		118,000.00	
Capital Accrued Interest		21,525.00		21,525.00	
Farm Rent	A-13	2,000.00		6,045.75	4,045.75
Discovery Fees	A-13	1,400.00		2,012.14	612.14
Recreation Trust	A-13	30,000.00		30,000.00	
Capital Fund Balance		255,000.00		255,000.00	
SRO Officer	A-13	27,000.00		30,000.00	3,000.00
Federal EMAA Grant	A-30	5,000.00		5,000.00	
Clean Communities Program	A-30		27,434.25	27,434.25	
Alcohol Education Rehabilitation Fund	A-30		2,752.12	2,752.12	
Body Armor Replacement Fund	A-30	2,715.39	2,689.14	5,404.53	
Juvenile Accountability Incentive Block Grant	A-30	4,551.34		4,551.34	
Lilac Road	A-30	135,000.00		135,000.00	
Recycling Tonnage	A-30		5,149.00	5,149.00	
Drunk Driving Enforcement Fund	A-30		7,856.55	7,856.55	
Click It or Ticket	A-30	4,000.00		4,000.00	
<u>Total Miscellaneous Revenues</u>	A-1	\$ 2,611,151.81	\$ 45,881.06	\$ 2,620,454.10	\$ (36,578.77)
Receipts From Delinquent Taxes	A-1:A-8	\$ 668,560.00		\$ 593,170.45	\$ (75,389.55)
Amt. to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-2:A-8	\$ 5,289,899.24		\$ 5,593,433.34	\$ 303,534.10
<u>BUDGET TOTALS</u>		\$ 11,619,611.05	\$ 45,881.06	\$ 11,857,057.89	\$ 237,446.84
Non-Budget Revenues	A-2			\$ 102,331.96	\$ 102,331.96
		\$ 11,619,611.05	\$ 45,881.06	\$ 11,959,389.85	\$ 339,778.80
	REF.	A-3	A-3		

TOWNSHIP OF CLINTON

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2012

REF.

ANALYSIS OF REALIZED REVENUE

Allocation of Current Tax Collections:		
Revenue From Collections	A-1:A:8	\$ 50,925,292.06
Allocated To:		
County Taxes	A-8	\$ 7,563,730.80
Local District School Taxes	A-8	24,451,895.00
Regional District School Taxes	A-8	13,760,939.76
Municipal Open Space	A-8	<u>505,293.16</u>
Balance for Support of Municipal Budget Appropriations		\$ 4,643,433.34
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>950,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 5,593,433.34</u>
Other - Fees and Permits:		
Clerk	A-13	\$ 1,805.00
Board of Health	A-13	3,650.00
Zoning Board	A-13	6,685.00
Planning Board	A-13	3,570.16
Tax Assessor	A-13	470.50
Police	A-13	2,489.65
Board of Adjustments	A-13	6,516.00
State Burial	A-13	4,170.00
Registrar	A-13	135.00
Other	A-13	<u>1,265.00</u>
		\$ <u>30,756.31</u>
Prepaid Revenue Applied	A-15	\$ <u>5,975.00</u>
	A-2	\$ <u><u>36,731.31</u></u>

ANALYSIS OF NON-BUDGET REVENUE

Miscellaneous Revenue Not Anticipated:		
Police Outside Overtime Administrative Fees		\$ 5,878.61
PILOT		10,286.18
DMV Inspections		8,283.33
Court		263.00
Construction		3,365.10
Tax Collector		9,511.80
Miscellaneous		62,901.80
Senior Citizens and Veterans Administrative Fee		<u>1,842.14</u>
<u>Total Non-Budget Revenue</u>	A-1:A-2:A-4	\$ <u><u>102,331.96</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2012

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
Mayor and Council:					
Salaries and Wages	\$ 14,297.76	\$ 14,297.76	\$ 14,297.76	\$	\$
Other Expenses	100,100.00	50,100.00	33,451.72	16,648.28	
Clerk:					
Salaries and Wages	191,990.93	191,990.93	191,069.27	921.66	
Other Expenses	40,000.00	33,500.00	32,013.90	1,486.10	
Data Processing:					
Salaries and Wages	49,053.76	49,053.76	45,424.28	3,629.48	
Other Expenses	19,700.00	19,700.00	18,946.10	753.90	
Elections:					
Other Expenses	8,000.00	8,000.00	8,000.00		
Financial Administration:					
Salaries and Wages	122,704.48	122,704.48	109,654.06	13,050.42	
Other Expenses	8,600.00	8,600.00	6,340.03	2,259.97	
Audit	26,575.00	26,575.00	26,575.00		
Revenue Administration:					
Salaries and Wages	104,284.88	104,284.88	104,284.88		
Other Expenses	13,000.00	13,000.00	8,597.93	4,402.07	
Tax Assessment Administration:					
Salaries and Wages	105,519.82	105,519.82	104,241.24	1,278.58	
Other Expenses	33,000.00	25,500.00	18,941.79	6,558.21	
Legal Services and Costs:					
Other Expenses	205,000.00	145,000.00	106,589.05	38,410.95	
Engineering Services and Costs:					
Other Expenses	75,000.00	75,000.00	56,758.08	18,241.92	
Historical Commission:					
Other Expenses	2,000.00	2,000.00		2,000.00	
Planning Board:					
Salaries and Wages	54,374.80	54,374.80	54,374.80		
Other Expenses	22,050.00	22,050.00	15,255.36	6,794.64	
Board of Adjustment:					
Other Expenses	8,900.00	8,900.00	2,086.75	6,813.25	
Zoning Officer:					
Salaries and Wages	15,300.00	16,300.00	15,658.43	641.57	
Other Expenses	1,000.00	1,000.00	122.59	877.41	
Open Space Commission:					
Other Expenses	2,500.00	2,500.00	300.00	2,200.00	
Police:					
Salaries and Wages	2,381,585.49	2,531,585.49	2,520,461.95	11,123.54	
Other Expenses	140,000.00	140,000.00	137,458.78	2,541.22	
Purchase of Police Vehicles	10,000.00	10,000.00	9,477.82	522.18	
Emergency Management Services:					
Other Expenses	2,000.00	2,000.00	1,736.63	263.37	
Division of Fire Safety:					
Fire Hydrant Rental	103,500.00	103,500.00	103,323.62	176.38	
Miscellaneous Other Expenses	85,000.00	85,000.00	83,538.84	1,461.16	
Aid to Volunteer Fire Companies	25,000.00	25,000.00	25,000.00		
Aid to Volunteer Aid Organizations	105,000.00	105,000.00	105,000.00		
Streets and Road Maintenance:					
Salaries and Wages	648,886.06	648,886.06	630,286.25	18,599.81	
Other Expenses	176,775.00	131,275.00	77,119.64	54,155.36	
Community Service Act:					
Other Expenses	32,000.00	29,315.18	21,207.70	8,107.48	
Vehicle Maintenance:					
Other Expenses	82,400.00	82,400.00	82,246.50	153.50	
Building and Grounds:					
Other Expenses	103,700.00	103,700.00	100,476.62	3,223.38	
Environmental Commission:					
Other Expenses	1,200.00	1,200.00	1,153.02	46.98	
Board of Health:					
Salaries and Wages	11,000.00	11,000.00	11,000.00		
Other Expenses	7,500.00	7,500.00	3,558.71	3,941.29	

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2012

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
Insurance:					
General Liability	\$ 275,139.00	\$ 275,139.00	\$ 266,567.21	\$ 8,571.79	
Medical Waiver	11,000.00	11,000.00	10,142.71	857.29	
Employee Group Health	908,226.68	908,226.68	905,247.63	2,979.05	
Unemployment	5,000.00	5,000.00	5,000.00		
Recreation Commission:					
Salaries and Wages	117,884.36	118,884.36	118,774.65	109.71	
Other Expenses	20,900.00	20,900.00	20,637.83	262.17	
Construction Code Department:					
Salaries and Wages	180,437.56	185,437.56	184,575.66	861.90	
Other Expenses	52,100.00	42,100.00	32,163.58	9,936.42	
<u>UNCLASSIFIED:</u>					
Electricity	85,000.00	85,000.00	62,160.34	22,839.66	
Heating Oil	100.00	100.00		100.00	
Natural Gas	30,000.00	30,000.00	16,162.47	13,837.53	
Telephone	85,000.00	85,000.00	70,881.41	14,118.59	
Gasoline	175,000.00	175,000.00	170,259.02	4,740.98	
Water	2,500.00	2,500.00	1,856.88	643.12	
Street Lighting	22,000.00	22,000.00	15,666.97	6,333.03	
Sewer Services	4,000.00	4,000.00	3,780.00	220.00	
Reserve For Accumulated Absences	100.00	14,100.00	100.00	14,000.00	
TOTAL OPERATIONS WITHIN "CAPS"	\$ 7,112,885.58	\$ 7,101,700.76	\$ 6,770,005.46	\$ 331,695.30	\$
Contingent	\$ 100.00	\$ 100.00	\$	\$ 100.00	\$
TOTAL OPERATIONS INCLUDING CONTINGENT-WITHIN "CAPS"	\$ 7,112,985.58	\$ 7,101,800.76	\$ 6,770,005.46	\$ 331,795.30	\$
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL - WITHIN "CAPS"</u>					
Prior Year's Bills	\$ 1,000.00	\$ 1,000.00	\$	\$	\$ 1,000.00
<u>Statutory Expenditures:</u>					
Public Employees Retirement System	241,942.00	244,626.82	244,626.82		
Social Security System (O.A.S.I)	340,000.00	345,000.00	342,229.15	2,770.85	
Police and Firemen's Retirement System	424,662.00	424,662.00	424,662.00		
DCRP	500.00	500.00	500.00		
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL - WITHIN "CAPS"	\$ 1,008,104.00	\$ 1,015,788.82	\$ 1,012,017.97	\$ 2,770.85	\$ 1,000.00
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSE WITHIN "CAPS"	\$ 8,121,089.58	\$ 8,117,589.58	\$ 7,782,023.43	\$ 334,566.15	\$ 1,000.00
Municipal Court					
Salaries and Wages	\$ 184,952.02	\$ 188,452.02	\$ 187,337.73	\$ 1,114.29	\$
Other Expenses	18,875.00	18,875.00	16,109.44	2,765.56	
Public Defender					
Salaries and Wages	9,000.00	9,000.00	7,750.00	1,250.00	
Prosecutor					
Salaries and Wages	31,000.00	31,000.00	31,000.00		
TOTAL INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	\$ 243,827.02	\$ 247,327.02	\$ 242,197.17	\$ 5,129.85	\$

TOWNSHIP OF CLINTON

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2012

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>					
Body Armor Replacement (N.J.S.A. 40A: \$2,689.14)	\$ 2,715.39	\$ 5,404.53	\$ 5,404.53	\$	\$
Clean Community Act (N.J.S.A. 40A: \$27,434.25)		27,434.25	27,434.25		
Muni. Alcohol Education / Rehabilitation Program (N.J.S.A. 40A: \$2,752.12)		2,752.12	2,752.12		
Defensive Driving Enforcement Fund (N.J.S.A. 40A: \$7,856.55)		7,856.55	7,856.55		
Federal EMAA Grant	5,000.00	5,000.00	5,000.00		
Juvenile Accountability Grant	4,551.34	4,551.34	4,551.34		
Click It or Ticket	4,000.00	4,000.00	4,000.00		
Lilac Road Phase III and IV	135,000.00	135,000.00	135,000.00		
Recycling Tonnage (N.J.S.A. 40A: \$5,149.00)		5,149.00	5,149.00		
Matching Funds for Grants	5,000.00	5,000.00		5,000.00	
TOTAL PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES	\$ 156,266.73	\$ 202,147.79	\$ 197,147.79	\$ 5,000.00	\$
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 255,000.00	\$ 255,000.00	255,000.00	\$	\$
TOTAL CAPITAL IMPROVEMENTS	\$ 255,000.00	\$ 255,000.00	\$ 255,000.00	\$	\$
<u>MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 1,350,243.00	\$ 1,350,243.00	\$ 1,350,243.00	\$	\$
Interest on Bonds	480,859.72	480,859.72	480,859.72		
Interest on Notes	52,500.00	52,500.00	52,500.00		
NJ EDA Loan of 1994	7,725.00	7,725.00	7,725.00		
W.W.T. Trust Loan - Interest Only	2,100.00	2,100.00	1,758.94		341.06
TOTAL DEBT SERVICE	\$ 1,893,427.72	\$ 1,893,427.72	\$ 1,893,086.66	\$	\$ 341.06
SUBTOTAL GENERAL APPROPRIATIONS	\$ 10,669,611.05	\$ 10,715,492.11	\$ 10,369,455.05	\$ 344,696.00	\$ 1,341.06
RESERVE FOR UNCOLLECTED TAXES	950,000.00	950,000.00	950,000.00		
<u>TOTAL GENERAL APPROPRIATIONS</u>	\$ 11,619,611.05	\$ 11,665,492.11	\$ 11,319,455.05	\$ 344,696.00	\$ 1,341.06
	REF.	A-2:A-3	A-1:A-3	A:A-1	
Budget	A-3	\$ 11,619,611.05			
Amendment - NJSA 40A: 4-87	A-2	45,881.06			
		<u>\$ 11,665,492.11</u>			
Reserve for Accounts Payable	A-11		\$ 188,591.60		
Reserve for Grants Appropriated	A-23		197,147.79		
Reserve for Uncollected Taxes	A-2		950,000.00		
Disbursements	A-4		9,983,715.66		
	A-3		<u>\$ 11,319,455.05</u>		

THIS PAGE INTENTIONALLY LEFT BLANK

TRUST FUND

TOWNSHIP OF CLINTON

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	BALANCE DECEMBER 31, 2012	BALANCE DECEMBER 31, 2011
Assessment Fund:			
Cash	B-2:B-4	\$ 28,758.86	\$ 28,758.86
Due Current	B-25	3,787.27	
Assessments Receivable	B-3	42,194.28	55,981.55
	B	<u>\$ 74,740.41</u>	<u>\$ 84,740.41</u>
Animal Control Fund:			
Cash	B-2	\$ 38,023.62	\$ 30,824.10
	B	<u>\$ 38,023.62</u>	<u>\$ 30,824.10</u>
Other Funds:			
Cash	B-2	\$ 2,077,559.45	\$ 1,329,743.68
Due Current Fund	B-8	3,056,844.98	3,030,253.38
	B	<u>\$ 5,134,404.43</u>	<u>\$ 4,359,997.06</u>
		<u>\$ 5,247,168.46</u>	<u>\$ 4,475,561.57</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Assessment Fund:			
Loans Payable	B-10	\$ 30,000.00	\$ 40,000.00
Reserve for Assessments	B-9	12,194.28	15,981.55
Assessment Overpayments	B-24	29.96	29.96
Fund Balance	B-1	32,516.17	28,728.90
	B	<u>\$ 74,740.41</u>	<u>\$ 84,740.41</u>
Animal Control Fund:			
Prepaid Dog Licenses	B-6	\$ 1,995.00	\$ 5,613.00
Due State of NJ	B-13	2.40	
Accounts Payable	B-22	602.83	334.50
Reserve for Animal Control Expenditures	B-12	35,423.39	24,876.60
	B	<u>\$ 38,023.62</u>	<u>\$ 30,824.10</u>
Other Funds:			
Reserves For:			
Various Deposits	B-11	\$ 287,013.14	\$ 96,931.98
Recreation Deposits	B-20	104,306.06	66,529.19
Balanced Housing Trust	B-7	1,731.75	1,727.49
Unemployment Insurance Compensation	B-16	15,127.83	18,417.20
Escrow Deposits	B-15	1,227,732.63	956,052.54
Open Space Deposits	B-17	56,593.79	670.60
COAH Deposits	B-14	126.01	7,360.24
Redemption of Outside Liens	B-21	9,058.04	1,243.25
Payroll Deductions Payable	B-18	39,573.61	38,453.35
Municipal Alliance	B-23	16,688.38	
Due General Capital Fund	B-5	3,270,002.40	3,030,000.00
Accounts Payable	B-19	106,450.79	142,611.22
	B	<u>\$ 5,134,404.43</u>	<u>\$ 4,359,997.06</u>
		<u>\$ 5,247,168.46</u>	<u>\$ 4,475,561.57</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF ASSESSMENT FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	
Balance, December 31, 2011	B	\$ 28,728.90
Increased by:		
Collections Applied	B-9	<u>3,787.27</u>
Balance, December 31, 2012	B	<u>\$ 32,516.17</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

THIS PAGE INTENTIONALLY LEFT BLANK

GENERAL CAPITAL FUND

TOWNSHIP OF CLINTONGENERAL CAPITAL FUNDBALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2012</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2011</u>
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 9,969.27	\$ 26,003.76
Due Current Fund	C-15	625,000.00	1,235,000.00
Due Trust Fund - Open Space	C-6	3,270,002.40	3,030,000.00
Deferred Charges to Future Taxation:			
Funded	C-5	15,871,467.75	17,568,437.61
Unfunded	C-7	11,819,767.03	11,819,767.03
		<u>\$ 31,596,206.45</u>	<u>\$ 33,679,208.40</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds Payable	C-11	\$ 14,730,000.00	\$ 16,235,000.00
Bond Anticipation Notes Payable	C-10	5,000,000.00	3,500,000.00
Loans Payable	C-4	1,141,467.75	1,333,437.61
Capital Improvement Fund	C-8	22,031.98	6,031.98
Improvement Authorizations:			
Funded	C-9	2,874,469.97	4,407,235.86
Unfunded	C-7:C-9	6,738,946.06	8,046,744.65
Reserve for:			
Contracts Payable	C-12	1,069,189.17	115,251.78
Debt Service	C-14		21,525.00
Fund Balance	C-1	20,101.52	13,981.52
		<u>\$ 31,596,206.45</u>	<u>\$ 33,679,208.40</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2011	C		\$ 13,981.52
Increased by:			
Receipts-Bond Anticipation Note Premium	C-2	\$ 22,120.00	
Transferred From Capital Improvement Fund	C-8	<u>239,000.00</u>	
			<u>261,120.00</u>
			\$ <u>275,101.52</u>
Decreased by:			
Disbursed To Current Miscellaneous Revenue Not Anticipated	C-2		<u>255,000.00</u>
Balance, December 31, 2012	C		<u><u>\$ 20,101.52</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

THIS PAGE INTENTIONALLY LEFT BLANK

GENERAL FIXED ASSETS ACCOUNT GROUP

TOWNSHIP OF CLINTON

STATEMENT OF GENERAL FIXED ASSETS

BALANCE SHEETS - REGULATORY BASIS

	BALANCE DECEMBER <u>31, 2012</u>	BALANCE DECEMBER <u>31, 2011</u>
<u>FIXED ASSETS</u>		
Land	\$ 17,398,032.70	\$ 17,398,032.70
Buildings	8,551,447.54	8,551,447.54
Machinery and Equipment	<u>7,953,932.57</u>	<u>7,953,932.57</u>
<u>TOTAL FIXED ASSETS</u>	<u>\$ 33,903,412.81</u>	<u>\$ 33,903,412.81</u>
<u>RESERVE</u>		
Investments in General Fixed Assets	<u>\$ 33,903,412.81</u>	<u>\$ 33,903,412.81</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF CLINTON

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2012 AND 2011

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Township of Clinton is an instrumentality of the State of New Jersey established to function as a municipality. The Township Council consists of elected officials and is responsible for the fiscal control of the Township.

Except as noted below, the financial statements of the Township of Clinton include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Clinton, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township of Clinton do not include the operations of the first aid squad, volunteer fire companies, or the local and regional school district, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes three fund types and two account groups to be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Township of Clinton conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Township of Clinton are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific governmental activity. As required by the Division of Local Government Services, the Township accounts for its financial transactions through the following individual funds and account group:

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Current Fund – resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund – receipts, custodianship and disbursements of funds in accordance with the purpose of which each reserve was created.

General Capital Fund – receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

General Fixed Assets Account Group – utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and state grants are realized as revenue when anticipated in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System.

Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Township's statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - contractual orders at December 31 are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - the proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets – N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Township as part of its basic financial statements. General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$500.00 or more per unit.

Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. No depreciation has been provided on general fixed assets or reported in the financial statements.

The Township has developed a fixed assets accounting and reporting system based on an inventory of all Township assets. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Buildings and land are stated at the assessed value contained in the Township's most recent property revaluation. General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Assets Account Group rather than in a governmental fund.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - the cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Township considers petty cash, change funds, cash in banks and certificates of deposit, and short-term investments with original maturities of three months or less as cash and cash equivalents. Investments are stated at cost, which approximates market.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

Under GUDPA, if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental until.

The Township of Clinton had the following cash and cash equivalents at December 31, 2012:

<u>Fund</u>	<u>Cash In Bank</u>	<u>Reconciling Items</u>	<u>Total</u>
Current Fund	\$ 9,429,167.59	\$ 49,287.75	\$ 9,478,455.34
Grant Fund	54,221.71	(3,193.58)	51,028.13
Assessment Trust Fund	28,829.57	(70.71)	28,758.86
Animal Control Trust Fund	39,380.37	(1,356.75)	38,023.62
Other Trust Fund	2,426,152.49	(348,593.04)	2,077,559.45
General Capital Fund	<u>10,665.64</u>	<u>(696.37)</u>	<u>9,969.27</u>
<u>Total December 31, 2012</u>	<u>\$ 11,988,417.37</u>	<u>\$ (304,622.70)</u>	<u>\$ 11,683,794.67</u>

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Township does not have a specific deposit for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2012, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash balance in the bank, \$250,000.00 was covered by Federal Depository Insurance and \$ 11,738,428.37 was covered by NJGUDPA.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments

The purchase of investments by the Township is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

- 8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

Based upon the limitation set forth by New Jersey Statutes 40A:55.1 and existing investment practices, the Township is generally not exposed to credit risks and interest rate risks for its investments, nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: LONG-TERM DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds.

SUMMARY OF STATUTORY DEBT CONDITION
ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.054%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Local School District Debt	\$ 32,015,879.00	\$ 32,015,879.00	\$
Regional School District Debt	943,863.11	943,863.11	
General Debt	<u>27,721,234.78</u>	<u>3,025,209.11</u>	<u>24,696,025.67</u>
	<u>\$ 60,680,976.89</u>	<u>\$ 35,984,951.22</u>	<u>\$ 24,696,025.67</u>

NET DEBT \$24,696,025.67 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.A. 40A:2-2, \$2,343,996,807.00 EQUALS 1.054%.

NOTE 3: LONG-TERM DEBT (CONTINUED)

SUMMARY OF MUNICIPAL DEBT

Issued:	<u>2012</u>	<u>2011</u>	<u>2010</u>
Bonds, Loans, Notes:			
General	\$ 20,871,467.75	\$ 21,068,437.61	\$ 18,559,597.44
Assessment	<u>30,000.00</u>	<u>40,000.00</u>	<u>50,000.00</u>
Total Issued	\$ <u>20,901,467.75</u>	\$ <u>21,108,437.61</u>	\$ <u>18,609,597.44</u>
Authorized But Not Issued:			
Bonds and Notes:			
General	\$ <u>6,819,767.03</u>	\$ <u>8,319,767.03</u>	\$ <u>7,146,436.94</u>
Net Bonds and Notes Issued and Authorized But Not Issued	\$ <u>27,721,234.78</u>	\$ <u>29,428,204.64</u>	\$ <u>25,756,034.38</u>
Less:			
Cash on Hand	\$ <u>3,025,209.11</u>	\$ <u>3,364,435.97</u>	\$ <u>3,199,618.75</u>
Net Debt Issued and Authorized But Not Issued	\$ <u>24,696,025.67</u>	\$ <u>26,063,768.67</u>	\$ <u>22,556,415.63</u>

BORROWING POWER UNDER N.J.S.A. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2012	\$ <u>2,343,996,807.00</u>
3-1/2 of Equalized Valuation Basis (Municipal)	\$ 82,039,888.25
Net Debt	<u>24,696,025.67</u>
Remaining Borrowing Power	\$ <u>57,343,862.58</u>

*Equalized Valuation Basis is the average of the equalized valuation of real estate, including improvements, and the assessed valuation of Class II Rail Road Property of the Township of Clinton for the last three (3) preceding years.

NOTE 3: LONG-TERM DEBT (CONTINUED)

General Serial Bonds:

\$8,655,000.00 of 2001 General Obligation Bonds due in annual installments of \$340,000.00 to \$605,000.00 through July 2022 at variable interest rates of 4.5% to 5.0%.	\$ 275,000.00
\$4,960,000.00 of 2003 General Improvement Bonds due in annual installments of \$260,000.00 to \$425,000.00 through July 2019 at an interest rate of 3.625%.	2,605,000.00
\$3,095,000.00 of 2003 Refunding Bonds due in annual installments of \$275,000.00 to \$320,000.00 through August 2013 at variable interest rates of 2.125% to 3.150%.	275,000.00
\$8,000,000.00 of 2009 General Obligation Bonds due in annual installments of \$400,000.00 to \$800,000.00 through January 2002 at a variable interest rate of 2.25% to 3.75%.	6,675,000.00
\$5,295,000.00 of 2011 Refunding Bonds due in annual installments of \$35,000.00 to \$595,000.00 through July 2022 at variable interest rates of 2% to 5%.	<u>5,175,000.00</u>
	<u>\$ 14,730,000.00</u>

EDA Loan:

\$142,500.00 of 1994 EDA Loan due in annual installments of \$7,500.00 through August 2013 at interest rate of 1.50%.	\$ <u>7,500.00</u>
---	--------------------

Green Acres Trust Loans:

\$364,340.24 of 2011 Green Acres Trust Loan due in semi-annual installments of \$16,546.63 to \$19,990.13 through July 2021 at an interest rate of 2.0%.	\$ 331,081.52
\$2,250,000.00 of 1995 Green Acres Trust Loan due in semi-annual installments of \$68,104.21 to \$83,931.08 through August 2017 at an interest rate of 1.0%.	<u>802,886.23</u>
	<u>\$ 1,133,967.75</u>

Wastewater Treatment Trust Loans:

\$135,000.00 of 1995 Wastewater Treatment Trust Loan due in annual installments of \$10,000.00 through August 2015 at variable interest rates of 4.625% to 5.250%.	\$ <u>30,000.00</u>
--	---------------------

NOTE 3: LONG-TERM DEBT (CONTINUED)

Bonds and Notes Authorized But Not Issued

At December 31, 2012, the Township has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$6,819,767.03</u>
----------------------	-----------------------

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL
AND INTEREST FOR NEW JERSEY WASTEWATER TREATMENT
TRUST LOANS AS OF DECEMBER 31, 2012

<u>YEAR</u>	<u>2003 SERIES</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2013	10,000.00	1,575.00	11,575.00
2014	10,000.00	1,050.00	11,050.00
2015	<u>10,000.00</u>	<u>525.00</u>	<u>10,525.00</u>
	\$ <u>30,000.00</u>	\$ <u>3,150.00</u>	\$ <u>33,150.00</u>

NOTE 3: LONG-TERM DEBT (CONTINUED)

SCHEDULE OF GREEN ACRES TRUST LOANS PAYABLE
AS OF DECEMBER 31, 2012

YEAR	2002 LOANS		2011 LOANS		TOTAL
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
2013	\$ 154,250.48	\$ 15,290.31	\$ 33,927.22	\$ 6,452.84	209,920.85
2014	157,350.92	12,189.88	34,609.16	5,770.90	209,920.86
2015	160,513.67	9,027.12	35,304.80	5,075.26	209,920.85
2016	163,739.99	5,800.79	36,014.43	4,365.63	209,920.84
2017	167,031.17	2,509.62	36,738.32	3,641.74	209,920.85
2018			37,476.75	2,903.30	40,380.05
2019			38,230.04	2,150.02	40,380.06
2020			38,998.46	1,381.60	40,380.06
2021			39,782.34	597.71	40,380.05
TOTAL	\$ 802,886.23	\$ 44,817.72	\$ 331,081.52	\$ 32,339.00	\$ 1,211,124.47

SCHEDULE OF EDA LOAN PAYABLE
AS OF DECEMBER 31, 2012

YEAR	PRINCIPAL	INTEREST	TOTAL
2013	\$ 7,500.00	\$ 112.50	\$ 7,612.50
TOTAL	\$ 7,500.00	\$ 112.50	\$ 7,612.50

NOTE 3: LONG-TERM DEBT (CONTINUED)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST
FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2012

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 1,570,000.00	\$ 502,906.26	\$ 2,072,906.26
2014	1,350,000.00	449,881.26	1,799,881.26
2015	1,405,000.00	402,968.76	1,807,968.76
2016	1,485,000.00	353,100.01	1,838,100.01
2017	1,535,000.00	306,437.51	1,841,437.51
2018	1,630,000.00	250,593.76	1,880,593.76
2019	1,685,000.00	195,662.51	1,880,662.51
2020	1,315,000.00	127,225.01	1,442,225.01
2021	1,360,000.00	82,150.01	1,442,150.01
2022	<u>1,395,000.00</u>	<u>34,337.50</u>	<u>1,429,337.50</u>
	<u>\$ 14,730,000.00</u>	<u>\$ 2,705,262.59</u>	<u>\$ 17,435,262.59</u>

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2012, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2012, were as follows:

Current Fund - Unavailable at time of audit

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Township bills and collects its own property taxes and also the taxes for the County and the Local and Regional School District. The collections and remittance of county and school taxes are accounted for in the Current Fund. Township property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Township's Current Fund.

NOTE 5: PROPERTY TAXES (CONTINUED)

Taxes collected in advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER <u>31, 2012</u>	BALANCE DECEMBER <u>31, 2011</u>
Prepaid Taxes	\$ <u>320,721.04</u>	\$ <u>284,272.23</u>

NOTE 6: PENSION PLANS

Township employees, who are eligible for a pension plan, are enrolled in one of three pension systems administered by the Division of Pensions, Treasury Department of the State of New Jersey. The plans are: the Public Employees' Retirement System, the Police and Firemen's Retirement System, and the Consolidated Police and Firemen's Pension Fund of New Jersey. The Division annually charges participating government units for their respective contributions to the plans based upon actuarial methods. Certain portions of the cost are contributed by the employees. The Township's share of pension costs, which is based upon the annual billings received from the State, amounted to \$669,788.82 for 2012, \$849,182.34 for 2011, and \$642,209.22 for 2011.

Certain Township employees are also covered by the Federal Insurance Contribution Act. Information as to the comparison of the actuarially computed value of vested benefit with the system's assets is not available from the State Retirement System and, therefore, is not presented.

NOTE 7: COMPENSATED ABSENCES

The Township only allows a carryover of vacation days if prior approval has been obtained from the Township Council. Unused sick days are available to be carried over into a following year up to a maximum of 90 days for all Township employees, except the Police Department employees, who are entitled to accumulate 115 sick days. Employees that retire are entitled to be paid for their unused accumulated sick days at a rate equal to one-half their current pay rate. The accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented and has not been determined, but is probably material.

NOTE 8: LITIGATION

The Township Attorney's letter did not indicate any litigation, claims, or contingent liabilities that are either not covered by the Township's insurance carrier or would have a material financial impact on the Township.

NOTE 9: CONTINGENT LIABILITIES

The Township participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditures of funds for eligible purposes. These programs are subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2012, the Township does not believe that any material liabilities will result from such audits.

NOTE 10: TAX APPEALS

There are tax appeals filed with the County and State Tax Court of New Jersey requesting a reduction of assessments for the years 2012 and prior. Any reduction in assessed valuation will result in a refund of prior years taxes in the year of a reserve or by the issuance of refunding bonds per N.J.S. 40A:2-51.

NOTE 11: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceed this commercial coverage in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. Below is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Township's expendable trust fund for the current and previous two years:

<u>Year</u>	<u>Interest Earned</u>	<u>Appropriated & Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2012	\$ 37.22	\$ 9,964.20	\$ 13,290.79	\$ 15,127.83
2011	144.34	8,699.57	8,166.56	18,417.20
2010	63.29	16,528.28	14,086.51	17,739.85

NOTE 14: GASB 45 – OTHER POST-RETIREMENT BENEFITS

The Township is required to implement the note disclosure provision of GASB Statement 45, "Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pension." This statement which was adopted during 2004 by the Governmental Accounting Standard Board (GASB) requires the Township to disclose in the notes of the financial statements the future cost of the other post employment benefits (OPEB) on a present value basis instead of the present pay as you go method. OPEB obligations are non-pension benefits that the Township has contractually agreed to provide employees once they have retired and, in most instances, will be for retirement health, prescription or dental insurance coverage. The impact on the Township's financial position or results of operation, if any, cannot be readily determined at this time; however, under current New Jersey budget and financial reporting requirements, the Township will not have to provide any amounts in excess of their current cash costs or recognized any long-term obligations on their balance sheets.

Plan Description. The Township contributes to the State Health Benefits Program (SHBP) a cost-sharing, multiple-employer defined benefit postemployment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 *et seq.* to provide health benefits to State employees, retirees, and their dependents. The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents. The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at <http://www.state.nj.us/treasury/pensions>.

Funding Policy. Contributions to pay for the health premiums of participating employees in the SHBP are billed to the Township on a monthly basis. Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. In accordance with Chapter 62, P.L. 1994, post-retirement medical benefits have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis. The Township's contributions to SHBP for the years ended December 31, 2012, 2011 and 2010 were \$-0-, \$-0-, and \$-0-, respectively, which equaled the required contributions for each year.

NOTE 15: DEFERRED SCHOOL TAXES

New Jersey statutes provide for the deferral of liability for not more than 50% of the annual levy when school taxes are raised on a school year basis and such taxes have not been requisitioned by the school district.

LOCAL DISTRICT SCHOOL TAX

	DECEMBER 31, 2012	DECEMBER 31, 2011
Balance of Tax	\$9,865,778.00	\$9,909,562.00
Deferred	<u>9,000,000.00</u>	<u>8,000,000.00</u>
School Tax Payable	<u>\$865,778.00</u>	<u>\$1,909,562.00</u>

REGIONAL DISTRICT SCHOOL TAX

	DECEMBER 31, 2012	DECEMBER 31, 2011
Balance of Tax	\$6,880,469.88	\$6,869,974.60
Deferred	<u>6,000,000.00</u>	<u>5,500,000.00</u>
School Tax Payable	<u>\$880,469.88</u>	<u>\$1,369,974.60</u>

TOWNSHIP OF CLINTON
SUPPLEMENTARY SCHEDULES – ALL FUNDS
YEAR ENDED DECEMBER 31, 2012

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR-TREASURER

	<u>REF.</u>	<u>CURRENT FUND</u>	<u>GRANT FUND</u>
Balance, December 31, 2011	A	\$ 12,569,735.89	\$ 26,566.21
Increased by Receipts:			
Taxes Receivable	A-8	\$ 51,139,624.89	\$
State of New Jersey-Senior Citizens and Veterans Deductions	A-7	87,857.14	
Interfunds	A-12	769,073.59	
Revenue Accounts Receivable	A-13	2,362,348.95	
Miscellaneous Revenue Not Anticipated	A-2	102,331.96	
Tax Overpayments	A-17	29,847.71	
Prepaid Taxes	A-18	320,721.04	
Reserve for Grants-Appropriated	A-23		401.10
Reserve for Grants-Unappropriated	A-24		4,729.32
Grants Receivable	A-30		79,896.59
Reserve for Credit Cards	A-22	1,971.40	
Reserve for Prepaid Revenue	A-15	6,550.00	
Reserve for Insurance	A-21	16,824.57	
Reserve for Accumulated Absences	A-19	100.00	
Due State of NJ - Construction Code Official	A-20	23,872.00	
Due State of NJ - Marriage Licenses	A-32	1,125.00	
Petty Cash	A-5	350.00	
Reserve for Due To Utility Authority	A-33	23,973.35	
Reserve for Garden State Trust Fund Unappropriated	A-31	28,137.00	
		<u>54,914,708.60</u>	<u>85,027.01</u>
		\$ 67,484,444.49	\$ 111,593.22
Decreased by Disbursements:			
2012 Appropriations	A-3	\$ 9,983,715.66	\$
Appropriation Reserves	A-14	248,477.51	
Accounts Payable	A-11	5,409.94	
Tax Overpayments	A-17	14,090.85	
Local District School Taxes Payable	A-27	24,495,679.00	
County Taxes Payable	A-26	7,562,744.17	
Municipal Open Space Taxes Payable	A-28	505,293.16	
Regional District School Taxes Payable	A-29	13,750,444.48	
Due State of NJ - Marriage Licenses	A-32	1,100.00	
Due State of NJ - Construction Code Official	A-20	28,673.00	
Interfunds	A-12	1,348,694.72	
Refund of Prior Revenue	A-1	13,604.98	
Petty Cash	A-5	350.00	
Reserve for Accumulated Absences	A-19	23,738.33	
Reserve for Due To Utility Authority	A-33	23,973.35	
Reserve for Grants-Appropriated	A-23		60,565.09
		<u>58,005,989.15</u>	<u>60,565.09</u>
Balance, December 31, 2012	A	\$ <u>9,478,455.34</u>	\$ <u>51,028.13</u>

TOWNSHIP OF CLINTONCURRENT FUNDSCHEDULE OF DUE STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	<u>REF.</u>		
Balance, December 31, 2011 (Due From)	A	\$	6,346.77
Increased by:			
Senior Citizens Deductions Per Tax Billing	A-7	\$	6,000.00
Veterans Deductions Per Tax Billing	A-7		86,000.00
Senior Citizens and Veterans Deductions Allowed by Tax Collector	A-7		<u>1,250.00</u>
			93,250.00
		\$	<u>99,596.77</u>
Decreased by:			
Received From State	A-4		87,857.14
Senior Citizens and Veterans Deductions Disallowed by Tax Collector			<u>500.00</u>
			88,357.14
Balance, December 31, 2012 (Due From)	A	\$	<u><u>11,239.63</u></u>

ANALYSIS OF STATE SHARE OF 2012 SENIOR
CITIZENS AND VETERANS DEDUCTIONS

Senior Citizens Deductions Per Tax Billing	A-7	\$	6,000.00
Veterans Deductions Per Tax Billing	A-7		86,000.00
Senior Citizens and Veterans Deductions Allowed by Collector	A-7		<u>1,250.00</u>
		\$	93,250.00
Less:			
Senior Citizens and Veterans Deductions Disallowed by Tax Collector			<u>500.00</u>
	A-8	\$	<u><u>92,750.00</u></u>

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE	2012 LEVY	ADDED TAXES	COLLECTIONS		CANCELED	TRANSFERRED TO TAX TITLE LIENS	BALANCE
	DECEMBER 31, 2011			2011	2012			DECEMBER 31, 2012
Prior	\$ 675,301.32	\$	\$ 3,727.94	\$	\$ 593,170.45	\$ 450.17	\$	\$ 85,408.64
2012		51,577,624.42	64,239.35	284,272.23	50,641,019.83		1,939.39	714,632.32
	<u>\$ 675,301.32</u>	<u>\$ 51,577,624.42</u>	<u>\$ 67,967.29</u>	<u>\$ 284,272.23</u>	<u>\$ 51,234,190.28</u>	<u>\$ 450.17</u>	<u>\$ 1,939.39</u>	<u>\$ 800,040.96</u>

REF. A A-2:A-18 A-2 A-9 A

REF.

Collector	A-4	\$ 51,139,624.89
Senior Citizens and Veterans Deductions	A-7	92,750.00
Overpayments Applied	A-17	1,815.39
		<u>\$ 51,234,190.28</u>

ANALYSIS OF 2012 PROPERTY TAX LEVY

TAX YIELD

General Property Tax		\$ 51,577,624.42
Added Taxes (54:4-63.1 et.seq.)		64,239.35
		<u>\$ 51,641,863.77</u>

TAX LEVY

Local District School Tax (Abstract)	A-2:A-27	\$ 24,451,895.00
Regional District School Tax (Abstract)	A-2:A-29	13,760,939.76
County Tax (Abstract)		\$ 6,282,005.62
County Library Tax (Abstract)		627,703.77
County Open Space (Abstract)		644,382.76
Due County for Added Taxes (54:4-63.1 et.seq.)	A-26	\$ 7,554,092.15
<u>Total County Taxes</u>	A-26	<u>9,638.65</u>
	A-2	7,563,730.80
Municipal Open Space Tax	A-28	\$ 504,686.32
Added Taxes	A-28	606.84
	A-2	<u>505,293.16</u>
Local Tax for Municipal Purposes (Abstract)	A-2	\$ 5,289,899.24
Add: Additional Tax Levied		70,105.81
Local Tax for Municipal Purposes Levied		<u>5,360,005.05</u>
		<u>\$ 51,641,863.77</u>

"A-9"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>	
Balance, December 31, 2011	A	\$ 14,543.03
Increased by:		
Taxes Accrued	A-8	<u>1,939.39</u>
		16,482.42
Decrease by:		
Liens Canceled		<u>0.03</u>
Balance, December 31, 2012	A	\$ <u><u>16,482.39</u></u>

"A-10"

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES - ASSESSED VALUATION

Balance, December 31, 2011 and December 31, 2012	A	\$ <u><u>165,000.00</u></u>
---	---	-----------------------------

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2011	A		\$ 245,145.44
Increased by:			
2012 Budget Appropriations	A-3	\$ 188,591.60	
2011 Appropriation Reserves	A-14	14,748.00	
Marriage License Due State	A-32	<u>150.00</u>	
			<u>203,489.60</u>
			\$ 448,635.04
Decreased by:			
Disbursements	A-4	\$ 5,409.94	
Transferred to Appropriation Reserves	A-14	<u>162,357.26</u>	
			<u>167,767.20</u>
Balance, December 31, 2012	A		\$ <u><u>280,867.84</u></u>

TOWNSHIP OF CLINTON
CURRENT FUND
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>ASSESSMENT TRUST FUND</u>	<u>TRUST OTHER FUND</u>			<u>GENERAL CAPITAL FUND</u>
				<u>DEVELOPERS ESCROW</u>	<u>PERFORMANCE ESCROW</u>	<u>OPEN SPACE</u>	
Balance, December 31, 2011							
Due To	A	\$ <u>4,265,253.38</u>	\$ _____	\$ _____	\$ _____	\$ <u>3,030,253.38</u>	\$ _____
Receipts	A-4	\$ <u>769,073.59</u>	\$ <u>13,787.27</u>	\$ _____	\$ _____	\$ <u>504,686.32</u>	\$ _____
Disbursements	A-4	<u>1,348,694.72</u>	<u>10,000.00</u>	<u>1,320.99</u>	<u>1,773.73</u>	<u>475,000.00</u>	<u>250,600.00</u>
Balance, December 31, 2012							
Due To	A	\$ <u>3,688,726.97</u>	\$ <u>3,787.27</u>	\$ _____	\$ _____	\$ <u>3,059,939.70</u>	\$ _____
Due From	A	<u>3,094.72</u>	<u>_____</u>	<u>1,320.99</u>	<u>1,773.73</u>	<u>_____</u>	<u>625,000.00</u>

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

<u>ACCOUNTS</u>	<u>REF.</u>	<u>ACCRUED IN 2012</u>	<u>COLLECTED</u>
Clerk:			
Licenses:			
Alcoholic Beverages	A-2	\$ 25,250.00	\$ 25,250.00
Fees and Permits	A-2	1,805.00	1,805.00
Tax Collector:			
Interest and Costs on Taxes	A-2	172,861.65	172,861.65
Construction Code Official	A-2	384,315.50	384,315.50
Planning Board:			
Fees and Permits	A-2	3,570.16	3,570.16
Board of Adjustments:			
Fees and Permits	A-2	6,516.00	6,516.00
Zoning Board:			
Fees and Permits	A-2	6,685.00	6,685.00
Board of Health			
Fees and Permits	A-2	3,650.00	3,650.00
Tax Assessor:			
Fees and Permits	A-2	470.50	470.50
Registrar:			
Fees and Permits	A-2	135.00	135.00
State Burial:			
Fees and Permits	A-2	4,170.00	4,170.00
Municipal Court:			
Fines and Costs	A-2	214,770.81	214,770.81
Police:			
Fees and Permits	A-2	2,489.65	2,489.65
Other:			
Fees and Permits	A-2	1,265.00	1,265.00
Interest on Investments and Deposits	A-2	40,928.02	40,928.02
Recreation Trust Surplus	A-2	30,000.00	30,000.00
SRO Officer	A-2	30,000.00	30,000.00
Consolidated Municipal Property Tax Relief	A-2	20,433.00	20,433.00
Energy Receipts Tax	A-2	941,669.00	941,669.00
Capital Accrued Interest	A-2	21,525.00	21,525.00
Host Community Tonnage Fees	A-2	49,489.47	49,489.47
Capital Fund Balance	A-2	255,000.00	255,000.00
Farm Rent	A-2	6,045.75	6,045.75
Discovery Fees	A-2	2,012.14	2,012.14
Court Rent	A-2	118,000.00	118,000.00
Franchise Fees	A-2	19,292.30	19,292.30
		<u>\$ 2,362,348.95</u>	<u>\$ 2,362,348.95</u>
	<u>REF.</u>		A-4

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF 2011 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2011	ACCOUNTS PAYABLE	BALANCE AFTER MODIFICATION	PAID OR CHARGED	BALANCE LAPSED
<u>SALARIES AND WAGES</u>					
Mayor and Council	\$ 285.96	\$	\$ 285.96	\$	\$ 285.96
Clerk	5,695.38		5,695.38		5,695.38
Data Processing	1,639.01		1,639.01		1,639.01
Financial Administration	2,414.12		2,414.12		2,414.12
Revenue Administration	2,045.77		2,045.77		2,045.77
Tax Assessment Administration	1,902.36		1,902.36		1,902.36
Planning Board	1,067.59		1,067.59		1,067.59
Zoning Officer	3,153.75		3,153.75		3,153.75
Police	123,230.37		123,230.37	1,805.23	121,425.14
Streets and Road Maintenance	20,336.03		20,336.03		20,336.03
Board of Health	3,758.25		3,758.25		3,758.25
Municipal Court	18,740.23		18,740.23		18,740.23
Public Defender	444.00		444.00		444.00
Recreation Commission	1.90		1.90		1.90
Construction Code Department	17,827.00		17,827.00		17,827.00
<u>OTHER EXPENSES</u>					
Mayor and Council	64,162.65	11,067.50	75,230.15	12,924.85	62,305.30
Clerk	10,284.92	950.27	11,235.19	1,294.60	9,940.59
Data Processing	6,788.94	500.00	7,288.94		7,288.94
Elections	89.60		89.60		89.60
Financial Administration	1,686.57		1,686.57	360.71	1,325.86
Financial Administration - Audit	250.00		250.00		250.00
Revenue Administration	4,690.35	1,125.54	5,815.89	899.88	4,916.01
Tax Assessment Administration	14,589.75	11,728.75	26,318.50	11,514.72	14,803.78
Legal Services	135,129.61	854.00	135,983.61	18,276.15	117,707.46
Engineering Services	31,433.73		31,433.73	14,252.26	17,181.47
Historical Commission	3,000.00		3,000.00		3,000.00
Planning Board	4,304.55	287.38	4,591.93	636.08	3,955.85
Board of Adjustments	5,152.44		5,152.44	62.50	5,089.94
Zoning Officer	197.13	95.82	292.95		292.95
Open Space Commission		2,475.00	2,475.00	2,475.00	
Police	8,233.18	53,291.39	61,524.57	44,617.64	16,906.93
Purchase of Police Vehicles	574.72	3,762.09	4,336.81	4,053.54	283.27
Emergency Management Services	0.39	1,818.20	1,818.59	1,743.20	75.39
Division of Fire Safety-Fire Hydrant Rental	25,867.75		25,867.75	25,830.75	37.00
Division of Fire Safety-Miscellaneous	410.34	39,126.19	39,536.53	38,996.53	540.00
Streets and Roads Maintenance-Miscellaneous	18,036.55	10,886.09	28,922.64	9,554.96	19,367.68
Community Services Act	38.44		38.44		38.44
Vehicle Maintenance	324.79	7,638.63	7,963.42	7,892.98	70.44
Buildings and Grounds	19,544.03	8,668.76	28,212.79	13,030.96	15,181.83
Environmental Commission	2,360.00		2,360.00		2,360.00
Board of Health	6,564.77		6,564.77	4,663.84	1,900.93
Insurance-General Liability	4,299.00		4,299.00		4,299.00
Insurance-Medical Waiver	1,483.13		1,483.13		1,483.13
Insurance-Employee Group Health	26,518.01		26,518.01		26,518.01
Recreation Commission	498.07	516.09	1,014.16		1,014.16
Construction Code Department	41,050.98	450.67	41,501.65	518.88	40,982.77
Municipal Court	520.03	568.00	1,088.03	568.00	520.03
Electricity	21,603.90		21,603.90	13,952.35	7,651.55
Natural Gas	12,242.94		12,242.94	2,267.78	9,975.16
Telephone	25,106.10		25,106.10	13,642.18	11,463.92
Gasoline	12,612.92	6,174.79	18,787.71	13,901.60	4,886.11
Water	1,531.24		1,531.24	370.05	1,161.19
Street Lighting	3,947.08		3,947.08	3,118.29	828.79
Sewer Services	400.00		400.00		400.00
Contingent	400.00		400.00		400.00
Prior Year's Bills		372.10	372.10		372.10
Contribution to Social Security Systems	18,361.72		18,361.72		18,361.72
Defined Contribution Retirement Plan	58.78		58.78		58.78
	<u>\$ 736,890.82</u>	<u>\$ 162,357.26</u>	<u>\$ 899,248.08</u>	<u>\$ 263,225.51</u>	<u>\$ 636,022.57</u>
REF.	A	A-11			A-1
Disbursements	A-4			\$ 248,477.51	
Accounts Payable	A-11			14,748.00	
				<u>\$ 263,225.51</u>	

"A-15"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR PREPAID REVENUE

	<u>REF.</u>	
Balance, December 31, 2011	A	\$ 5,975.00
Increased by:		
Receipts	A-4	<u>6,550.00</u>
		\$ 12,525.00
Decreased by:		
Applied To Revenue	A-2	<u>5,975.00</u>
Balance, December 31, 2012	A	<u><u>\$ 6,550.00</u></u>

"A-16"

GRANT FUND

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE

Balance, December 31, 2011	A	\$ 2,756.00
Increased by:		
Transferred from Grants Appropriated	A-23	<u>12,518.46</u>
		\$ 15,274.46
Decreased by:		
Prior Year Accounts Payable	A-23	<u>2,756.00</u>
Balance, December 31, 2012	A	<u><u>\$ 12,518.46</u></u>

"A-17"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF TAX OVERPAYMENTS

	<u>REF.</u>		
Balance, December 31, 2011	A	\$	15,906.24
Increased by:			
Overpayments in 2012	A-4		<u>29,847.71</u>
		\$	45,753.95
Decreased by:			
Refunded	A-4	\$	14,090.85
Applied	A-8		<u>1,815.39</u>
			<u>15,906.24</u>
Balance, December 31, 2012	A	\$	<u><u>29,847.71</u></u>

"A-18"

SCHEDULE OF PREPAID TAXES

Balance, December 31, 2011	A	\$	284,272.23
Increased by:			
Collection of 2013 Taxes	A-4		<u>320,721.04</u>
		\$	604,993.27
Decreased by:			
Application to 2012 Taxes	A-8		<u>284,272.23</u>
Balance, December 31, 2012	A	\$	<u><u>320,721.04</u></u>

"A-19"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR ACCUMULATED ABSENCES

	<u>REF.</u>	
Balance, December 31, 2011	A	\$ 28,056.48
Increased by:		
Receipts	A-4	100.00
		\$ <u>28,156.48</u>
Decreased by:		
Disbursements	A-4	<u>23,738.33</u>
Balance, December 31, 2012	A	\$ <u><u>4,418.15</u></u>

"A-20"

SCHEDULE OF DUE STATE OF NEW JERSEY - CONSTRUCTION CODE OFFICIAL

Balance, December 31, 2011	A	\$ 9,285.00
Increased by:		
Receipts	A-4	23,872.00
		\$ <u>33,157.00</u>
Decreased by:		
Disbursements	A-4	<u>28,673.00</u>
Balance, December 31, 2012	A	\$ <u><u>4,484.00</u></u>

"A-21"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR INSURANCE

	<u>REF.</u>	
Balance, December 31, 2011	A	\$ 10,020.79
Increased by:		
Receipts	A-4	<u>16,824.57</u>
		26,845.36
Decreased by:		
Applied To Revenue	A-2	\$ <u><u>26,845.36</u></u>

"A-22"

SCHEDULE OF RESERVE FOR CREDIT CARD FEES

Balance, December 31, 2011	A	\$ 211.99
Increase by:		
Receipts	A-4	<u>1,971.40</u>
Balance, December 31, 2012	A	\$ <u><u>2,183.39</u></u>

TOWNSHIP OF CLINTON

GRANT FUND

SCHEDULE OF GRANTS APPROPRIATED

	BALANCE DECEMBER 31, 2011	BUDGET APPROPRIATION	EXPENDED	ACCOUNTS PAYABLE	CANCELED	BALANCE DECEMBER 31, 2012
Recycling Tonnage Grant	\$ 2,918.78	\$ 5,149.00	\$ 650.25	\$	\$	\$ 7,417.53
Lilac Road		135,000.00				135,000.00
Body Armor Replacement Fund	1,198.02	5,404.53	676.00	(676.00)		6,602.55
Clean Communities	6,717.52	27,434.25	13,818.62	7,303.70		13,029.45
Bulletproof Vest Partnership Plan Conformance Grant	2,028.00 7,460.55				7,460.55	2,028.00
Juvenile Accountability Incentive Block Grant Highlands Conformance	1,183.18 10,037.16	4,551.34	4,782.99	25.00		926.53
Drunk Driving Enforcement Fund	2,788.00	7,856.55	3,859.42		10,037.16	6,785.13
Alcohol Education Rehabilitation Fund	3,995.58	2,752.12	3,900.00			2,847.70
Click It or Ticket		4,000.00	3,961.20		38.80	
HUD Special Projects	232,774.65		27,464.41	3,109.76		202,200.48
Drive Sober or Get Pulled Over	2,720.40		1,051.10		1,669.30	
Smart Growth Planning Program - Match	2,522.00					2,522.00
Federal EMAA Grant	5,000.00	5,000.00				10,000.00
	<u>\$ 281,343.84</u>	<u>\$ 197,147.79</u>	<u>\$ 60,163.99</u>	<u>\$ 9,762.46</u>	<u>\$ 19,205.81</u>	<u>\$ 389,359.37</u>
<u>REF.</u>	A	A-3:A-30			A-1	A
Disbursements	A-4		\$ 60,565.09			
Reimbursement	A-4		(401.10)			
			<u>60,163.99</u>			
Accounts Payable	A-16			\$ 12,518.46		
Accounts Payable - Prior Year	A-16			(2,756.00)		
				<u>\$ 9,762.46</u>		

TOWNSHIP OF CLINTON

GRANT FUND

SCHEDULE OF GRANTS UNAPPROPRIATED

	BALANCE DECEMBER 31, 2011	RECEIPTS	APPLIED TO RECEIVABLE	BALANCE DECEMBER 31, 2012
Body Armor Replacement Fund	\$ 2,715.39	\$	\$ 2,715.39	\$
Recycling Tonnage Grant	4,551.34	4,729.32	4,551.34	4,729.32
	<u>7,266.73</u>	<u>4,729.32</u>	<u>7,266.73</u>	<u>4,729.32</u>
<u>REF.</u>	A	A-4	A-30	A

"A-25"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR GYPSY MOTH SPRAYING

	<u>REF.</u>		
Balance, December 31, 2011 and December 31, 2012	A		\$ <u>4,366.29</u>

"A-26"

SCHEDULE OF COUNTY TAXES PAYABLE

Balance, December 31, 2011	A		\$ 8,652.02
Increased by:			
2012 Levy	A-1:A-8	\$ 7,554,092.15	
Added and Omitted	A-1:A-8	<u>9,638.65</u>	
			\$ <u>7,563,730.80</u>
			\$ <u>7,572,382.82</u>
Decreased by:			
Disbursements	A-4		<u>7,562,744.17</u>
Balance, December 31, 2012	A		\$ <u>9,638.65</u>

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2011:			
School Tax Deferred		\$ 8,000,000.00	
School Tax Payable	A:A-27	<u>1,909,562.00</u>	\$ 9,909,562.00
Increased by:			
Levy	A-8		<u>24,451,895.00</u>
			\$ 24,451,895.00
Decreased by:			
Disbursements	A-4		<u>24,495,679.00</u>
Balance, December 31, 2012:			
School Tax Deferred		\$ 9,000,000.00	
School Tax Payable	A:A-27	<u>865,778.00</u>	\$ <u>9,865,778.00</u>
2012 Liability for Local School District Tax			
Tax Paid	A-4		\$ 24,495,679.00
Tax Payable, December 31, 2012	A-27		<u>865,778.00</u>
			\$ 25,361,457.00
Less:			
Tax Payable, December 31, 2011	A-27		<u>1,909,562.00</u>
Amount Charged to 2012 Operation	A-1		<u>\$ 23,451,895.00</u>

SCHEDULE OF MUNICIPAL OPEN SPACE TAXES PAYABLE

Increased by:			
2012 Tax Levy	A-1:A-8	\$ 504,686.32	
Added Taxes	A-1:A-8	<u>606.84</u>	\$ <u>505,293.16</u>
Decreased by:			
Disbursements	A-4		<u>\$ 505,293.16</u>

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF REGIONAL DISTRICT SCHOOL TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2011:			
School Tax Deferred		\$ 5,500,000.00	
School Tax Payable	A:A-29	<u>1,369,974.60</u>	\$ 6,869,974.60
Increased by:			
Levy	A-8		<u>13,760,939.76</u>
			\$ 13,760,939.76
Decreased by:			
Disbursements	A-4		<u>13,750,444.48</u>
Balance, December 31, 2012:			
School Tax Deferred		\$ 6,000,000.00	
School Tax Payable	A:A-29	<u>880,469.88</u>	\$ <u>6,880,469.88</u>
2012 Liability for Local School District Tax			
Tax Paid	A-4		\$ 13,750,444.48
Tax Payable, December 31, 2012	A-29		<u>880,469.88</u>
			\$ 14,630,914.36
Less:			
Tax Payable, December 31, 2011	A-29		<u>1,369,974.60</u>
Amount Charged to 2012 Operation	A-1		\$ <u>13,260,939.76</u>

TOWNSHIP OF CLINTON

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

	BALANCE DECEMBER 31, 2011	BUDGET APPROPRIATION	RECEIPTS	UNAPPROPRIATED APPLIED	CANCELED	BALANCE DECEMBER 31, 2012
Lilac Grant	\$	\$ 135,000.00	\$	\$	\$	\$ 135,000.00
Recycling Tonnage Grant		5,149.00	5,148.58			0.42
Body Armor Replacement Fund		5,404.53	2,689.14	2,715.39		
Clean Communities		27,434.25	27,434.25			
Click It or Ticket		4,000.00	3,961.20		38.80	
Alcohol Education Rehabilitation Fund		2,752.12	2,752.12			
Highlands Conformance	10,037.16				10,037.16	
Drunk Driving Enforcement Fund		7,856.55	7,856.55			
Federal EMAA Grant	5,000.00	5,000.00				10,000.00
Juvenile Accountability Incentive Block Grant		4,551.34		4,551.34		
Bulletproof Vest Partnership	2,028.00					2,028.00
Drive Sober or Get Pulled Over	5,000.00		3,330.70		1,669.30	
HUD Special Projects	232,774.65		25,474.05			207,300.60
Highlands Council COAH Grant	7,460.55				7,460.55	
Smart Growth Planning	2,500.00		1,250.00			1,250.00
	<u>\$ 264,800.36</u>	<u>\$ 197,147.79</u>	<u>\$ 79,896.59</u>	<u>\$ 7,266.73</u>	<u>\$ 19,205.81</u>	<u>\$ 355,579.02</u>
<u>REF.</u>	A	A-2:A-23	A-4	A-24	A-1	A

"A-31"

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR GARDEN STATE TRUST FUND UNAPPROPRIATED

	<u>REF.</u>		
Balance, December 31, 2011	A	\$	28,137.00
Increased by:			
Receipts	A-4		<u>28,137.00</u>
		\$	56,274.00
Decreased by:			
Applied to Revenue	A-2		<u>28,137.00</u>
Balance, December 31, 2012	A	\$	<u><u>28,137.00</u></u>

"A-32"

SCHEDULE OF DUE STATE OF NEW JERSEY - MARRIAGE LICENSES

Balance, December 31 2011	A	\$	125.00
Increased by:			
Receipts	A-4		<u>1,125.00</u>
		\$	1,250.00
Decreased by:			
Disbursements	A-4	\$	1,100.00
Payable	A-11		<u>150.00</u>
		\$	<u><u>1,250.00</u></u>

TOWNSHIP OF CLINTON

CURRENT FUND

SCHEDULE OF RESERVE FOR DUE TO UTILITY AUTHORITY

	<u>REF.</u>		
Increased by:			
Receipts	A-4	\$	23,973.35
Decreased by:			
Disbursements	A-4	\$	<u>23,973.35</u>

TOWNSHIP OF CLINTON
TRUST FUND
SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>ASSESSMENT</u>	<u>ANIMAL CONTROL</u>	<u>OTHER</u>
Balance, December 31, 2011	B	\$ 28,758.86	\$ 30,824.10	\$ 1,329,743.68
Increased by Receipts:				
Assessments Receivable	B-3	\$ 13,787.27	\$	\$
Reserve for Animal Control	B-12		27,781.80	
Due State of New Jersey	B-13		2,365.20	
Reserve for Escrow Deposits	B-15			1,436,209.07
Unemployment Insurance Compensation	B-16			10,001.42
Reserve for Various Trust Deposits	B-11			346,285.79
Reserve for Open Space Deposits	B-17			1,131,775.62
Reserve for Payroll Deductions Payable	B-18			2,559,729.71
Reserve for Recreation Deposits	B-20			337,464.00
Reserve for Redemption of Outside Liens	B-21			476,937.80
Prepaid Dog Licenses	B-6		1,995.00	
Due General Capital Fund	B-5			605,000.00
Due Current Fund	B-8			478,094.72
Reserve for Municipal Alliance	B-23			39,009.90
Reserve for Balanced Housing Trust	B-7			4.26
Reserve for COAH Deposits	B-14			15.77
		<u>13,787.27</u>	<u>32,142.00</u>	<u>7,420,528.06</u>
		\$ 42,546.13	\$ 62,966.10	\$ 8,750,271.74
Decreased by Disbursements:				
New Jersey State Board of Health Expenditures Under R.S.4:19-15.11	B-13		\$ 2,866.20	\$
Loans Payable	B-10	10,000.00	22,076.28	
Reserve for Municipal Alliance	B-23			22,321.52
Reserve for Various Trust Deposits	B-11			163,549.75
Reserve for Escrow Deposits	B-15			1,163,478.63
Reserve for Recreation Deposits	B-20			336,802.79
Unemployment Insurance Compensation	B-16			13,290.79
Due Current Fund	B-8:B-25	3,787.27		504,686.32
Due General Capital Fund	B-5			364,997.60
Reserve for Redemption of Outside Liens	B-21			469,123.01
Reserve for Payroll Deductions Payable	B-18			2,558,609.45
Reserve for Open Space Deposits	B-17			1,075,852.43
		<u>13,787.27</u>	<u>24,942.48</u>	<u>6,672,712.29</u>
Balance, December 31, 2012	B	\$ <u>28,758.86</u>	\$ <u>38,023.62</u>	\$ <u>2,077,559.45</u>

TOWNSHIP OF CLINTON
TRUST FUND
SCHEDULE OF ASSESSMENTS RECEIVABLE

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF CONFIRMATION</u>	<u>INSTALLMENT</u>	<u>DUE DATES</u>	<u>BALANCE DECEMBER 31, 2011</u>	<u>COLLECTED</u>	<u>BALANCE DECEMBER 31, 2012</u>	<u>BALANCE PLEDGED TO LOANS RESERVE</u>	
391-88	Water Improvement - Cedar Heights	12/1/92	17	2/1/1996-2012	\$ 2,385.03	\$ 2,385.03	\$	\$	\$
582-95	Twin Oaks Benefit Assessment	6/10/98	20	8/10/1998-2018	<u>53,596.52</u>	<u>11,402.24</u>	<u>42,194.28</u>	<u>12,194.28</u>	<u>30,000.00</u>
					<u>\$ 55,981.55</u>	<u>\$ 13,787.27</u>	<u>\$ 42,194.28</u>	<u>\$ 12,194.28</u>	<u>\$ 30,000.00</u>
				<u>REF.</u>	B	B-2	B		

TOWNSHIP OF CLINTON

TRUST FUND

ANALYSIS OF ASSESSMENT FUND CASH

	BALANCE DECEMBER <u>31, 2011</u>	RECEIPTS <u>ASSESSMENTS AND LIENS</u>	<u>DISBURSEMENTS</u>	BALANCE DECEMBER <u>31, 2012</u>
Assessment Loans	\$ (15,951.54)	\$ 10,000.00	\$ 10,000.00	\$ (15,951.54)
Reserve for Assessments	15,981.55		3,787.27	12,194.28
Trust Surplus	<u>28,728.85</u>	<u>3,787.27</u>		<u>32,516.12</u>
	<u>\$ 28,758.86</u>	<u>\$ 13,787.27</u>	<u>\$ 13,787.27</u>	<u>\$ 28,758.86</u>

REF.

B

B

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF DUE GENERAL CAPITAL FUND

	<u>REF.</u>	
Balance, December 31, 2011 (Due To)	B	\$ 3,030,000.00
Increased by:		
Receipts	B-2	<u>605,000.00</u>
		3,635,000.00
Decreased by:		
Receipts	B-2	<u>364,997.60</u>
Balance, December 31, 2012 (Due To)	B	<u>\$ 3,270,002.40</u>

SCHEDULE OF PREPAID DOG LICENSES - ANIMAL CONTROL FUND

Balance, December 31, 2011	B	\$ 5,613.00
Increased by:		
Receipts	B-2	<u>1,995.00</u>
		\$ 7,608.00
Decreased by:		
Prepaid Applied - Reserve for Expenditures	B-12	\$ 5,106.00
Prepaid Applied - Due State	B-13	<u>507.00</u>
		<u>5,613.00</u>
Balance, December 31, 2012	B	<u>\$ 1,995.00</u>

"B-7"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR BALANCED HOUSING TRUST

	<u>REF.</u>	
Balance, December 31, 2011	B	\$ 1,727.49
Increased by:		
Receipts	B-2	<u>4.26</u>
Balance, December 31, 2012	B	<u>\$ 1,731.75</u>

"B-8"

SCHEDULE OF DUE CURRENT FUND - TRUST FUND

Balance, December 31, 2011 (Due From)	B	\$ 3,030,253.38
Increased by:		
Disbursements	B-2	<u>504,686.32</u>
		\$ 3,534,939.70
Decreased by:		
Receipts	B-2	<u>478,094.72</u>
Balance, December 31, 2012 (Due From)	B	<u>\$ 3,056,844.98</u>

Analysis of Balance:

Open Space	\$ 3,059,939.70
Developers Escrow	(1,320.99)
Performance Escrow	<u>(1,773.73)</u>
	<u>\$ 3,056,844.98</u>

"B-9"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR ASSESSMENTS

	<u>REF.</u>	
Balance, December 31, 2011	B	\$ 15,981.55
Decreased by:		
Collections and Debt Payment	B-1	<u>3,787.27</u>
Balance, December 31, 2012	B	<u>\$ 12,194.28</u>
 <u>Analysis of Balance:</u>		
Ordinance 582-95		\$ <u>12,194.28</u>
		<u>\$ 12,194.28</u>

"B-10"

SCHEDULE OF ASSESSMENT LOAN PAYABLE

Balance, December 31, 2011	B	\$ 40,000.00
Decreased by:		
Disbursements	B-2	<u>10,000.00</u>
Balance, December 31, 2012	B	<u>\$ 30,000.00</u>
 <u>Analysis of Balance:</u>		
Wastewater Treatment Loan - 2003		\$ <u>30,000.00</u>
		<u>\$ 30,000.00</u>

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR VARIOUS DEPOSITS

<u>ACCOUNT</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2011</u>	<u>INCREASES</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2012</u>
Insurance Rebates	\$ 11,758.78	\$	\$ 11,758.78	\$
Fire Department	141.39			141.39
Playground Driveway Paving	12,356.56			12,356.56
Student Resource Officer	2,035.75			2,035.75
Tax Premium	28,900.00	250,600.00	23,800.00	255,700.00
Police Outside Overtime		42,290.90	36,351.90	5,939.00
Police Seizure	36,873.50	46,960.51	80,775.87	3,058.14
Public Defender	4,126.00	8,784.50	6,000.00	6,910.50
Parking Offense Adjudication Act	740.00	126.00		866.00
Community Garden		4,869.00	4,863.20	5.80
	<u>\$ 96,931.98</u>	<u>\$ 353,630.91</u>	<u>\$ 163,549.75</u>	<u>\$ 287,013.14</u>
	<u>REF.</u>	<u>B</u>	<u>B-2</u>	<u>B</u>
Receipts	B-2	\$ 346,285.79		
Prior Year Accounts Payable	B-19	<u>7,345.12</u>		
		<u>\$ 353,630.91</u>		

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2011	B		\$ 24,876.60
Increased by:			
Receipts	B-2	\$ 27,781.80	
Prior Year Accounts Payable	B-22	334.50	
Prepaid Applied	B-6	<u>5,106.00</u>	
			\$ <u>33,222.30</u>
			\$ 58,098.90
Decreased by:			
Expenditures Under R.S.4:19-15.11	B-2	\$ 22,076.28	
Current Year Accounts Payable	B-22	<u>599.23</u>	
			<u>22,675.51</u>
Balance, December 31, 2012	B		\$ <u><u>35,423.39</u></u>

DOG LICENSE FEES COLLECTED

<u>YEAR</u>	<u>AMOUNT</u>
2011	\$ 31,173.00
2010	<u>32,852.50</u>
	<u>\$ 64,025.50</u>

"B-13"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF DUE STATE DEPARTMENT OF HEALTH - ANIMAL CONTROL TRUST FUND

	<u>REF.</u>		
Increased by:			
State Registration Fees Collected	B-2	\$ 2,365.20	
Prepaid Applied	B-6	507.00	
		<u> </u>	\$ <u>2,872.20</u>
Decreased by:			
Paid to State Department of Health	B-2	\$ 2,866.20	
Accounts Payable	B-22	3.60	
		<u> </u>	\$ <u>2,869.80</u>
Balance, December 31, 2012	B		\$ <u><u>2.40</u></u>

"B-14"

SCHEDULE OF RESERVE FOR COAH DEPOSITS

Balance, December 31, 2011	B	\$ 7,360.24	
Increased by:			
Receipts	B-2	15.77	
		<u> </u>	\$ <u>7,376.01</u>
Decreased by:			
Accounts Payable	B-19	7,250.00	
		<u> </u>	
Balance, December 31, 2012	B		\$ <u><u>126.01</u></u>

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF ESCROW DEPOSITS

	<u>REF.</u>		
Balance, December 31, 2011	B		\$ 956,052.54
Increased by:			
Receipts	B-2	\$ 1,436,209.07	
Transferred From Accounts Payable	B-19	<u>5,645.90</u>	
			<u>1,441,854.97</u>
			\$ 2,397,907.51
Decreased by:			
Disbursements	B-2	\$ 1,163,478.63	
Accounts Payable	B-19	<u>6,696.25</u>	
			<u>1,170,174.88</u>
Balance, December 31, 2012	B		\$ <u><u>1,227,732.63</u></u>
<u>Analysis of Balance:</u>			
Performance Bond Deposits			\$ 817,234.12
Developers Escrow Deposits			<u>410,498.51</u>
			\$ <u><u>1,227,732.63</u></u>

"B-16"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF UNEMPLOYMENT INSURANCE COMPENSATION

	<u>REF.</u>		
Balance, December 31, 2011	B		\$ 18,417.20
Increased by:			
Interest Earned		\$ 37.22	
Budget Contribution		5,000.00	
Employee Deductions		4,964.20	
	B-2	<u>10,001.42</u>	\$ <u>28,418.62</u>
Decreased by:			
Disbursements	B-2	<u>13,290.79</u>	
Balance, December 31, 2012	B		\$ <u><u>15,127.83</u></u>

"B-17"

SCHEDULE OF RESERVE FOR OPEN SPACE DEPOSITS

Balance, December 31, 2011	B		\$ 670.60
Increased by:			
Tax Levy		\$ 504,686.32	
Tax Levy-Added		606.84	
Interest Earned		74.39	
Other		626,408.07	
	B-2	<u>1,131,775.62</u>	\$ <u>1,132,446.22</u>
Decreased by:			
Disbursements	B-2	<u>1,075,852.43</u>	
Balance, December 31, 2012	B		\$ <u><u>56,593.79</u></u>

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR PAYROLL DEDUCTIONS PAYABLE

	<u>REF.</u>	
Balance, December 31, 2011	B	\$ 38,453.35
Increased by:		
Payroll Deductions	B-2	<u>2,559,729.71</u>
		\$ 2,598,183.06
Decreased by:		
Disbursements	B-2	<u>2,558,609.45</u>
Balance, December 31, 2012	B	<u><u>\$ 39,573.61</u></u>

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2011	B		\$ 142,611.22
Increased by:			
Reserve for:			
Recreation Deposits	B-20	\$ 92,504.54	
COAH	B-14	7,250.00	
Escrow Deposits	B-15	<u>6,696.25</u>	
			<u>106,450.79</u>
			\$ 249,062.01
Decreased by:			
Reserve for:			
Recreation Deposits	B-20	\$ 129,620.20	
Police Seizure	B-11	7,345.12	
Escrow Deposits	B-15	<u>5,645.90</u>	
			<u>142,611.22</u>
Balance, December 31, 2012	B		\$ <u><u>106,450.79</u></u>
<u>Analysis of Balance:</u>			
Recreation Deposits			\$ 92,504.54
COAH			7,250.00
Escrow Deposits			<u>6,696.25</u>
			\$ <u><u>106,450.79</u></u>

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR RECREATION DEPOSITS

	<u>REF.</u>		
Balance, December 31, 2011	B		\$ 66,529.19
Increased by:			
Receipts	B-2	\$ 337,464.00	
Transfer from Accounts Payable	B-19	<u>129,620.20</u>	
			<u>467,084.20</u>
			\$ 533,613.39
Decreased by:			
Disbursements	B-2	\$ 336,802.79	
Accounts Payable	B-19	<u>92,504.54</u>	
			<u>429,307.33</u>
Balance, December 31, 2012	B		\$ <u><u>104,306.06</u></u>

"B-21"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR REDEMPTION OF OUTSIDE LIENS

	<u>REF.</u>	
Balance, December 31, 2011	B	\$ 1,243.25
Increased by:		
Receipts	B-2	<u>476,937.80</u>
		\$ 478,181.05
Decreased by:		
Disbursements	B-2	<u>469,123.01</u>
Balance, December 31, 2012	B	<u><u>\$ 9,058.04</u></u>

"B-22"

SCHEDULE OF ACCOUNTS PAYABLE - ANIMAL CONTROL FUND

Balance, December 31, 2011	B	\$ 334.50
Increased by:		
Current Year Accounts Payable	B-12:B13	<u>602.83</u>
		\$ 937.33
Increased by:		
Prior Year Accounts Payable	B-12	<u>334.50</u>
Balance, December 31, 2012	B	<u><u>\$ 602.83</u></u>

"B-23"

TOWNSHIP OF CLINTON

TRUST FUND

SCHEDULE OF RESERVE FOR MUNICIPAL ALLIANCE

REF.

Increased by:			
Receipts	B-2	\$	39,009.90
Decreased by:			
Disbursements	B-2		<u>22,321.52</u>
Balance, December 31, 2012	B	\$	<u><u>16,688.38</u></u>

"B-24"

ASSESSMENT TRUST FUND

SCHEDULE OF RESERVE FOR ASSESSMENT OVERPAYMENTS

Balance, December 31, 2011 and December 31, 2012	B	\$	<u><u>29.96</u></u>
---	---	----	---------------------

TOWNSHIP OF CLINTON
ASSESSMENT TRUST FUND
SCHEDULE OF DUE CURRENT FUND

REF.

Increased by:			
Disbursements	B-2	\$	3,787.27
Balance, December 31, 2012 (Due From)	B	\$	<u>3,787.27</u>

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2011	C		\$ 26,003.76
Increased by Receipts:			
Capital Improvement Fund	C-8	\$ 255,000.00	
Fund Balance	C-1	22,120.00	
Bond Anticipation Note	C-10	5,000,000.00	
Due Current Fund	C-15	<u>610,000.00</u>	
			<u>5,887,120.00</u>
			\$ <u>5,913,123.76</u>
Decreased by Disbursements:			
Contracts Payable	C-12	\$ 2,126,629.49	
Bond Anticipation Note	C-10	3,500,000.00	
Reserve For Debt Service	C-14	21,525.00	
Fund Balance	C-1	<u>255,000.00</u>	
			<u>5,903,154.49</u>
Balance, December 31, 2012	C		\$ <u><u>9,969.27</u></u>

"C-3"

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH AND INVESTMENTS

	BALANCE DECEMBER 31, 2012
Capital Improvement Fund	\$ 22,031.98
Unfunded Improvement Authorizations Expended	(455,543.87)
Due Current Fund	(625,000.00)
Due Trust Other Fund - Open Space	(3,270,002.40)
Unexpended Proceeds of Bond Anticipation Notes	374,722.90
Reserve for Contracts Payable	1,069,189.17
Fund Balance	20,101.52
Improvement Authorizations Funded	<u>2,874,469.97</u>
	<u>\$ 9,969.27</u>

REF.

C

"C-4"

SCHEDULE OF LOANS PAYABLE

Balance, December 31, 2011	C	\$ 1,333,437.61
Decreased by:		
Loan Payments	C-5	<u>191,969.86</u>
Balance, December 31, 2012	C	<u>\$ 1,141,467.75</u>

Analysis of Balance:

Green Acres Loan 2002	\$ 802,886.23
Green Acres Loan 2012	331,081.52
EDA Loans	<u>7,500.00</u>
	<u>\$ 1,141,467.75</u>

"C-5"

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES
TO FUTURE TAXATION - FUNDED

	<u>REF.</u>		
Balance, December 31, 2011	C		\$ 17,568,437.61
Decreased by:			
Bond Payments	C-11	\$ 1,505,000.00	
Loan Payments	C-4	<u>191,969.86</u>	
			<u>1,696,969.86</u>
Balance, December 31, 2012	C		\$ <u>15,871,467.75</u>

"C-6"

SCHEDULE OF DUE TRUST OTHER FUND - OPEN SPACE

Balance, December 31, 2011 (Due From)	C		\$ 3,030,000.00
Increased by:			
Improvement Authorizations	C-9		<u>605,000.00</u>
			\$ <u>3,635,000.00</u>
Decreased by:			
Authorizations Cancelled	C-9		<u>364,997.60</u>
Balance, December 31, 2012 (Due From)	C		\$ <u>3,270,002.40</u>

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2011 & 2012	ANALYSIS OF BALANCE, DECEMBER 31, 2012		
			EXPENDITURES	BOND ANTICIPATION NOTES	UNEXPENDED IMPROVEMENT AUTHORIZATIONS
715-00	Acquisition of Property	1,500,000.00	\$ 366,706.17	\$	\$ 1,133,293.83
821-03	General Improvements	78,465.60		78,465.60	
949-07/976-08	Acquisition of Property	1,240,000.00			1,240,000.00
971-08	Various Improvements	3,508,301.43		3,189,534.40	318,767.03
977-08	Acquisition of Property	732,000.00		732,000.00	
1025-11	Reconstruction of Various Roads	4,761,000.00	88,837.70	1,000,000.00	3,672,162.30
		<u>11,819,767.03</u>	<u>\$ 455,543.87</u>	<u>\$ 5,000,000.00</u>	<u>\$ 6,364,223.16</u>
		REF. C	C-3	C-10	
Improvement Authorizations Unfunded					\$ 6,738,946.06
Less: Unexpended Proceeds of Bond Anticipation Notes					<u>374,722.90</u>
					<u>\$ 6,364,223.16</u>

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2011	C	\$ 6,031.98
Increased by:		
2012 Budget Appropriation	C-2	<u>255,000.00</u>
		\$ <u>261,031.98</u>
Decreased by:		
Transfer to Fund Balance	C-1	<u>239,000.00</u>
Balance, December 31, 2012	C	\$ <u><u>22,031.98</u></u>

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	GENERAL IMPROVEMENTS:	ORDINANCE		BALANCE DECEMBER 31, 2011		2012 AUTHORIZATIONS	EXPENDED	AUTHORIZATIONS CANCELED	BALANCE DECEMBER 31, 2012	
		DATE	AMOUNT	FUNDED	UNFUNDED				FUNDED	UNFUNDED
715-00	Acquisition of Property	04/12/00	\$ 2,000,000.00	\$	\$ 1,133,293.83	\$	\$	\$	\$	\$ 1,133,293.83
744-01	RCA Agreement	04/11/01	2,514,500.00		159,049.86					159,049.86
896.05	Various Improvements	11/22/05	4,725,000.00		82,867.73		3,388.29			79,479.44
949-07 / 976-08	Acquisition of Property	12/17/07	5,223,750.00		306,320.67	1,240,000.00				306,320.67
953-08	Acquisition of Property	02/27/08	1,650,000.00		364,997.60			364,997.60		1,240,000.00
971-08	Various Capital Improvements	10/08/08	4,532,850.00				218,960.89			693,489.93
1025-11	Reconstruction of Various Roads	08/10/11	5,000,000.00	239,000.00	4,761,000.00		1,327,837.70			3,672,162.30
1026-11	Canopy Firehouse and Driveway - Public Safety Building	08/10/11	45,000.00	45,000.00			880.00			44,120.00
1029-11	Purchase of Self-Contained Leaf Collector	11/09/11	40,000.00	40,000.00			29,500.00			10,500.00
1030-11	Acquisition of Property	12/14/11	3,170,000.00		3,170,000.00	605,000.00	1,500,000.00			2,275,000.00
				\$ 4,407,235.86	\$ 8,046,744.65	\$ 605,000.00	\$ 3,080,566.88	\$ 364,997.60	\$ 2,874,469.97	\$ 6,738,946.06
<u>REF.</u>				C	C	C-6	C-12	C-6	C:C-3	C:C-7

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE

<u>ORDINANCE</u>	<u>ORIGINAL DATE OF ISSUE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2011</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2012</u>
821-03 Various Capital Improvements	6/11/03	2/2/11	2/2/12	1.50%	\$ 78,465.60	\$	\$ 78,465.60	\$
821-03 Various Capital Improvements	6/11/03	2/2/11	2/1/13	1.00%		78,465.60		78,465.60
971-08 Various Capital Improvements	10/8/08	2/2/11	2/2/12	1.50%	2,689,534.40		2,689,534.40	
971-08 Various Capital Improvements	10/8/08	2/2/11	2/1/13	1.00%		3,189,534.40		3,189,534.40
977-08 Acquisition of Land	12/10/08	2/2/11	2/2/12	1.50%	732,000.00		732,000.00	
977-08 Acquisition of Land	12/10/08	2/2/11	2/1/13	1.00%		732,000.00		732,000.00
1025-11 Reconstruction of Roads	2/1/12	2/2/11	2/1/13	1.00%		1,000,000.00		1,000,000.00
					<u>\$ 3,500,000.00</u>	<u>\$ 5,000,000.00</u>	<u>\$ 3,500,000.00</u>	<u>\$ 5,000,000.00</u>
				<u>REF.</u>	C	C-2	C-2	C:C-7

TOWNSHIP OF CLINTON
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	OUTSTANDING DECEMBER 31, 2012		INTEREST RATE	BALANCE DECEMBER 31, 2011	DECREASED	BALANCE DECEMBER 31, 2012			
			DATE	AMOUNT							
General Obligation Bonds	6/27/01	\$ 8,655,000.00				\$ 395,000.00	\$ 395,000.00	\$			
General Improvement Bonds	4/15/03	4,960,000.00	7/1/13	\$ 325,000.00	3.625%						
			7/1/14	340,000.00	3.625%						
			7/1/15	355,000.00	3.625%						
			7/1/16	370,000.00	3.625%						
			7/1/17	385,000.00	3.625%						
			7/1/18	405,000.00	3.625%						
			7/1/19	425,000.00	3.625%	2,915,000.00	310,000.00	2,605,000.00			
Refunding Bonds	6/1/03	3,095,000.00	8/1/13	275,000.00	3.150%	565,000.00	290,000.00	275,000.00			
General Obligation Bonds	1/1/09	8,000,000.00	1/1/13	525,000.00	2.75%						
			1/1/14	550,000.00	2.75%						
			1/1/15	575,000.00	3.00%						
			1/1/16	625,000.00	3.00%						
			1/1/17	650,000.00	3.10%						
			1/1/18	700,000.00	3.375%						
			1/1/19	725,000.00	3.50%						
			1/1/20	750,000.00	3.625%						
			1/1/21	775,000.00	3.75%						
			1/1/22	800,000.00	3.75%	7,150,000.00	475,000.00	6,675,000.00			
			General Obligation Refunding Bonds	5/4/11	5,295,000.00	7/1/13	445,000.00	4.00%			
7/1/14	460,000.00	4.00%									
7/1/15	475,000.00	4.00%									
7/1/16	490,000.00	4.00%									
7/1/17	500,000.00	4.00%									
7/1/18	525,000.00	3.00%									
7/1/19	535,000.00	5.00%									
7/1/20	565,000.00	3.00%									
7/1/21	585,000.00	3.125%									
7/1/22	595,000.00	3.25%									
									5,210,000.00	35,000.00	5,175,000.00
									\$ 16,235,000.00	\$ 1,505,000.00	\$ 14,730,000.00
					REF.	C	C-5	C			

"C-12"

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR CONTRACTS PAYABLE

	<u>REF.</u>	
Balance, December 31, 2011	C	\$ 115,251.78
Increased by:		
Improvement Authorizations	C-9	<u>3,080,566.88</u>
		\$ 3,195,818.66
Decreased by:		
Disbursements	C-2	<u>2,126,629.49</u>
Balance, December 31, 2012	C	\$ <u><u>1,069,189.17</u></u>

"C-13"

SCHEDULE OF BONDS AND NOTES
AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE</u> <u>NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2012</u>
715-00	Acquisition of Property	\$ 1,500,000.00
949-07/976-08	Acquisition of Property	1,240,000.00
971-08	Various Improvements	318,767.03
1025-11	Acquisition of Property	<u>3,761,000.00</u>
		\$ <u><u>6,819,767.03</u></u>

"C-14"

TOWNSHIP OF CLINTON

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR DEBT SERVICE

	<u>REF.</u>	
Balance, December 31, 2011	C	\$ 21,525.00
Decreased by:		
Disbursements-Applied To Current MRA	C-2	\$ <u>21,525.00</u>

"C-15"

SCHEDULE OF DUE CURRENT FUND

Balance, December 31, 2011 (Due From)	C	\$ 1,235,000.00
Decreased by:		
Receipts	C-2	<u>610,000.00</u>
Balance, December 31, 2012 (Due From)	C	\$ <u>625,000.00</u>

THIS PAGE INTENTIONALLY LEFT BLANK

TOWNSHIP OF CLINTON

PART II

REPORTS ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

SCHEDULES OF EXPENDITURES
OF FEDERAL AWARDS AND
STATE FINANCIAL ASSISTANCE

NOTES TO THE SCHEDULES OF
EXPENDITURES OF FEDERAL AWARDS
AND STATE FINANCIAL ASSISTANCE



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members
of the Township Council
Township of Clinton
County of Hunterdon
Lebanon, New Jersey 08833

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Township of Clinton, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements, and have issued our report thereon dated March 14, 2013. Our report disclosed that, as described in Note 1 to the financial statements, the Township of Clinton prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Township's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Township's internal control.

SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, there was an immaterial instance of noncompliance which is discussed in Part III, General Comments and Recommendations Section of the audit report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 439

March 14, 2013

TOWNSHIP OF CLINTON

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2012

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE	FEDERAL C.F.D.A. NUMBER	GRANT AWARD AMOUNT	GRANT PERIOD		2012 RECEIPTS	2012 EXPENDITURES	CUMULATIVE EXPENDITURES DECEMBER 31, 2012
			FROM	TO			
EMAA Grant	97.04	\$ 5,000.00	1/1/11	12/31/11	\$	\$	\$
EMAA Grant	97.04	5,000.00	1/1/12	12/31/12			
HUD Special Programs	14.251	250,000.00	1/1/11	12/31/11	25,474.05	30,574.17	42,699.40
Bulletproof Vest Program	16.607	2,028.00	1/1/11	12/31/11			
<u>GRAND TOTAL</u>					\$ 25,474.05	\$ 30,574.17	\$ 42,699.40

TOWNSHIP OF CLINTON

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2012

<u>STATE GRANTOR/PROGRAM TITLE</u>	<u>STATE ACCOUNT NUMBER</u>	<u>GRANT AWARD AMOUNT</u>	<u>2012 RECEIPTS</u>	<u>2012 EXPENDITURES</u>	<u>CUMULATIVE EXPENDITURES DECEMBER 31, 2012</u>
<u>Department of Environmental Protection</u>					
Recycling Tonnage Grant - Prior	4900-753-042-4900-001-V42Y-6020	\$ 10,818.25	\$	\$ 650.25	\$ 8,549.72
Recycling Tonnage Grant	4900-753-042-4900-001-V42Y-6020	5,149.00	5,148.58		
Clean Communities - Prior	4900-765-042-4900-004-VCMV-6020	27,612.39		6,717.52	27,612.39
Clean Communities	4900-765-042-4900-004-VCMV-6020	27,434.25	27,434.25	14,404.80	14,404.80
			\$ 32,582.83	\$ 21,772.57	\$ 50,566.91
<u>Department of Law and Public Safety</u>					
Drunk Driving Enforcement Fund - Prior	6400-100-078-6400-YYY	7,999.19	\$	\$ 2,788.00	\$ 7,999.19
Drunk Driving Enforcement Fund	6400-100-078-6400-YYY	7,856.55	7,856.55	1,071.42	
Alcohol Education and Rehabilitation Fund - Priors	9735-760-098-4900-001-XI00-6020	5,986.45		3,900.00	5,890.87
Alcohol Education and Rehabilitation Fund	9735-760-098-4900-001-XI00-6020	2,752.12	2,752.12		
Click It Or Ticket		4,000.00	3,961.20	3,961.20	3,961.20
Drive Sober Or Get Pulled Over		5,000.00	3,330.70	1,051.10	3,330.70
Body Armor Replacement Fund - Prior	1020-718-066-1020-001-YCJS-6120	2,550.02			1,352.00
Body Armor Replacement Fund	1020-718-066-1020-001-YCJS-6120	5,404.53	2,689.14		
			\$ 20,589.71	\$ 12,771.72	\$ 22,533.96
<u>Division of Transportation</u>					
NJDOT - Lilac Drive		135,000.00	\$	\$	\$
			\$ 0.00	\$ 0.00	\$ 0.00
	<u>GRAND TOTAL</u>		\$ 53,172.54	\$ 34,544.29	

TOWNSHIP OF CLINTON

NOTES TO THE SCHEDULES OF EXPENDITURES OF
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

YEAR ENDED DECEMBER 31, 2012

NOTE 1. GENERAL

The accompanying schedules of expenditures of financial assistance present the activity of all federal and state financial assistance programs of the Township of Clinton, County of Hunterdon, New Jersey. All federal and state financial assistance received directly from federal or state agencies, as well as federal financial assistance passed through other governmental agencies is included on the Schedule of Expenditures of Federal Awards and State Financial Assistance.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedules of expenditures of financial assistance are presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than U.S. generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Township's financial statements - regulatory basis.

NOTE 3. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules of expenditures agree with the amounts reported in the related federal and state financial report.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - REGULATORY BASIS

Amounts reported in the accompanying schedules agree with amounts reported in the Township's regulatory basis financial statements. All of these amounts are reported in the Current Fund in 2012.

Receipts:

	<u>Federal</u>	<u>State</u>	<u>Other</u>	<u>Total</u>
Current Fund	\$ <u>25,474.05</u>	\$ <u>53,172.54</u>	\$ <u>1,250.00</u>	\$ <u>79,896.59</u>
	\$ <u><u>25,474.05</u></u>	\$ <u><u>53,172.54</u></u>	\$ <u><u>1,250.00</u></u>	\$ <u><u>79,896.59</u></u>

Expenditures:

	<u>Federal</u>	<u>State</u>	<u>Other</u>	<u>Total</u>
Current Fund	\$ <u>30,574.17</u>	\$ <u>34,544.29</u>	\$ <u>4,807.99</u>	\$ <u>69,926.45</u>
	\$ <u><u>30,574.17</u></u>	\$ <u><u>34,544.29</u></u>	\$ <u><u>4,807.99</u></u>	\$ <u><u>69,926.45</u></u>

NOTE 5. OTHER

Matching contributions expended by the Township in accordance with terms of the various grants are not reported in the accompanying schedules.

THIS PAGE INTENTIONALLY LEFT BLANK

PART III
TOWNSHIP OF CLINTON
STATISTICAL DATA
LIST OF OFFICIALS
COMMENTS AND RECOMMENDATION
YEAR ENDED DECEMBER 31, 2012

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE - CURRENT FUND

	<u>YEAR 2012</u>		<u>YEAR 2011</u>	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 3,050,000.00	5.26%	\$ 3,600,000.00	6.14%
Miscellaneous - From Other Than Local Property Tax Levies	3,378,014.44	5.83%	3,152,223.58	5.38%
Collection of Delinquent Taxes and Tax Title Liens	593,170.45	1.02%	579,346.83	0.99%
Collections of Current Tax Levy	<u>50,925,292.06</u>	<u>87.88%</u>	<u>51,283,242.72</u>	<u>87.49%</u>
<u>Total Revenue</u>	<u>\$ 57,946,476.95</u>	<u>100.00%</u>	<u>\$ 58,614,813.13</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Municipal Purposes	\$ 10,714,151.05	19.29%	\$ 10,982,774.40	19.62%
County Taxes	7,563,730.80	13.62%	8,046,635.72	14.37%
Local School District Taxes	23,451,895.00	42.23%	23,677,697.00	42.29%
Municipal Open Space Taxes	505,293.16	0.91%	487,003.41	0.87%
Regional District School Tax	13,260,939.76	23.88%	12,739,951.19	22.76%
Other Expenditures	<u>35,905.51</u>	<u>0.06%</u>	<u>49,994.73</u>	<u>0.09%</u>
<u>Total Expenditures</u>	<u>\$ 55,531,915.28</u>	<u>100.00%</u>	<u>\$ 55,984,056.45</u>	<u>100.00%</u>
Excess in Revenue	\$ 2,414,561.67		\$ 2,630,756.68	
Fund Balance - January 1	<u>\$ 3,654,628.38</u>		<u>\$ 4,623,871.70</u>	
	\$ 6,069,190.05		\$ 7,254,628.38	
Less: Utilization as Anticipated Revenue	<u>3,050,000.00</u>		<u>3,600,000.00</u>	
Fund Balance, December 31	<u>\$ 3,019,190.05</u>		<u>\$ 3,654,628.38</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Tax Rate	<u>\$2.331</u>	<u>\$2.137</u>	<u>\$2.084</u>
Appointment of Tax Rate:			
Municipal	\$0.239	\$0.211	\$0.202
Municipal Open Space	0.022	0.020	0.020
County	0.343	0.331	0.339
Regional School	0.621	0.565	0.545
Local School	<u>1.106</u>	<u>1.010</u>	<u>0.978</u>

Assessed Valuation:

Year 2012	<u>\$ 2,212,682,216.00</u>		
Year 2011		<u>\$ 2,432,000,064.00</u>	
Year 2010			<u>\$ 2,605,647,543.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CASH COLLECTIONS</u>	<u>PERCENTAGE OF COLLECTION</u>
2012	\$51,641,863.77	\$50,925,292.06	98.61%
2011	\$52,027,312.28	\$51,283,242.72	98.56%
2010	\$53,031,523.40	\$52,325,738.88	98.66%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>DECEMBER 31, YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2012	\$ 16,482.39	\$ 800,040.96	\$ 816,523.35	1.58%
2011	14,543.03	675,301.32	689,844.35	1.33%
2010	12,534.23	580,300.71	592,834.94	1.12%

PROPERTY ACQUIRED BY TAX TITLE
LIEN LIQUIDATION

No properties have been acquired in 2012 by foreclosure or deed, as a result of liquidation of tax title liens.

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2012	\$165,000.00
2011	\$165,000.00
2010	\$165,000.00

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2012	\$ 3,019,340.05	\$ *
	2011	3,654,628.38	3,050,000.00
	2010	4,623,871.70	3,600,000.00
	2009	5,245,593.61	3,500,000.00
	2008	5,067,256.46	3,224,700.00

* Unavailable

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>NAME OF SURETY</u>
A. Kevin Cimei	Mayor		
Peter Marra	Council President		
Harmen Vos	Councilman		
John Lazarus	Councilman		
James Imbriaco	Councilman		
Marvin J. Joss	Administrator, QPA Acting CMFO 11/1/2012-12/31/12	\$100,000.00	Selective Insurance Co.
Kathleen Colagnato	Certified Municipal Finance Officer Through 10/31/12	\$1,100,000.00	Selective Insurance Co.
Kristina P. Hadinger	Township Attorney		
Donna Burham	Township Clerk		
Patricia Centofanti	Certified Tax Collector	\$1,000,000.00	Selective Insurance Co.
Jeffrey Ward	Tax Assessor		
Eric Perkins, Esq.	Municipal Court Judge		
Lynn Lorenz	Court Administrator	\$100,000.00	Selective Insurance Co.
Robert Manney	Police Director		
Carla Conner	Registrar of Vital Statistics		
Rebecca D'Allienne	Planning Board Administrator/ Board of Adjustment Clerk		
Michael D. Wright	Construction Code Official		
Glenn Carter	Zoning Officer		

THIS PAGE INTENTIONALLY LEFT BLANK

COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S.A. 40A:11-4

"Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to Section 3 P.L. 1971 C. 198 (C. 40A:11-3), except by contract or agreement."

Effective January 1, 2011, the bid threshold in accordance with N.J.S.A. 40A:11-3(a) is \$17,500.00. By resolution of the governing body, the threshold was increased to \$36,000.00 since the Township employs a qualified purchasing agent.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$36,000.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Attorney's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Reconstruction of Lilac Drive, Sections III and IV

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our audit of expenditures did not reveal any individual payments, contracts or agreements in excess of \$36,000.00 "for the performance of any work or the furnishing or hiring of any material, supplies or services, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A: 11-6."

CONTRACTS AND AGREEMENTS REQUIRED TO BE
ADVERTISED FOR N.J.S.A. 40A:11-4

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5 for the following services:

Township Attorney
Township Engineer
Bond Counsel
Township Auditor
Township Planner
Special Tax Counsel
Special Counsel

In addition, purchases utilizing state contracts and county co-ops were made for the following:

Gasoline and Diesel
Asphalt
Police Car
Leaf Collector

COLLECTION OF INTEREST ON DELINQUENT
TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The Governing Body on January 4, 2012 adopted the following resolution pursuant to the provisions of R.S. 54:4-67 fixing the rate of delinquent taxes and assessments and on sanitary sewer service charges at 8% per annum on the first \$1,500.00 and a rate of 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after the due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged if payment of any installment is made within ten days after the date upon which the same becomes payable.

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on December 13, 2012 and was complete.

Inspection of Tax Sale Certificates on file revealed that all Tax Sale Certificates were available for audit.

The following is a comparison of the number of tax title liens receivable on December 31st if the last three years:

<u>YEAR</u>	<u>NUMBER OF LIENS</u>
2012	5
2011	5
2010	5

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, consisting of the mailing of verification notices as follows:

<u>TYPE</u>	
Information Tax Positive Confirmation	50
Delinquent Tax Positive Confirmation	25

OTHER COMMENTS

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year. It is the Township's policy to review and liquidate all interfund balances on a periodic basis.

Our audit disclosed that the fixed assets ledger was not updated to reflect acquisitions and disposals in 2012.

RECOMMENDATION

That the fixed assets ledger be updated regularly to properly reflect acquisitions and disposals.

