

Clinton Township Sewerage Authority
Meeting Minutes—December 4, 2014

Chairman Geiger called the meeting to order at 6:30 p.m. Members present were Michael McCue, Edward Schneider, Katrin Glode-Sethna, John Lazarus and Steven Krommenhoek. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, Jim Huntington, Collection Systems Operator and Meliss Paulus, Administrator. Chairman Geiger stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

November 6, 2014 – Open Session

A motion was made by John Lazarus and seconded by Steven Krommenhoek to approve the open session minutes of the November 6, 2014 meeting. There being no further discussion, the roll was called.

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Abstain
John Lazarus	Yes
Steven Krommenhoek	Yes

Old Business/Current Business

The Mews

The acquisition agreement still has not been signed.

Capacity Requests

Mr. Watts has drafted the reservation agreement for the Ronquist property on Hamden Road. Some changes have been requested by the trustee of the estate. These changes have been approved. The base user fee was discussed. It will need to be established at the rate hearing.

Capital Budget Plan (inc. Oak Knolls)

Mr. Rolak has received approval from the Planning Board's conflict engineer. A Notice to Proceed has been sent to DeMaio Electrical. It is anticipated this work should be completed in 210 days which will be around the middle of June. Mr. Rolak responded to Michael Wright's comments on November 14th and has not received a response back yet. A Pre-construction meeting will be held in a week or so. A notice will be sent to all members.

NHHS

Mr. Huntington reported the generator is here and will be installed by the end of the year.

Treatment Cost Analysis

Mr. Watts reported the complaint has been filed and served. Mr. Cushing, Town of Clinton Attorney, requested a 20 day extension to answer after acknowledging being served the complaint. This will be a total of 55 calendar days. Chairman Geiger requested Mr. Watts find out what that date is and get back to him with it. Mr. Cushing has sent a letter stating the escrowing of funds is creating financial problems for the operation of the Clinton Sewer Utility. The 2013 reconciliation is also being escrowed. Mr. McCue inquired how the Town of Clinton handles the reconciliation with their own ratepayers. Mayor Kovach issued a press release regarding the complaint filed. The release was directed towards High Bridge. It was agreed that High Bridge should respond to it.

Preventative Maintenance Program – BB

Mr. Rolak has sent the “request for proposal” for the repairs.

Executive Session

There was a need to enter into executive session to discuss litigation with Henkels & McCoy and Transco. Action may be taken after entering into open session. John Lazarus moved and Michael McCue seconded a motion to enter into executive session at 6:59 p.m. for the purpose of discussing litigation. The motion passed unanimously.

Open Session

John Lazarus moved and Katrin Glode-Sethna seconded a motion to close the executive session and enter into open session at 7:05 p.m. The motion passed unanimously.

Oak Knolls-Hamden Rd.

Mr. Watts has been in discussions with Henkels & McCoy and Transco. They have offered a settlement of \$305,000. Mr. Watts believes this is a reasonable offer the Authority should accept. They requested the Authority sign a release and issue a press release they have drafted. Chairman Geiger moved and John Lazarus seconded a motion to accept the settlement offer of \$305,000 from Henkels & McCoy for reimbursement of the repairs and costs incurred from the Oak Knolls sewer line damage. Chairman Geiger is authorized to sign the release and issue a press release to the Hunterdon County Democrat. There being no further discussion, the roll was called.

Resolution #62-2014

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

John Lazarus	Yes
Steven Krommenhoek	Yes

2015 Budget

The State of New Jersey has not approved of 2015 Budget because the website is not updated with the required information. The information now has to be “user-friendly”. Resolutions have to be listed separately. Several years of budgets and audits are also required. Clinton Township has updated their website and previous information listed was not carried over to the new site. Ms. Paulus is working on this with Marvin Joss, Clinton Township Administrator. The 2015 Budget will have to be adopted at the January meeting. Mr. Lazarus has offered his assistance in getting this accomplished.

A discussion ensued regarding the January meeting and rate hearing. The meeting will be held January 8, 2015.

New Business

Operator’s Report

Mr. Huntington provided a report. He sent a letter to Paul Klitsch, Town of Clinton Superintendent, regarding the situation at Beaver Brook 3. He has not received a response yet. There haven’t been any alarms this month. The updating of the GIS is underway. Part of updating of the GIS is marking out all lines. Pumping Services has submitted a quote for the 24 point inspection of the Hamden Road pump. Mr. Huntington does not feel this is needed. Mr. Rolak agreed.

League of Municipalities

Attendance by employees and board members has always been encouraged in previous years. Katrin Glode-Sethna and Steven Krommenhoek attended the League of Municipalities. Ms. Sethna has made contact with some of the banks. Chairman Geiger moved and Edward Schneider seconded a motion to authorize the payment of the registration fee and hotel expenses affiliated with the NJ League of Municipalities conference and reimbursement of expenses up to \$75.00 per day. There being no further discussion, the roll was called.

Resolution #63-2014

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Hunterdon County Wastewater Management Plan

The Hunterdon County Planning Board submitted a request for written statement of consent for the proposed amendment to the Hunterdon County Water Quality Management (WQM) Plan and Frenchtown Borough Wastewater Management Plan

(WMP) Chapter. Mr. Watts and Mr. Rolak reviewed this request and recommend the Authority pass the requested resolution. Chairman Geiger moved and John Lazarus seconded a motion to consent to the amendment entitled "Amendment to the Upper Delaware and Upper Raritan Water Quality Management Plans prepared by the Hunterdon County Planning Department. There being no further discussion, the roll was called.

Resolution #64-2014

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

Vouchers

Michael McCue moved and John Lazarus seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
John Lazarus	Yes
Steven Krommenhoek	Yes

There being no further business to discuss, Edward Schneider moved and John Lazarus seconded a motion to adjourn. The motion passed unanimously to adjourn the meeting at 7:33 p.m.

ATTEST:

Meliss Paulus, Administrator

Peter Geiger, Chairman